



Australian
Industry and
Skills Committee

BUSHFIRE PROTECTION ASSESSMENT

Case for Endorsement

Name of allocated IRC(s): Property Services
Name of the SSO: Artibus Innovation

July 2022

1. Administrative details of the Case for Endorsement

Refer to **Attachment A** for the title and code for each of the training package components that are submitted for approval, and an indication of whether these are updated (including equivalence or non-equivalence status), new or deleted products

1.1 Case for Change details

- Bushfire Protection Assessment was proposed as a project in the Property Services Industry Skills Forecast 2020.
- It was approved by the AISC at its December 2021 meeting.
- The Activity Order Artibus/TPD/2021-22/04, issued 6 December 2021, included PROJECT 4 – BUSHFIRE PROTECTION ASSESSMENT, to develop one qualification, 12 new units of competency and one skill set.
- As the project evolved the number of new units to be developed was reduced to eight.
 - Two units initially proposed (*Undertake a bushfire hazard site assessment and Prepare a Bushfire Attack Level (BAL) report, plan and diagram*) were replaced by an existing unit, PUAFIR518 Conduct and record a Bushfire Attack Level (BAL) assessment
 - Another unit that focused on vulnerable occupants was considered by the Technical Advisory Group (TAG) to be beyond the scope of the Diploma, so did not proceed.
 - The content of the proposed unit, *Evaluate social and environmental factors impacting land use planning in bushfire prone areas* was embedded where relevant in other units, and did not proceed.
- The proposal to develop a formal skill set was replaced by an approach which favoured Registered Training Organisations (RTOs) devising their own skill sets in response to identified local needs.
- The Training Package products presented in this Case for Endorsement include one qualification and eight units of competency.

1.2 Timeframes and delays

- The project was delivered in accordance with the agreed timeframe.

2. Changes to training products and how these will meet the needs of industry

Refer to Attachment B for information on how the proposed updates to qualifications will better support job roles in industry.

- New Training Package products have been developed in this project, a Diploma of Bushfire Protection Assessment and eight units of competency.
- The introduction of the Diploma of Bushfire Protection Assessment provides a vocational education and training (VET) qualification that addresses industry skills needs previously only accessible through undertaking postgraduate studies offered at the University of Western Sydney or the University of Melbourne. A vocational qualification in bushfire protection assessment has been conspicuous by its absence.
- The application of the Building Code of Australia (BCA) is integral to many vocational qualifications in the CPC Construction, Plumbing and Services and CPP Property Services Training Packages.
- The BCA includes the Australian Standard AS 3959 Construction of buildings in bushfire prone areas. AS 3959 Construction of buildings in bushfire prone areas references different bushfire intensity levels, categorised as Bushfire Attack Levels (BALs).
- There are six levels: BAL Flame Zone (FZ), BAL 40, BAL 29, BAL 19, BAL 12.5 and BAL Low, that indicate the severity of a building's potential exposure to ember attack, radiant heat and direct flame contact during a bushfire, and are based on the region, vegetation type around property, distance of home from vegetation and slope of property.
- In 2018, AS 3959 Construction of buildings in bushfire prone areas was updated to require all proposed buildings in bushfire prone areas undergo a BAL assessment to establish the threat of bushfire and determine compliant construction methods and materials.
- However, there are no state or territory regulatory or licensing bodies (such as the Victorian Building Authority or the Queensland Building and Construction Commission) that require specially qualified or accredited consultants to perform these BAL assessments.
- Without regulatory oversight there are many people working in bushfire protection assessment who lack the expert skills and knowledge required to ensure the provision of accurate and reliable advice on bushfire protection matters.
- The newly created qualification and units of competency are designed to provide a VET solution to meet this need.
- The proposed Diploma of Bushfire Protection Assessment provides a nationally consistent, vocational training pathway into the field of bushfire protection assessment services for those who want to specialise and for those working in related occupations wanting to upskill and improve their knowledge and skills in factors affecting bushfire behaviour, building design and construction materials for bushfire resilience, and the planning and building regulatory frameworks used to mitigate bushfire impacts on people and property.
- Related occupations include builders, building designers, building surveyors/certifiers, landscape gardeners, fire services assessment officers, and local government officers working in land use planning, building approvals and emergency management.

3. Stakeholder consultation strategy

Refer to *Attachment C* for:

- *list of stakeholders that actively participated in consultation on the project*
- *summary feedback provided by stakeholder type and the IRCs response to this feedback*
- *summary of issues raised during stakeholder consultation and the IRCs response to these issues*

3.1 Identification of stakeholders

Identifying and targeting stakeholders with a direct interest in the bushfire protection assessment qualification was done in several ways:

- Artibus Innovation emailed all 547 local governments across Australia alerting them to the project for Bushfire Protection Assessment inviting them to contribute.
- The Fire Protection Association of Australia (FPAA), a peak industry body, communicated directly with its 300 plus membership which includes accredited bushfire planning and design practitioners, via email and social media.
- The Department of Planning, Lands and Heritage, (DPLH) WA used their newsletters to raise awareness of the Bushfire Protection Assessment Project and the opportunities to provide feedback.
- Representatives from industry identified in the Case for Change stage of the project or who were recommended by key stakeholders were targeted to participate on the Technical Advisory Group (TAG) to provide industry oversight of the development of the Training Package products.
- Seventy-four stakeholders on the Artibus Innovation database who had contributed to related projects in building design and building surveying were added to the project communications.
- The 26 RTOs with the unit *PUAFIR518 Conduct and record a Bushfire Attack Level (BAL) assessment* listed on their Scope of Registration were contacted about the project. This included state and territory fire services.
- The state and territory regulators for building and construction were included in the Artibus Innovation communications about the project.

3.2 Strategies for engaging stakeholders

Opportunities to participate in the development of the Diploma of Bushfire Protection Assessment and associated new units were promoted by using:

- Artibus communication channels comprising:
 - the Bushfire Protection Assessment Project page on the Artibus website. This was used as the authoritative repository of information and documents relevant to the project
 - at each stage of public consultation, direct emails were sent to over 650 stakeholders across all jurisdictions. Stakeholders with potential interest in the project are identified in Section 3.1 above
 - monthly newsletters and social media posts to stakeholders on the Artibus communications database (over 2500 people)

- e-news bulletins sent out by the FPAA and DPLH, WA
- Four formal online meetings with the TAG members (12.01.22, 09.02.22, 14.04.22, 22.06.22)
- Numerous phone conversations and at least six online meetings with individual TAG members who contributed specialist expertise to develop new units in bushfire behaviour and statutory and strategic planning for bushfire prone areas
- two webinars held on 24 March 2022 with a total of 19 participants.

3.3 Participation by different types of stakeholders

- The key stakeholder group that participated in shaping the qualification and units of competency development was 'employer/employee'. Most of these contributors were accredited Bushfire Planning and Design (BPAD) practitioners located in metropolitan and regional areas. The nature of the work undertaken by BPAD practitioners requires the provision of services in rural and remote areas.
- Several national industry associations were also important participants in the project, namely the FPAA. The FPAA administers the BPAD Accreditation Scheme; the Australasian Fire and Emergency Services Authorities Council (AFAC) – the national council for fire and emergency services; Building Designers Association of Australia and the newly created Bushfire Protection Association of Australia.
- Bushfire protection assessment is not a licensed occupation, however, state and territory regulators with responsibility for registration of builders, building surveyors and building designers were provided with draft Training Package products at each stage of the project development. The Victorian Building Authority provided feedback.
- Local governments in all states and territories, in rural, regional, and remote areas, were also provided with drafts and invited to provide feedback. Three local governments did so.
- As the Training Package products for bushfire protection assessment are newly created, no RTO has the qualification on scope. RTOs with qualifications in building design, building surveying, and the unit PUAFIR518 Conduct and record a Bushfire Attack Level (BAL) assessment on their Scope of Registration, were kept informed of project progress. Five RTOs provided feedback on drafts.
- The project manager had online meetings with the coordinators of the Graduate Certificate courses in Bushfire Protection and Bushfire Planning and Management offered by the University of Western Sydney and the University of Melbourne, respectively.
- Both universities were supportive of the proposed VET qualification and gave in principle assurance that the Diploma of Bushfire Protection Assessment would be recognised as meeting entry requirements for postgraduate study. However, they indicated that advanced standing in the Graduate Certificates was not likely to be granted.

4. Evidence of industry support

4.1 Industry support

- Industry representatives volunteered their time to be involved on the TAG. Their willingness to participate reflected their shared commitment to making available a VET qualification in bushfire protection assessment.
- Comments received during the consultation process are evidence of industry support for the proposed Training Package products:
 - Senior Planning and Assessment Officer, Bushfire Risk Unit, Tasmania Fire Service

“TFS is broadly supportive of the proposed VET qualification and believe it will be well placed to fill an existing gap in the market. I note that the absence of this type of qualification has been a limiting factor in the advancement of the bushfire protection industry in Tasmania to date.

The nominated core align with key competencies and are justifiably mandatory. The elective units generally are considered to be an appropriate mix and are relevant to the work generally undertaken by bushfire consultants.”
 - Senior Policy Adviser, Education and Training, Knowledge and Experience Assessment, Victoria Building Authority

“We strongly agree with the introduction of this course and these units. This is critical knowledge and skills that are not available in other units or courses to this degree. The VBA sees this course and the new units are particularly valuable for CPD purposes to the following existing Victorian practitioner registrations: Building Designers, Architects, Building Surveyors, Building Inspectors, and Builders. We also see that this is a valuable course that may be applicable for emerging future practitioners within the Victorian industry.”
 - Bushfire Planning and Design Practitioner, Newcastle, NSW

“I believe the course could fill a niche to get a step in to the industry and could be a step into the existing Post Graduate qualifications in bushfire, or to replace FPAA’s existing short course for Level 1 consultants in WA”.
 - Bushfire Planning and Design Practitioner, South West Region, WA

“I believe all the key areas have been addressed. Overall, it is well-built structure covering all areas required.”

4.2 Engagement of States and Territories

- NSW, WA, and Victoria have shown most engagement with the development of the Diploma of Bushfire Protection Assessment. These states have adopted the industry accreditation scheme for Bushfire Planning and Design (BPAD) practitioners and contributed feedback on the coverage of the units of competency. Stakeholders from Queensland and Tasmania have also provided input.
- At the commencement of the project, the Industry Skills Advisory Council NT advised Artibus Innovation that the qualification was unlikely to be adopted in the NT as the geography and

land use patterns in the Territory meant that bushfire impacted less on people and property than in other more densely populated and forested parts of Australia.

- Artibus Innovation invited all State and Territory Training Authorities (STAs) to participate in an online meeting 28 June 2022 at which the project manager for bushfire protection assessment provided an overview of the project and was available to answer questions. STA representatives were from Western Australia, South Australia, Victoria, NSW, and Queensland. Non-attendance by jurisdictions is taken as an indication that, from their perspective, there are no issues or concerns with the project.
- The project manager has also provided project updates in individual discussions with representatives from the Department of Training and Workforce Development, WA, the Industry Skills Advisory Council NT, Victoria's Curriculum Maintenance Manager, the TAFE NSW SkillsPoint Manager, and the Industry Skills Advisor Project Manager Queensland.

4.3 Mitigation strategies

- The introduction of the newly developed Training Package products for bushfire protection assessment comprising a Diploma qualification and eight units of competency is not envisaged as impacting on any other Training Package products on the National Register.

4.4 Letters of industry support

- See attachment G for the letters in support of the CPP51222 Diploma of Bushfire Protection Assessment support provided by the following stakeholders:
 - Anthony Kannis, Director General, Department of Planning, Lands and Heritage, (DPLH), WA Government. The DPLH 'is responsible for state level land use planning and management and oversight of Aboriginal cultural heritage and built heritage matters. It supports four Ministers and administers a wide range of legislation.'
 - Chris Wyborn, Expert practitioner, with over 30 years' experience in Bushfire Planning and Design matters.
 - Craig Watkins, General Manager Fire Industry Academy (FIA). 'The FIA is the fire protection industry's premier provider of training, skills recognition, and professional development. FIA supports the fire industry profession with quality training and support to raise the skills and knowledge across the industry.'
 - David Caddy, Chairman, Western Australian Planning Commission (WAPC). 'The WAPC has state-wide responsibility for urban, rural and regional land use planning and planning development matters throughout WA.'
 - Jennifer Mason, Senior Policy Advisor, Victorian Building Authority (VBA). The VBA 'regulates Victoria's building and plumbing practitioners to ensure the achievement of efficient and competitive building and plumbing industries in Victoria.'
 - Nicole Matthews, Executive Manager Policy, Western Australia Local Government Association (WALGA). WALGA is an independent, member based, not for profit organisation representing and supporting WA's 139 Local Governments.

5. Dissenting views

5.1 Dissenting views/issues raised

- No issues were raised objecting to the development of the qualification and associated units.

5.2 Rationale for approval

- Not applicable.

6. Reports by exception

- **TO DO if necessary**
- **Outline any:**
 - report(s) by exception from states and territories
 - efforts by the SSO/IRC to resolve the identified issues
 - the rationale for the IRC position

7. Mandatory Workplace Requirements

Refer to Attachment D for a list of the units of competency, the MWR, the rationale for this, and evidence of employer support for this requirement.

Not applicable. There are no mandatory workplace requirements included in the Training Package products proposed for endorsement.

8. Implementation of the new training packages

8.1 Implementation issues

Implementation issues

- The CPP51222 Diploma of Bushfire Protection Assessment is a newly created qualification. Once it is published on the National Training Register it will be available for RTOs to add to their Scope of Registration.
- The CPP51222 Diploma of Bushfire Protection Assessment addresses the skill and knowledge requirements of a specialised industry sector. As such, the qualification is not envisaged to be taken up widely by RTOs.
- To date, two RTOs have expressed interest. The RTO arm of the industry association, the Fire Protection Association of Australia and the Fire Industry Academy offer nationally recognised training programs in all states and territories. Both RTOs are well positioned to deliver the new qualification and have indicated their intention of adding CPP51222 Diploma of Bushfire Protection Assessment to their Scope of Registration.

Implications for other training products in the training system

RTOs offering qualifications in occupations in which aspects of bushfire protection assessment are relevant may be interested in importing individual units of competency. For example, the unit CPPBPA5004 Advise on landscaping design measures for bushfire resilience might be considered as an elective unit in the AHC50621 Diploma of Landscape Design. CPPBPA5003 Advise on building design for bushfire resilience and CPPBPA5004 Advise on building materials for bushfire resilience might be considered as electives in the CPP50921 Diploma of Building Design or the CPC60115 Advanced Diploma of Building Surveying. Similarly, the planning related units, CPPBPA5007 Assess statutory planning applications for compliance with bushfire requirements and CPPBPA5008 Assess strategic planning proposals for compliance with bushfire requirements might be imported into LGA50120 Diploma of Local Government.

8.2 Potential for traineeship or apprenticeships

- The Property Services Industry Reference Committee (IRC) does not recommend the CPP51222 Diploma of Bushfire Protection Assessment as suitable for an Australian traineeship or apprenticeship.

8.3 Occupational and licensing requirements

- Not applicable.
- At this point in time there are no linkages between proposed Training Package products and occupational and licensing requirements.

8.4 Extension to transition period

Where the need for an extension to the transition period is identified for training products that are the subject of this Case for Endorsement, the SSO will apply to the relevant regulator for an extension

to transition, to mitigate the identified impact on other training products, particular student cohorts or industry business needs

- Not applicable. It is a newly created qualification.

9. Quality Assurance

The Case for Endorsement meets the following requirements:

<i>Standards for Training Packages 2012</i>	Y
<i>Training Package Products Policy</i>	Y
<i>Training Package Development and Endorsement Process Policy</i>	Y
<i>Companion Volume Implementation Guide is available and quality assured.</i>	Y

*Copies of quality assurance reports are included in **Attachment F**.*

10. Implementation of the Minister's priorities in training packages

*Refer to **Attachment E** for information on no enrolment and low enrolment qualifications reviewed as part of this project, and the outcomes of this review (i.e. product proposed for deletion or retention). Attachment D also includes the rationale for retaining no and/or low enrolment products when this is the proposal.*

Please include an explanation of how approval of the proposed training products will support the reform priorities for training packages agreed by skills ministers in November 2015 and October 2020:

<i>Streamlining/rationalisation of training products</i>	<ul style="list-style-type: none"> • Streamlining was achieved by incorporating existing units where applicable.
	<ul style="list-style-type: none"> • Scrutiny of training.gov.au was undertaken to identify if the skills and knowledge identified in the workforce analysis for bushfire protection assessment could be satisfactorily addressed by existing units. Several units applicable across sectors were identified. These have been included and cover legislative frameworks for planning proposals and building approvals, ethical behaviour, safe work practices, business practices, reading plans and producing maps, and Bushfire Attack Level (BAL) assessment.

	<ul style="list-style-type: none"> The development of the Diploma of Bushfire Protection Assessment creates one new qualification and eight new units of competency.
<p><i>Ensure that more information about industry's expectations of training delivery is available to training providers to improve their delivery and to consumers to enable more informed course choices</i></p>	<p>The proposed Training Package products have been developed in close consultation with industry stakeholders. The unit of competency titles provide a clear description of the unit outcome, assisting consumers in their course choices.</p> <p>The Elements and Performance Criteria are designed to reflect current industry skills, knowledge and work practices. The Performance Evidence and Knowledge Evidence articulate assessment requirements that reflect employer expectations of the skills and knowledge graduates would bring to the workplace.</p>
<p><i>Ensure the training system better supports individuals to move more easily between related occupations</i></p>	<p>The bushfire protection related electives in the CPP51222 Diploma of Bushfire Protection Assessment are grouped into two strands. Group A electives focus on property and bushfire compliance of building approvals, while the Group B sector-specific electives focus on bushfire compliance of statutory and strategic planning applications.</p> <p>The range of electives provide breadth and depth of choice supporting individuals who may wish to add to existing skills and move between related occupations and industry sectors.</p>
<p><i>Improve the efficiency of the training system by creating units that can be owned and used by multiple industry sectors</i></p> <p><i>Foster greater recognition of skill sets and work with industry to support their implementation</i></p>	<p>The project has made use of imported units that are applicable across different industry sectors.</p> <p>As outlined in <i>Section 8.1 Implications for other training products in the training system</i>, it is envisaged that the new units may, in the future, be included in qualifications in the AHC Agriculture, Horticulture and Conservation and Land Management, CPC Construction, Plumbing and Services, CPP Property Services and LGA Local Government Training Packages.</p> <p>While no formal skill set has been developed in the Case for Endorsement, it is envisaged that the RTOs that expressed interest in having the CPP51222 Diploma of Bushfire Protection Assessment on their Scope of Registration will be agile in devising their own skill sets to meet identified local needs.</p>

11. A link to the full content of the proposed training package component(s)

The AISC should be provided with a link to the full, developed training package component(s) to be approved under the Case for Endorsement.

A link to the training package components proposed for endorsement is included here.

This Case for Endorsement was agreed to by the [name] IRC

Name of Chair

Mr Noel Hamey

Signature of Chair

Date

Mr Noel Hamey

Attachment A: Training products submitted for approval

Please set out in the table below, the training products submitted for approval, including showing whether this is an updated, new or deleted product.

Training Product Name		Type	For existing products, equivalence/non-equivalence status	For updated products, rationale for equivalence/non-equivalence status
<i>Qualifications</i>				
CPP51222 Diploma of Bushfire Protection Assessment		New	N/A	N/A
<i>Units of competency</i>				
CPPBPA5001 Assess factors affecting bushfire behaviour		New	N/A	N/A
CPPBPA5002 Advise on building materials for bushfire resilience		New	N/A	N/A
CPPBPA5003 Advise on building design for bushfire resilience		New	N/A	N/A
CPPBPA5004 Advise on landscaping design measures for bushfire resilience		New	N/A	N/A
CPPBPA5005 Advise on improvements to existing developments for bushfire resilience		New	N/A	N/A

Training Product Name		Type	For existing products, equivalence/non-equivalence status	For updated products, rationale for equivalence/non-equivalence status
CPPBPA5006 Prepare a bushfire emergency plan for small scale buildings		New	N/A	N/A
CPPBPA5007 Assess statutory planning applications for compliance with bushfire requirements		New	N/A	N/A
CPPBPA5008 Assess strategic planning proposals for compliance with bushfire requirements		New	N/A	N/A

Attachment B: How qualification updates support job roles

Please use the table below to demonstrate how the proposed updates to qualifications will better support job roles

Job role	Qualification	Proposed updates and how these better support the job role
<p>This qualification reflects the skills and knowledge required by individuals whose work involves bushfire protection assessment and the application of relevant planning, development and building regulatory requirements.</p> <p>Individuals with this qualification work in a range of government and private practice contexts, providing advice on planning and building regulatory requirements in bushfire prone areas to improve bushfire safety and resilience of people and property.</p>	<p>CPP51222 Diploma of Bushfire Protection Assessment</p>	<p>The introduction of the Diploma of Bushfire Protection Assessment provides a vocational education and training (VET) qualification that addresses industry skills needs previously only accessible through undertaking postgraduate studies offered at the University of Western Sydney or the University of Melbourne.</p> <p>The Diploma of Bushfire Protection Assessment provides a nationally consistent, vocational training pathway into the field of bushfire protection assessment services for those who want to specialise and for those working in related occupations wanting to upskill and improve their knowledge and skills in factors affecting bushfire behaviour, and the planning and building regulatory frameworks used to mitigate bushfire impacts on people and property.</p> <p>The Victorian Building Authority (VBA) advised the project that it ‘sees this course and the new units as particularly valuable for CPD purposes for the following existing Victorian practitioner registrations: building designers, architects, building surveyors, building inspectors and builders.’ The VBA ‘also see that this is a valuable course that may be applicable for emerging future practitioners within the Victorian industry’.</p> <p>Potentially the qualification will be taken up for similar purposes by regulators in other jurisdictions.</p>

Attachment C: Stakeholder consultation

List of stakeholders that actively participated in stakeholder consultation for the project:

Name	Title	Organisation	Representation Type	State
Anthony Matthews	Director	Nexus Planning	Employer	VIC
Alex Filkov	Senior Fire Behaviour Research Fellow	University of Melbourne	University	VIC
Amanda Leck	Executive Director	Australian Institute for Disaster Resilience	Peak	VIC
Andersen (full name not supplied)	Environmental Consultant		Employer	VIC
Ann Smithson	Environmental Lead	Bushfire Prone Planning	Employer	WA
Brad Dines	Senior Land use/ Environmental Planner	Queensland Fire and Emergency Services	Gov-QLD	QLD
Catherine Gorrie	CEO - Lead Bushfire Consultant	BUSHFIRE CONSULTING SERVICES PTY LTD	Employer	NSW
Chadwick Barron	Solo Trader Manager	Barron Building Surveying	Employer	WA
Chahli McGuffie	Workforce & Skills Officer	Industry Skills Advisory Council Northern Territory (ISACNT)	Peak	NT
Chris Wyborn	National Training Director	Fire Industry Academy	RTO	VIC
Chris Knierim	CEO	Building Designers Association of Australia	Peak	NSW

Name	Title	Organisation	Representation Type	State
Clinton Neumann	Manager Operational Capability	Queensland Fire and Emergency Services	Gov-QLD	QLD
Corey Shackleton	Consultant	Blackash Bushfire Consulting		NSW
Dana Elphinstone	Environmental Consultant (Bushfire)	Emerge Associates	Employer	WA
Gabriela Eiris	Acting Senior Environmental Conservation Officer	City of Stirling	Council-GOV	WA
Geoff Hoare	Director	Graaph Design Pty Ltd	Employer	VIC
Graeme Mitchell	Co-Founder & CEO	iCHASE Aboriginal and Torres Strait Islander Corporation (iATSIC)	Employer, RTO	QLD
Grahame Douglas	Academic Course Advisor, PG Construction - School of Engineering, Design and Built Environment	University of Western Sydney	University	NSW
Helen Bull	Sustainable land and Bushfire Management	Oblica Pty Ltd	Employer	VIC
Ian Bassett	Policy and Professional Development Director	Building Designers Association of Australia	Peak body	National
Ivan West	Manager, Built Environment	Australasian Fire and Emergency Service Authorities Council (AFAC)	Peak	VIC
Jackie Holm	Planning Manager	Department of Planning, Lands and Heritage (WA)	Gov-WA	WA
Jason Atkinson	Lecturer Building Studies	TAFE SA	RTO	SA

Name	Title	Organisation	Representation Type	State
Jason Humphries	CEO	Australasia Fire and Emergency Response College	RTO	QLD
Jennifer Fleischer	Executive Officer	Chisholm Institute	RTO, STA	VIC
Jennifer Mason	Senior Policy Advisor	Victorian Building Authority (VBA)	Gov-VIC	VIC
Jessica Saunders	Principal Planner	Shellharbour City Council	Council-Gov	NSW
Jodi Burley	Land Use Planning	Queensland Fire and Emergency Services	Gov-QLD	QLD
Kaitlin Southgate	Bushfire consultant		Employer	WA
Kate Harris	Bushfire Consultant	Harris Environmental Consulting	Employer	NSW
Kathryn Kinnear	Director/Senior Environmental/Bushfire Consultant	Bio Diverse Solutions	Employer	WA
Kathryn (Katie) Jackson	Manager, Geraldton Office	Halsall and Associates	Employer	WA
Kendra Randazzo	Teacher	TasTAFE	RTO	TAS
Louis Palumbo	Officer	Adelaide Hills Council	Council-Gov	SA
Leigh Gesthuizen	National Manager, Technical and Advisory	Fire Protection Association of Australia	Association	National
Maria Kornakova	Manager Bushfire Services	Fire Protection Association of Australia	Association	National
Mark Chladil	Representative	Australasian Fire and Emergency Services Authorities	Peak body	National

Name	Title	Organisation	Representation Type	State
Melanie Jackson	Certified Bushfire Consultant	Bushfire Risk	Employer	NSW
Michael Jenkins	Employee	TAFE SA	RTO	SA
Murray Woods	Acting Senior Environmental Conservation Officer	City of Stirling	Council-Gov	WA
Narelle Dukes	Disaster Management Officer	Cook Shire Council	Council-Gov	QLD
Neda Aleksic	Training Package Development Officer	Industry Skills Advisory Council Northern Territory (ISACNT)	ITAB	NT
Neill Thompson	Level 2 BPAD Consultant	Bushfire Solutions South West	Employer	WA
Paola Rickard	Company Director	Land & Fire Assessments Pty Ltd	Employer	NSW
Paul Johnson	Bushfire Consultant	Sowdes	Employer	NSW
Peter Dowse	Senior Bushfire and Environmental Consultant	SET Consultants	Employer	NSW
Peter Thornton	Building Surveyor and Bushfire Consultant	BCA Check (Bushfire and Building Consultants)	Employer	NSW
Phillip Couch	Bushfire Consultant	Newcastle Bushfire Consulting	Employer	NSW
Ralph Smith	Bushfire Consultant	Smith Bushfire Consultants Pty Ltd	Employer	WA
Ros Marinoni	Not supplied	Not supplied	Not supplied	WA
Russell Wells	District Officer	Department of Fire and Emergency Services	Employer	WA

Name	Title	Organisation	Representation Type	State
Scarlet Moore	Project Officer -NCC Education and Awareness	Australian Building Codes Board	Peak	National
Shaun Yong	Planning and Community Development Officer	Moree Plains Shire Council	Council-Gov	NSW
Sherrie-Lee Evans	Heritage Support Officer	Lake Macquarie City Council	Council-Gov	NSW
Simon Illingworth	Community Safety	Moyne Shire Council	Council-Gov	VIC
Stuart Greville	Director/ Accredited Bushfire Practitioner	Bushfire Planning Australia	Employer	NSW
Susan Fechner	Senior Project Officer Building and Construction	Holmesglen	On behalf of State Training Authority	VIC
Susie Moir	Policy Manager Resilient Communities	Western Australia Local Government Association (WALGA)	Council-Gov, Peak	WA
Teresa Signorello	Curriculum Maintenance Manager	Holmesglen	On behalf of State Training Authority	VIC
Tina Saren	Bushfire Planning & Assessment Officer	Queensland Fire and Emergency Services	Gov-QLD	QLD
Tom O'Connor	Senior Planning & Assessment Officer	Tasmania Fire Service	Gov-TAS	TAS
Tony Hawkins	Bushfire Consultant	Travers Bushfire and Ecology	Employer	NSW
Trent Penman	Professor in Bushfire Behaviour, Ecosystem and Forest Sciences.	University of Melbourne	RTO, University	VIC

Name	Title	Organisation	Representation Type	State
Wayne Jones	CEO	Institute of Building Technology Western Australia Pty Ltd	RTO	WA
Wayne Lens	Building Surveying Teacher	Federation University Australia	RTO	VIC

Summary of Feedback by Stakeholder type:

Stakeholder Type	Key Feedback Points	Actions Taken to Address Feedback
Industry Reference Committee (IRC) Representatives	<ul style="list-style-type: none"> Supportive of the project. 	<ul style="list-style-type: none"> Noted
Peak Industry Bodies	<ul style="list-style-type: none"> The Bushfire Protection Association (BPA) represents bushfire professionals and educators and seeks to provide a unified voice throughout Australia. It is a newly established body, founded in NSW. BPA stated: ...'We fully support a diploma that allows paraprofessionals a pathway into this profession. However, we question if there would be any role for vocationally trained bushfire consultants in NSW. We are concerned as the current qualification for a BPAD Level 2 is Level 8 AQF. In contrast, the proposed Artibus Diploma is targeted at Level 5 AQF, equivalent to a paraprofessional. We also believe that professional qualification is essential for bushfire consultants because of the interactions with other stakeholders, including architects, engineers, town planners and building surveyors. These different stakeholders have 	<ul style="list-style-type: none"> Qualified support of the Diploma of Bushfire Protection Assessment noted. Concerns noted about the different AQF levels. There seems to be a perception that the higher the AQF the better and more capable graduates are. The type of learning in higher education and vocational education is different. Vocational qualifications are more practical and applied and relate to workplace outcomes.

Stakeholder Type	Key Feedback Points	Actions Taken to Address Feedback
	<p>expectations that the bushfire consultants have a deep understanding of the associated aspects.</p> <ul style="list-style-type: none"> • Our concern is that we need to work on an equal footing with the other professionals. If our qualifications become a lower level of professionalism, our stake in the conversation will be diluted. This will result in bushfire protection becoming second best to other competing interests.” • BPA suggested that the qualification should include ethics, legal liability, and WHS. 	<ul style="list-style-type: none"> • This, and similar feedback from some practitioners in NSW, indicated a perception that professionalism was an attribute that came with a postgraduate qualification, not a Diploma. There are many people with VET qualifications, such as builders, plumbers, building designers, building surveyors, land surveyors, and who conduct themselves with integrity and professionalism. • The qualification was adjusted to include such units of competency.
<p>Employers (Non-IRC)</p>	<ul style="list-style-type: none"> • Many bushfire practitioners in NSW, who have completed postgraduate studies to meet educational requirements of the industry accreditation scheme administered by the Fire Protection Association (FPA) of Australia do not support a Diploma of Bushfire Protection Assessment being recognised for accreditation purposes. 	<ul style="list-style-type: none"> • Concerns raised in relation to the Diploma of Bushfire Protection Assessment being used to meet educational requirements as part of the industry accreditation scheme for Bushfire Planning and Design (BPAD) consultants, administered by the Fire Protection Association (FPA) of Australia are noted. • The development of the qualification is independent of BPAD certification. The FPA Australia will need to assess

Stakeholder Type	Key Feedback Points	Actions Taken to Address Feedback
	<ul style="list-style-type: none"> • Recommendations received from bushfire practitioners included: <ul style="list-style-type: none"> ○ Including vulnerable occupants is beyond scope of Diploma. Remove such references. ○ Expand the emergency planning unit to cover more than domestic premises. ○ Don't use language such as 'assess compliance' as this is typically the role of a building inspector. 	<p>if the qualification meets their standards for accreditation and at what level. As well as an educational requirement there are other criteria, including experience and sitting an interview, that a person must meet for accreditation purposes.</p> <ul style="list-style-type: none"> • Units and use of terminology were adjusted in response to the recommendation.
Regulators	<ul style="list-style-type: none"> • Recommended including unit on ethics and changing the proposed report writing unit. 	<ul style="list-style-type: none"> • Recommendations incorporated.
Registered Training Organisations (RTOs)	<ul style="list-style-type: none"> • Suggestions for expanding the unit CPPBPA5001 Assess factors affecting bushfire behaviour and for more units in the electives. 	<ul style="list-style-type: none"> • The TAG agreed to the proposed additions to CPPBPA5001 Assess factors affecting bushfire behaviour. • Suggestions for additional elective units were analysed and two were included in Group C General electives.
Training Boards/Other	<ul style="list-style-type: none"> • Interested in project but no feedback provided. Discussions were held with industry engagement managers from three Training Boards: Financial, Administrative and Professional Services Training 	

Stakeholder Type	Key Feedback Points	Actions Taken to Address Feedback
	Council, WA, Industry Skills Advisory Council, NT and Industry Skills Advisory services, Queensland.	
State and Territory Training Authorities (STAs)	<ul style="list-style-type: none"> To be confirmed 	
Unions	<ul style="list-style-type: none"> Not a unionised sector 	
<i>Please add other categories as appropriate</i>	<ul style="list-style-type: none"> Not applicable 	

Summary of Issues raised during stakeholder consultation

Issue raised	Key Feedback Points	Actions Taken to Address Feedback
Addressed in the section above.	<ul style="list-style-type: none"> 	
	<ul style="list-style-type: none"> 	

Attachment D: Mandatory Workplace Requirements in Training Products

Please set out in the table below training products which include a mandatory workplace requirement (i.e., which must be completed in a workplace).

- None of the training products for bushfire protection assessment include a mandatory workplace requirement.

Code/title	Description of the Requirement (e.g., work placement, assessment requirement)	Rationale for Inclusion	Evidence of employer support
N/A	N/A	N/A	N/A

Attachment E: No enrolment and low enrolment training products

This section is NOT APPLICABLE as the training products are new.

No Enrolment:

Please set out in the table below those training products that have had no enrolments over the past three years for which data is available

Units of Competency		
Name of Unit/Unit Code	Proposed for retention/deletion	Rationale for Retention

Qualifications		
Name of Qualification/ Qualification Code	Proposed for retention/deletion	Rationale for Retention

Low Enrolment:

Please set out in the table below those training products that have had low enrolments over the past three years for which data is available¹

Units of Competency		
Name of Unit/Unit Code	Proposed for retention/deletion	Rationale for Retention

Qualifications		
Name of Qualification/ Qualification Code	Proposed for retention/deletion	Rationale for Retention

¹ Low enrolment training products are qualifications or units of competency that have had less than 42 enrolments in each of the past three years (*this is the maximum no. of enrolments for the bottom 25% of qualifications based on average enrolments over 2016 - 2018*)

Attachment F: Quality assurance reports

Editorial Report

1. Cover page																	
Information required	Detail																
Training Package title and code	CPP Property Services Training Package Release 17.0																
Number of new qualifications and their titles ²	One (1) new qualification:																
	<table border="1"> <tr> <td>CPP51222</td> <td>Diploma of Bushfire Protection Assessment</td> </tr> </table>	CPP51222	Diploma of Bushfire Protection Assessment														
CPP51222	Diploma of Bushfire Protection Assessment																
Number of revised qualifications and their titles	NA																
Number of new units of competency and their titles	Eight (8) new units of competency:																
	<table border="1"> <tr> <td>CPPBPA5001</td> <td>Assess factors affecting bushfire behaviour</td> </tr> <tr> <td>CPPBPA5002</td> <td>Advise on building materials for bushfire resilience</td> </tr> <tr> <td>CPPBPA5003</td> <td>Advise on building design for bushfire resilience</td> </tr> <tr> <td>CPPBPA5004</td> <td>Advise on landscaping design measures for bushfire resilience</td> </tr> <tr> <td>CPPBPA5005</td> <td>Advise on improvements to existing developments for bushfire resilience</td> </tr> <tr> <td>CPPBPA5006</td> <td>Prepare a bushfire emergency plan for small scale buildings</td> </tr> <tr> <td>CPPBPA5007</td> <td>Assess statutory planning applications for compliance with bushfire requirements</td> </tr> <tr> <td>CPPBPA5008</td> <td>Assess strategic planning proposals for compliance with bushfire requirements</td> </tr> </table>	CPPBPA5001	Assess factors affecting bushfire behaviour	CPPBPA5002	Advise on building materials for bushfire resilience	CPPBPA5003	Advise on building design for bushfire resilience	CPPBPA5004	Advise on landscaping design measures for bushfire resilience	CPPBPA5005	Advise on improvements to existing developments for bushfire resilience	CPPBPA5006	Prepare a bushfire emergency plan for small scale buildings	CPPBPA5007	Assess statutory planning applications for compliance with bushfire requirements	CPPBPA5008	Assess strategic planning proposals for compliance with bushfire requirements
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CPPBPA5007	Assess statutory planning applications for compliance with bushfire requirements																
CPPBPA5008	Assess strategic planning proposals for compliance with bushfire requirements																
Number of revised units of competency and their titles	NA																
Confirmation that the draft training package components are publication-ready	Draft components will be publication ready once uploaded onto training.gov.au																

² When the number of training products is high the titles can be presented as an attachment.

Is the Editorial Report prepared by a member of the Quality Assurance Panel? If 'yes' please provide a name.	Yes or No ³ Yes, Trish Gamper
Date of completion of the report	6 July 2022

2. Content and structure

Units of competency

Editorial requirements	Comments
Standard 5: <ul style="list-style-type: none"> The structure of units of competency complies with the unit of competency template. 	The structure of units of competency complies with the unit of competency template and contain all required components.
Standard 7: <ul style="list-style-type: none"> The structure of assessment requirements complies with the assessment requirements template. 	The structure of the assessment requirements complies with the assessment requirements template. Performance and knowledge evidence contain adequate frequency and/or volume of evidence required. The assessment conditions outline required conditions for assessment and details relevant equipment and resources required.

Qualifications

Editorial requirements	Comments by the editor
Standard 9: <ul style="list-style-type: none"> The structure of the information for qualifications complies with the qualification template. 	The structure of the information for the qualification complies with the qualification template.
Standard 10: <ul style="list-style-type: none"> Credit arrangements existing between Training Package qualifications and Higher Education qualifications are listed in a format that complies with the credit arrangements template. 	NA

Companion Volumes

Editorial requirements	Comments by the editor
Standard 11: <ul style="list-style-type: none"> A quality assured companion volume implementation guide is available and complies with the companion volume implementation guide template. 	A quality assured Companion Volume Implementation Guide was provided for editing and complies with the required template.

3. Proofreading

³ Persons not a member of the panel are required to demonstrate relevant knowledge and experience in editing technical and industry publications, including details of relevant qualifications and/or professional membership(s).

Editorial requirements	Comments by the editor
<ul style="list-style-type: none"> • Unit codes and titles and qualification codes and titles are accurately cross-referenced throughout the training package product(s) including mapping information and packaging rules, and in the companion volume implementation guide. 	<p>Unit codes and titles and qualification codes and titles were cross-referenced throughout the Training Package, mapping, packaging rules and the Companion Volume Implementation Guide.</p>
<ul style="list-style-type: none"> • Units of competency and their content are pre-sented in full. 	<p>All units of competency and content were provided in full for editing.</p>
<ul style="list-style-type: none"> • The author of the Editorial Report is satisfied with the quality of the training products, specifically with regard to: <ul style="list-style-type: none"> ○ absence of spelling, grammatical and typing mistakes ○ consistency of language and formatting ○ logical structure and presentation of the document. ○ compliance with the required templates 	<p>The editor is satisfied with the quality of the training products.</p> <ul style="list-style-type: none"> • Spelling, grammatical and typing mistakes were corrected, as required • Language used and formatting is consistent throughout the Training Package • The Training Package components are logically structured and presented • All components comply with the required templates. <p>All suggested edits, corrections and queries were marked up using track changes and forwarded to Artibus Innovation for comment/review before a final edit of the Training Package components.</p> <p>I am satisfied with the quality of the Training Package components with regard to the above points.</p>

Equity Report

Section 1 – Cover page

Information required	Detail																
Training Package title and code	CPP Property Services Training Package Release 17.0																
Number of new qualifications and their titles ¹	<p>One (1) new qualification:</p> <table border="1"> <tr> <td>CPP51222</td> <td>Diploma of Bushfire Protection Assessment</td> </tr> </table>	CPP51222	Diploma of Bushfire Protection Assessment														
CPP51222	Diploma of Bushfire Protection Assessment																
Number of revised qualifications and their titles	NA																
Number of new units of competency and their titles	<p>Eight (8) new units of competency:</p> <table border="1"> <tr> <td>CPPBPA5001</td> <td>Assess factors affecting bushfire behaviour</td> </tr> <tr> <td>CPPBPA5002</td> <td>Advise on building materials for bushfire resilience</td> </tr> <tr> <td>CPPBPA5003</td> <td>Advise on building design for bushfire resilience</td> </tr> <tr> <td>CPPBPA5004</td> <td>Advise on landscaping design measures for bushfire resilience</td> </tr> <tr> <td>CPPBPA5005</td> <td>Advise on improvements to existing developments for bushfire resilience</td> </tr> <tr> <td>CPPBPA5006</td> <td>Prepare a bushfire emergency plan for small scale buildings</td> </tr> <tr> <td>CPPBPA5007</td> <td>Assess statutory planning applications for compliance with bushfire requirements</td> </tr> <tr> <td>CPPBPA5008</td> <td>Assess strategic planning proposals for compliance with bushfire requirements</td> </tr> </table>	CPPBPA5001	Assess factors affecting bushfire behaviour	CPPBPA5002	Advise on building materials for bushfire resilience	CPPBPA5003	Advise on building design for bushfire resilience	CPPBPA5004	Advise on landscaping design measures for bushfire resilience	CPPBPA5005	Advise on improvements to existing developments for bushfire resilience	CPPBPA5006	Prepare a bushfire emergency plan for small scale buildings	CPPBPA5007	Assess statutory planning applications for compliance with bushfire requirements	CPPBPA5008	Assess strategic planning proposals for compliance with bushfire requirements
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CPPBPA5007	Assess statutory planning applications for compliance with bushfire requirements																
CPPBPA5008	Assess strategic planning proposals for compliance with bushfire requirements																
Number of revised units of competency and their titles	NA																
Confirmation that the draft training package components meet the requirements in Section 2 <i>Equity checklist of draft training package components</i>	Draft Training Package components meet the requirements in Section 2 Equity checklist of draft Training Package components.																
Is the Equity Report prepared by a member of the Quality Assurance Panel? If 'yes' please provide the name.	Yes or No ² Yes, Trish Gamper																
Date of completion of the report	6 July 2022																

¹ When the number of training products is high the titles can be presented as an attached list.

² Person that is not a member of the Training Package Quality Assurance Panel is required to provide to the SSO information demonstrating experience in analysis of equity issues in the training or educational context; demonstrated understanding of vocational education and training; and details of relevant qualifications and/or professional memberships.

Section 2 – Equity checklist of draft training package components

Equity requirements	Equity reviewer comments
<p>The training package component(s) comply with Standard 2 of the <i>Standards for Training Packages 2012</i>. The standard requires compliance with the <i>Training Package Products Policy</i>, specifically with the access and equity requirements:</p> <ul style="list-style-type: none"> • Training Package developers must meet their obligations under Commonwealth anti-discrimination legislation and associated standards and regulations. • Training Package developers must ensure that Training Packages are flexible and that they provide guidance and recommendations to enable reasonable adjustments in implementation. 	<p>Provide brief commentary on whether the draft endorsed components meet each of the equity requirements</p> <p><i>The draft CPP Property Services Training Package components meet the requirements of Standard 2 of the Standards for Training Packages 2012 and comply with the Training Package Products Policy.</i></p> <p><i>The CPP Property Services Training Package Companion Volume Implementation Guide provides information relating to access and equity considerations and reasonable adjustments.</i></p> <p><i>The draft CPP Property Services Training Package components provide sufficient flexibility and provides advice to enable reasonable adjustments to be made during implementation.</i></p>

Section 3 - Training Package Quality Principles

Quality Principle 4

Be **flexible** to meet the diversity of individual and employer needs, including the capacity to adapt to changing job roles and workplaces.

Key features

Do the units of competency meet the diversity of individual and employer needs and support equitable access and progression of learners?

What evidence demonstrates that the units of competency and their associated assessment requirements are clearly written and have consistent breadth and depth so that they support implementation across a range of settings?

Are there other examples that demonstrate how the key features of flexibility are being achieved?

Equity requirements	Equity reviewer comments
1. What evidence demonstrates that the draft components provide flexible qualifications/units of competency that enable application in different contexts?	<p><i>The CPP Property Services Training Package qualification contain essential core units and flexible options for elective unit selection, including imported units as well as the option to select additional units of competency from other Training Packages. This provides the option to select units that suit the industry sector and regulatory, enterprise, professional or individual requirements.</i></p> <p><i>The range of electives provide breadth and depth of choice supporting individuals who may wish to add to existing skills and move between related occupations and industry sectors.</i></p>
2. Is there evidence of multiple entry and exit points?	<p><i>There are no entry requirements for the listed qualification, allowing for multiple entry and exit points.</i></p> <p><i>Additional information is also contained in the CPP Property Services Companion Volume Implementation Guide.</i></p>
3. Have prerequisite units of competency been minimised where possible?	<p><i>The new units of competency do not contain any prerequisites.</i></p>
4. Are there other examples of evidence that demonstrate how the key features of the flexibility principle are being achieved?	<p><i>The units of competency developed have been identified by Artibus Innovation as being suitable to import into other relevant Training Packages, such as LGA Local Government, AHC Agriculture, Horticulture and Conservation and Land Management, and CPC Construction, Plumbing and Services, as elective units</i></p>

Quality Principle 5

Facilitate **recognition** of an individual's skills and knowledge and support movement between the school, vocational education and higher education sectors.

Key features

Support learner transition between education sectors.

Equity requirements	Equity reviewer comments
1. What evidence demonstrates pathways from entry and preparatory level as appropriate to facilitate movement between schools and VET, from entry level into work, and between VET and higher education qualifications?	<p><i>The introduction of the Diploma of Bushfire Protection Assessment provides a vocational education and training (VET) qualification that addresses industry skills needs previously only accessible through undertaking postgraduate studies offered at the University of Western Sydney or the University of Melbourne.</i></p> <p><i>Artibus Innovation have identified that the proposed Diploma of Bushfire Protection Assessment provides a</i></p>

Equity requirements	Equity reviewer comments
	<p><i>nationally consistent, vocational training pathway into the field of bushfire protection assessment services for those who want to specialise and for those working in related occupations wanting to upskill and improve their knowledge and skills in factors affecting bushfire behaviour, building design and construction materials for bushfire resilience, and the planning and building regulatory frameworks used to mitigate bushfire impacts on people and property.</i></p>

Quality Principle 6

Support interpretation by training providers and others through the use of simple, concise language and clear articulation of assessment requirements.

Key features

Support implementation across a range of settings and support sound assessment practices.

Equity requirements	Equity reviewer comments
<p>1. Does the Companion Volume Implementation Guide include advice about:</p> <ul style="list-style-type: none"> • Pathways • Access and equity • Foundation skills? <p>(see Training Package Standard 11)</p>	<p><i>The draft CPP Property Services Companion Volume Implementation Guide was reviewed and contains relevant advice on:</i></p> <ul style="list-style-type: none"> • <i>Pathways</i> • <i>Access and equity</i> • <i>Foundation skills</i>
<p>2. Are the foundation skills explicit and recognisable within the training package and do they reflect and not exceed the foundation skills required in the workplace?</p>	<p><i>Foundation skills are explicit and recognisable in units of competency. They reflect and do not exceed the foundation skills required at this level in the workplace.</i></p>

Quality Report

Section 1 – Cover page

Information required	Detail																
Training Package title and code	CPP Property Services Training Package Release 17.0 Bushfire Protection Assessment Project																
Number of new qualifications and their titles	<ul style="list-style-type: none"> One new qualification CPP5122 Diploma of Bushfire Protection Assessment 																
Number of revised qualifications and their titles	<ul style="list-style-type: none"> No revised qualifications 																
Number of new units of competency and their titles	<p>Eight new units of competency:</p> <table border="1"> <tbody> <tr> <td>CPPBPA5001</td> <td>Assess factors affecting bushfire behaviour</td> </tr> <tr> <td>CPPBPA5002</td> <td>Advise on building materials for bushfire resilience</td> </tr> <tr> <td>CPPBPA5003</td> <td>Advise on building design for bushfire resilience</td> </tr> <tr> <td>CPPBPA5004</td> <td>Advise on landscaping design measures for bushfire resilience</td> </tr> <tr> <td>CPPBPA5005</td> <td>Advise on improvements to existing developments for bushfire resilience</td> </tr> <tr> <td>CPPBPA5006</td> <td>Prepare a bushfire emergency plan for small scale buildings</td> </tr> <tr> <td>CPPBPA5007</td> <td>Assess statutory planning applications for compliance with bushfire requirements</td> </tr> <tr> <td>CPPBPA5008</td> <td>Assess strategic planning proposals for compliance with bushfire requirements</td> </tr> </tbody> </table>	CPPBPA5001	Assess factors affecting bushfire behaviour	CPPBPA5002	Advise on building materials for bushfire resilience	CPPBPA5003	Advise on building design for bushfire resilience	CPPBPA5004	Advise on landscaping design measures for bushfire resilience	CPPBPA5005	Advise on improvements to existing developments for bushfire resilience	CPPBPA5006	Prepare a bushfire emergency plan for small scale buildings	CPPBPA5007	Assess statutory planning applications for compliance with bushfire requirements	CPPBPA5008	Assess strategic planning proposals for compliance with bushfire requirements
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CPPBPA5007	Assess statutory planning applications for compliance with bushfire requirements																
CPPBPA5008	Assess strategic planning proposals for compliance with bushfire requirements																
Number of revised units of competency and their titles	<ul style="list-style-type: none"> No revised units of competency 																

Information required	Detail
Confirmation that the panel member is independent of: <ul style="list-style-type: none"> the Training Package or Training Package components review ('Yes' or 'No') development and/or validation activities associated with the Case for Endorsement ('Yes' or 'No') undertaking the Equity and/or Editorial Reports for the training package products that are the subject of this quality report ('Yes' or 'No') 	Yes, I am independent of: <ul style="list-style-type: none"> CPP Property Services Training Package The development and validation activities The Equity and Editorial reports.
Confirmation of the Training Packages or components thereof being compliant with the <i>Standards for Training Packages 2012</i>	Yes , the draft Training Package components are compliant with the <i>Standards for Training Packages 2012</i> .
Confirmation of the Training Packages or components thereof being compliant with the <i>Training Package Products Policy</i>	Yes , the draft Training Package components are compliant with the <i>Training Package Products Policy</i> .
Confirmation of the Training Packages or components thereof being compliant with the <i>Training Package Development and Endorsement Process Policy</i>	Yes , the draft Training Package components are compliant with the <i>Training Package Development and Endorsement Process Policy</i> .
Panel member's view about whether: <ul style="list-style-type: none"> the evidence of consultation and validation process being fit for purpose and commensurate with the scope estimated impact of the proposed changes is sufficient and convincing 	Yes
Name of panel member completing Quality Report	Anna Henderson
Date of completion of the updated Quality Report	15 th July 2022

Section 2 – Compliance with the Standards for Training Packages 2012

Standards for Training Packages	Stand ard met 'yes' or 'no'	Evidence supporting the statement of compliance or noncompliance (including evidence from equity and editorial reports)
<p>Standard 1</p> <p>Training Packages consist of the following:</p> <ol style="list-style-type: none"> 1. AISC endorsed components: <ul style="list-style-type: none"> • qualifications • units of competency • assessment requirements (associated with each unit of competency) • credit arrangements 2. One or more quality assured companion volumes 	Yes	<p>The Individual Support component of the CPP Property Services Training Package R17.0 submission consists of the following endorsed components:</p> <ul style="list-style-type: none"> • 1 new qualification • 8 new units of competency • credit arrangements are discussed in the CPP Property Services Training Package R17.0 Companion Volume Implementation Guide (CVIG). Page 301 • a quality assured Companion Guide – CPP Property Services Training Package R17.0 (CVIG).

Standards for Training Packages	Standard met 'yes' or 'no'	Evidence supporting the statement of compliance or noncompliance (including evidence from equity and editorial reports)
<p>Standard 2</p> <p>Training Package developers comply with the <i>Training Package Products Policy</i></p>	<p>Yes</p>	<p>The draft Training Package components comply with this Standard:</p> <ul style="list-style-type: none"> • Coding and titling -: the units of competency comply with the coding and titling policy. • Foundation Skills are explicit in the performance criteria of the CPP units in this submission. • Mapping - the mapping tables are found in the CPP Property Services Training Package R17.0 CVIG. As these are newly developed units of competency, there is no equivalence status to report. • Qualification packaging rules – Packaging rules are clearly articulated and contain essential core units and flexible elective unit options including imported units. There are no entry requirements allowing for multiple entry and exit points. • Qualification – occupational/pathway advice – The proposed Diploma of Bushfire Protection Assessment provides a nationally consistent, vocational training pathway into the field of bushfire protection assessment services for those who want to specialise and for those working in related occupations wanting to upskill and improve their knowledge and skills in factors affecting bushfire behaviour, building design and construction materials for bushfire resilience, and the planning and building regulatory frameworks used to mitigate bushfire impacts on people and property. <p>Related occupations include builders, building designers, building surveyors/certifiers, landscape gardeners, fire services assessment officers, and local government officers working in land use planning, building approvals and emergency management.</p>

Standards for Training Packages	Standard met 'yes' or 'no'	Evidence supporting the statement of compliance or noncompliance (including evidence from equity and editorial reports)
<p>Standard 3</p> <p>Training Package developers comply with the AISC <i>Training Package Development and Endorsement Process Policy</i></p>	Yes	<p>The Case for Endorsement (CfE) provides information about the extensive industry consultation undertaken throughout the development stage of this project resulting in training components being developed to a high standard and responsive to industry's existing and future skill needs.</p> <p>The key stakeholder group that participated in shaping the qualification and units of competency development was 'employer/employee'. Most of these contributors were accredited Bushfire Planning and Design (BPAD) practitioners located in metropolitan and regional areas. The nature of the work undertaken by BPAD practitioners requires the provision of services in rural and remote areas.</p> <p>Several national industry associations were also important participants in the project, namely the FPAA. The FPAA administers the BPAD Accreditation Scheme; the Australasian Fire and Emergency Services Authorities Council (AFAC) – the national council for fire and emergency services; Building Designers Association of Australia and the newly created Bushfire Protection Association of Australia.</p> <p>The units of competency were made public on two occasions, for consultation and validation. Significant effort was made to 'let everyone know' and encourage (and prompt) feedback through dedicated project web pages, direct emails to 650 stakeholders across all jurisdictions, monthly newsletters to over 2500 people, e-news bulletins sent out by FPAA and DPLH, 4 formal online TAG meetings and 2 dedicated webinars.</p> <p>Consultation and validation meetings support the training components in this submission. <i>See CfE for detail.</i></p>
<p>Standard 4</p> <p>Units of competency specify the standards of performance required in the workplace</p>	Yes	<p>The draft units of competency adequately specify standards of performance required in the workplace.</p>

Standards for Training Packages	Standard met 'yes' or 'no'	Evidence supporting the statement of compliance or noncompliance (including evidence from equity and editorial reports)
<p>Standard 5</p> <p>The structure of units of competency complies with the unit of competency template</p>	Yes	The structure of the draft units of competency complies with all aspects of the unit of competency template.
<p>Standard 6</p> <p>Assessment requirements specify the evidence and required conditions for assessment</p>	Yes	The draft units of competency specify the performance evidence (including references to volume or frequency), the assessment conditions and the knowledge evidence to be demonstrated for assessment. The assessment requirements cross-reference to the performance criteria requirements.
<p>Standard 7</p> <p>Every unit of competency has associated assessment requirements. The structure of assessment requirements complies with the assessment requirements template</p>	Yes	In all draft units of competency, the assessment requirements comply with the template requirements.
<p>Standard 8</p> <p>Qualifications comply with the Australian Qualifications Framework specification for that qualification type</p>	Yes	The draft qualification complies with the AQF specifications.
<p>Standard 9</p> <p>The structure of the information for the Australian Qualifications Framework qualification complies with the qualification template</p>	Yes	The structure of the draft qualification complies with the template.
<p>Standard 10</p> <p>Credit arrangements existing between Training Package qualifications and Higher Education qualifications are listed in a format that complies with the credit arrangements template</p>	Yes	<p>Credit arrangements are discussed in the CPP Property Services Training Package R17.0 CVIG (P. 301), denoting:</p> <ul style="list-style-type: none"> • <i>At the time of endorsement of the CPP Property Services Training Package no national credit arrangements exist between qualifications in this Training Package and higher education qualifications.</i>

Standards for Training Packages	Standard met 'yes' or 'no'	Evidence supporting the statement of compliance or noncompliance (including evidence from equity and editorial reports)
<p>Standard 11</p> <p>A quality assured companion volume implementation guide produced by the Training Package developer is available at the time of endorsement and complies with the companion volume implementation guide template.</p>	<p>Yes</p>	<p>The Training Package components in this submission are accompanied by the CPP Property Services Training Package R17.0 CVIG.</p> <p>The CVIG complies with the companion volume implementation guide template included in the 2012 Standards and has been quality assured in line with the Artibus editorial processes.</p> <p>The CVIG includes advice about pathways (P294), access and equity (including reasonable adjustment for persons with disabilities) and foundation skills (P 301), as required by the template.</p>
<p>Standard 12</p> <p>Training Package developers produce other quality assured companion volumes to meet the needs of their stakeholders as required.</p>	<p>Yes</p>	<p>CPP Property Services Training Package R17.0 includes information about typical occupation outcomes and pathways into and from CPP Property Services qualifications (P294).</p>

Section 3 – Compliance with the training package quality principles

Note: not all training package quality principles might be applicable to every training package or its components. Please provide a supporting statement/evidence of compliance or non-compliance against each principle.

Quality principle 1. Reflect identified workforce outcomes

Key features	Quality principle is met: Yes / No or N/A	Evidence demonstrating compliance/non compliance with the quality principle Please see examples of evidence in the <i>Training Package Development and Endorsement Process Policy</i>
Driven by industry's needs	Yes	<p>As outlined in the Cfe, the key drivers for the development of the training components in this submission are:</p> <p>The introduction of the Diploma of Bushfire Protection Assessment provides a vocational education and training (VET) qualification that addresses industry skills needs previously only accessible through undertaking postgraduate studies offered at the University of Western Sydney or the University of Melbourne. A vocational qualification in bushfire protection assessment has been conspicuous by its absence.</p> <p>In 2018, AS 3959 Construction of buildings in bushfire prone areas was updated to require all proposed buildings in bushfire prone areas undergo a BAL assessment to establish the threat of bushfire and determine compliant construction methods and materials.</p> <p>However, there are no state or territory regulatory or licensing bodies (such as the Victorian Building Authority or the Queensland Building and Construction Commission) that require specially qualified or accredited consultants to perform these BAL assessments.</p> <p>Without regulatory oversight there are many people working in bushfire protection assessment who lack the expert skills and knowledge required to ensure the provision of accurate and reliable advice on bushfire protection matters.</p> <p>The newly created qualification and units of competency are designed to provide a VET solution to meet this need.</p> <p>The proposed Diploma of Bushfire Protection Assessment provides a nationally consistent, vocational training pathway into the field of bushfire protection assessment services for those who want to specialise and for those</p>

		<p>working in related occupations wanting to upskill and improve their knowledge and skills in factors affecting bushfire behaviour, building design and construction materials for bushfire resilience, and the planning and building regulatory frameworks used to mitigate bushfire impacts on people and property.</p>
<p>Compliant and responds to government policy initiatives</p> <p>Training package component responds to the COAG Industry and Skills Council's (CISC) training package-related initiatives or directions, in particular the 2015 training package reforms. Please specify which of the following CISC reforms are relevant to the training product and identify supporting evidence:</p> <ul style="list-style-type: none"> • ensure obsolete and superfluous qualifications are removed from the system • ensure that more information about industry's expectations of training delivery is available to training providers to improve their delivery and to consumers to enable more informed course choices • ensure that the training system better supports individuals to move easily from one related occupation to another • improve the efficiency of the training system by creating units that can be owned and used by multiple industry sectors • foster greater recognition of skill sets 	<p>Yes</p>	<p>Compliance with Government policy initiatives</p> <p>The CVIG provides information on pathways, and advice on access and equity. This includes information on reasonable adjustment and useful information on identifying and supporting learners' foundation skills.</p> <p>The new training package products have been developed with due consideration given to the need to reduce duplication within the national training system.</p> <p>Training delivery/flexibility (supporting movement from related occupations)</p> <p>The new Diploma qualification has no entry requirements and all eight units of competency allow for assessment in the workplace or a simulated environment.</p> <p>Mandatory workplace requirements</p> <p>No mandatory workplace requirements apply to the new Bushfire Protection Assessment units of competency.</p> <p>Improve efficiency of the training system</p> <p>Artibus Innovation note that the draft training package products in this submission have been developed with due consideration given to the need to reduce duplication within the national training system.</p> <p>RTOs have been involved and well represented throughout the consultation, both as members of the various IRCs, working groups and subject matter expert groups and in providing feedback during consultation periods.</p>

Reflect contemporary work organisation and job profiles incorporating a future orientation	Yes	The newly developed units of competency reflect contemporary workplace requirements. These units have been written in such a way that they could quite easily be contextualised to apply to other industry sectors.
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Quality principle 2: Support portability of skills and competencies including reflecting licensing and regulatory requirements

Key features	Quality principle is met: Yes / No or N/A	Evidence demonstrating compliance with the quality principle Please see examples of evidence in the <i>Training Package Development and Endorsement Process Policy</i>
Support movement of skills within and across organisations and sectors	Yes	The units of competency provide an opportunity for RTOs offering qualifications in occupations in which aspects of bushfire protection assessment are relevant may be interested in importing individual units of competency. For example, the unit CPPBPA5004 Advise on landscaping design measures for bushfire resilience might be considered as an elective unit in the AHC50621 Diploma of Landscape Design. CPPBPA5003 Advise on building design for bushfire resilience and CPPBPA5004 Advise on building materials for bushfire resilience might be considered as electives in the CPP50921 Diploma of Building Design or the CPC60115 Advanced Diploma of Building Surveying. Similarly, the planning related units, CPPBPA5007 Assess statutory planning applications for compliance with bushfire requirements and CPPBPA5008 Assess strategic planning proposals for compliance with bushfire requirements might be imported into LGA50120 Diploma of Local Government.
Promote national and international portability	Yes	The newly developed Bushfire Protection Assessment unit have cross-sector applicability dealing with a range of applications and are applicable to a range of occupations including but not restricted to: builders, building designers, building surveyors/certifiers, landscape gardeners, fire services assessment officers, and local government officers working in land use planning, building approvals and emergency management
Reflect regulatory requirements and licensing	N/A	No occupational licensing, certification or specific legislative requirements apply to the Units of Competency in this submission.

Quality principle 3: Reflect national agreement about the core transferable skills and core job-specific skills required for job roles as identified by industry

Key features	Quality principle is met: Yes / No or N/A	Evidence demonstrating compliance with the quality principle Please see examples of evidence in the <i>Training Package Development and Endorsement Process Policy</i>
Reflect national consensus	Yes	As discussed in the CfE, the process allowed for extensive engagement with industry, regulators and other stakeholders throughout the life of the project to inform the drafts prior to submission of the final product. The draft training components reflect national consensus.
Recognise convergence and connectivity of skills	Yes	The draft components in this submission incorporate cross sector units of competency which supports convergence and connectivity of skills.

Quality principle 4: Be flexible to meet the diversity of individual and employer needs including the capacity to adapt to changing job roles and workplaces

Key features	Quality principle is met: Yes / No or N/A	Evidence demonstrating compliance with the quality principle Please see examples of evidence in the <i>Training Package Development and Endorsement Process Policy</i>
Meet the diversity of individual and employer needs	Yes	The bushfire protection related electives in the CPP51222 Diploma of Bushfire Protection Assessment are grouped into two strands. Group A electives focus on property and bushfire compliance of building approvals, while the Group B sector-specific electives focus on bushfire compliance of statutory and strategic planning applications. The range of electives provide breadth and depth of choice supporting individuals who may wish to add to existing skills and move between related occupations and industry sectors.
Support equitable access and progression of learners	Yes	The CVIG provides advice on access and equity considerations including reasonable adjustment for learners with disabilities. The draft units support equitable access and progression of learners.

Quality principle 5: Facilitate recognition of an individual’s skills and knowledge and support movement between the school, vocational education and higher education sectors

Key features	Quality principle is met: Yes / No or N/A	Evidence demonstrating compliance with the quality principle Please see examples of evidence in the <i>Training Package Development and Endorsement Process Policy</i>
Support learner transition between education sectors	Yes	Artibus Innovation note in the CfE that the Property Services IRC does not recommend the CPP51222 Diploma of Bushfire Protection Assessment as suitable for an Australian traineeship or apprenticeship however completion of this qualification could provide a pathway to Higher Education in related fields.

Quality principle 6: Support interpretation by training providers and others through the use of simple, concise language and clear articulation of assessment requirements

Key features	Quality principle is met: Yes / No or N/A	Evidence demonstrating compliance with the quality principle Please see examples of evidence in the <i>Training Package Development and Endorsement Process Policy</i>
Support implementation across a range of settings	Yes	The proposed training components have been developed in close consultation with industry stakeholders. The units of competency Elements and Performance Criteria have been written to reflect current industry skills, knowledge and work practices. The Performance Evidence and Knowledge Evidence have similarly been articulated to align with WHS, Building Code of Australia (BCA), legislation and current or successor Australian Standards. The assessment requirements reflect employer expectations of the skills and knowledge graduates would need to bring to the workplace.
Support sound assessment practice	Yes	The CPP Property Services Training Package, R17.0 supports sound assessment practice in line with industry requirements
Support implementation	Yes	The draft components in this submission address industry requirements, which supports implementation in a range of contexts.

Attachment G: Letters of support



Our ref: PLH2019P1195
Enquiries: Jackie Holm
(08 6551 9351)

Property Services Industry Reference Committee (via Artibus)
First Floor, Soundys Building
373 Elizabeth Street
NORTH HOBART, TAS 7000

Dear Sir/Madam

**SUPPORT FOR THE ENDORSEMENT OF A NATIONAL BUSHFIRE
PROTECTION ASSESSMENT (LAND USE PLANNING AND CONSTRUCTION)
VOCATIONAL EDUCATION AND TRAINING QUALIFICATION**

The Bushfire Practitioner industry plays a vital role in providing information to inform land-use planning decisions in bushfire prone areas across Western Australia. There are limited bushfire protection training opportunities in the land-use planning and building fields, particularly in Western Australia. The training options currently available are tertiary qualifications at eastern states universities, which have limited relevance to the WA land-use planning context and involve increased costs to attend interstate.

On behalf of the Western Australian Planning Commission, I provided a letter of support in March 2021 for the development of a Vocational Education and Training qualification. I would like to offer continued support for the endorsement of this much anticipated qualification, as it will provide opportunity to improve practitioner skillsets in this rapidly developing field.

Yours faithfully

A handwritten signature in black ink, appearing to read 'D Caddy'.

David Caddy
Chairman
Western Australian Planning Commission

4 July 2022



**Department of Planning,
Lands and Heritage**

Our ref: PLH2019P1195
Enquiries: Jackie Holm
(08 6551 9351)

Property Services Industry Reference Committee (via Artibus)
First Floor, Soundys Building
373 Elizabeth Street
NORTH HOBART TAS 7000

Dear Sir/Madam

**SUPPORT FOR THE ENDORSEMENT OF A NATIONAL BUSHFIRE
PROTECTION ASSESSMENT (LAND USE PLANNING AND CONSTRUCTION)
VOCATIONAL EDUCATION AND TRAINING QUALIFICATION**

The Department of Planning, Lands and Heritage is of the view that the Bushfire Practitioner industry plays a vital role in providing information to inform land-use planning decisions in bushfire prone areas across Western Australia.

However, there are limited bushfire protection training opportunities in the land-use planning and building fields, particularly in Western Australia. The training options currently available are tertiary qualifications at universities in the eastern states, which have limited relevance to the WA land-use planning context and are expensive to attend.

Further to our letter of 30 March 2021, I would like to reiterate the Department's support to the development of a Vocational Education and Training qualification. We are represented on the Technical Advisory Group assisting the development of the qualification, which will provide opportunity to improve practitioner skills in this rapidly developing field.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Anthony Kannis'.

Anthony Kannis
Director General

12 July 2022



15 July 2022

Our Ref: 05-024-02-0056 CH:NM

via email: frances@artibus.com.au

Property Services Industry Reference Committee (via Artibus)
First Floor, Soundys Building
373 Elizabeth Street
NORTH HOBART, TAS 7000

Dear Frances,

Support for the endorsement of a bushfire protection assessment (land use planning and construction) vocational education and training qualification

I write regarding the Diploma of Bushfire Protection Assessment, currently being considered for endorsement by the Australian Industry Skills Committee (AISC).

WALGA recognises the need for greater expertise on bushfire protection assessment within the planning and development process, to improve bushfire resilience and reduce threat to property and life during bushfire emergencies. WALGA therefore welcomes the development of training materials to support this, and is supportive of the 'Diploma of Bushfire Protection Assessment' developed by Artibus.

If you require further information please contact the WALGA Planning and Building team on 9213 2056 or planning@walga.asn.au

Please quote our file reference in all correspondence.

Yours sincerely,

Nicole Matthews
Executive Manager, Policy

ONE70, LV1, 170 Railway Parade, West Leederville, WA 6007
PO Box 1544, West Perth, WA 6872
T: (08) 9213 2000 F: (08) 9213 2077
info@walga.asn.au
www.walga.asn.au

Chris Wyborn

22 July 2022

Frances Lamb
Artibus Innovation
PO Box 547
North Hobart TAS 7002

Dear Frances

Support for the Diploma of Bushfire Protection Assessment

My name is Chris Wyborn and I have over 30 years' experience in bushfire planning and design management. My career and personal time have included:

- Responding to thousands of emergency call outs, including most major bushfire in the last 30 years as a volunteer firefighter with the Country Fire Authority in Victoria
- Responsibility for managing community safety for significant bushfire prone parts of Victoria
- Assisting with the response to, and implementation of bushfire planning and construction issues arising from the Victorian Bushfire Royal Commission
- Managing a team of fire safety officers responsible for approving building and planning applications
- Developed, implemented and managed the Bushfire Planning and Design scheme run by FPA Australia in New South Wales, Victoria and Western Australia
- Developed and delivered bushfire attack level training courses throughout Australia

I am extremely passionate about educating professionals involved in all aspects of bushfire planning and construction. The idea for this Diploma was something I have been championing for many years.

In fact, way back in 2010 whilst employed with the CFA I proposed a non-accredited course be developed to support the skilling of staff within my team and those working in local government with a responsibility for approving building and planning applications in bushfire prone areas.

In my role at FPA Australia I engaged with the bushfire protection industry and government on a regular basis to discuss the need for a new approach to skilling practitioners that was vocationally relevant and not academic.

Having completed the Graduate Diploma of Bushfire Protection with Western Sydney University, I soon came to realise that the course did not provide the fundamental skills and knowledge required by a bushfire planner. The course was highly academic and provided little to no practical skills training.

I firmly believe that the establishment of the Diploma of Bushfire Protection is desperately needed and will provide an excellent opportunity to provide those fundamental skills needed to support a growing industry, whilst also supporting learners to continue to higher education courses such as post graduate qualifications if they choose.

Currently the entry pathway for a person wanting to become a professional bushfire planning and design practitioner is to undertake a qualification at AQF level 8 (postgraduate). A professional local government planner, fire services safety officer or building surveyor also only have this pathway to formally attain skills and knowledge to support their job roles.

These arrangements are not suitable for most practitioners, as such there is a barrier to enable them to gain important skills and knowledge, that will ultimately support safer communities and increase bushfire resilience. The establishment of the Diploma will fill that void and result in a far more skilful industry.

As our population extends into peri-urban and regional areas, and with climate change resulting in more frequent and more intense bushfires, more and more landowners, developers, and residents will be calling on the expertise of a range of bushfire professionals to help them establish and improve bushfire resilience.

This increasing demand for advice and support will result in a skills shortage if there is no vocational qualification available to provide the requisite skills and knowledge to what will be a burgeoning industry.

Having been intimately involved in the writing and reviewing of the units of competency included in the proposed qualification, I am confident that the course will be suitable for a large cross section of individuals who work across aspects of the bushfire protection field. They may undertake the full qualification, or perhaps pick and choose individual units from the qualification to suit their specific skill and knowledge need.

On this basis I highly recommend and support the approval of the Diploma of Bushfire Protection Assessment.

Regards

A handwritten signature in cursive script that reads "Chris Wyborn".

Chris Wyborn

Email 15 July 2022

Hi Frances,

VBA: Letter of support for the proposed course CPP51222 Diploma of Bushfire Protection Assessment

The Victorian Building Authority (VBA) is the regulator for the Victorian Building and Construction Industry.

Given the history of bushfire both here in Victoria and in other Australian jurisdiction and its impact, bushfire protection assessment is a critical and emerging skill within the Victorian Building and Construction industry.

One of our duties is to register suitably qualified building practitioners. We prescribe education for different categories and classes of registration.

The VBA strongly supports the introduction of the above Diploma and the associated units as they critical knowledge and skills that are not available in other units of courses to this level of degree.

The introduction of such our course would allow the VBA to prescribe and / or recognise the full course, skills sets within the course and / or units for practitioners in future.

The VBA also views this course and these new units as particularly valuable for continuing professional development (CPD purposes) for the following existing Victorian practitioner registrations:

- Architects
- Builders (both Commercial and Domestic builders)
- Building Designers
- Building Inspectors
- Building Surveyors

We also see that this is a valuable course that may be applicable for emerging future practitioners within the Victorian industry.

Should you have any questions or would like further information, please feel free to contact me directly.

Regards

Jennifer

Jennifer Mason (she/her)

Senior Policy Advisor, Education & Training | Knowledge & Experience Assessment

Victorian Building Authority

Goods Shed North, 733 Bourke Street, Docklands, 3008

P O Box 536, Melbourne, VIC 3001

D: 03 9607 1165 | **P:** 1300 815 127

E: Jennifer.Mason@vba.vic.gov.au | **W:** vba.vic.gov.au

