Unit of competency

Release 1	This version first released with CPP Property Services Training Package Release 15.0 Supersedes and is equivalent to CPPCLO3024 Clean fabric upholstery.
Unit Code	CPPCLO3109
Unit Title	Clean fabric upholstery
Application	This unit specifies the skills and knowledge required to clean fabric upholstery. The unit covers identifying the backing materials used, classifying the fibre, and assessing the furniture construction. It also covers selecting methods, equipment and cleaning agents to perform the cleaning task safely and efficiently. It includes the topical application of antimicrobial agents, antistatic agents, deodorisers and protectors to cleaned upholstery. This unit applies to cleaning industry personnel who work alone or in teams in commercial and domestic sites. They use a range of cognitive, technical and communication skills to select and apply a range of methods, tools, materials and information to complete routine cleaning activities and provide solutions to predictable and sometimes unpredictable problems. All work must be carried out in accordance with relevant state/territory legislation and regulations, including work health and safety (WHS), and codes of practice as well as organisational procedures. *No licensing, legislative or certification requirements apply to this unit at the time of publication.*
Prerequisite Unit	Nil
Competency Field	
Unit Sector	Cleaning
ELEMENTS	PERFORMANCE CRITERIA
Elements describe the essential outcomes.	Performance criteria describe what needs to be done to demonstrate achievement of the element.

1	Assess cleaning requirements of upholstery.	1.1	Identify cleaning requirements and worksite access and security procedures and, if needed, clarify issues with supervisor, team member or client.
		1.2	Check and document pre-existing damage to upholstery according to organisational requirements.

DRAFT

		1.3	Determine construction, yarn, weave and texture type, backing materials, cushion filling and piping material by observation and touch according to organisational requirements.
		1.4	Test upholstery fabric sample to identify probable dye methods, colour-fastness and any previously applied topical treatments according to manufacturer specifications, organisational and WHS requirements.
		1.5	Determine method, equipment and cleaning agents according to job requirements and manufacturer recommendations
2	Prepare and apply cleaning methods to fabric upholstery.	2.1	Explain cleaning processes and expected outcomes to client and gain approval to proceed.
		2.2	Select, check for fit and serviceability, and use personal protective equipment (PPE).
		2.3	Assess workplace hazards, position safety signage and barriers and check for correct operation of equipment according to WHS and organisational requirements.
		2.4	Spot clean where required according to job requirements and manufacturer recommendations.
		2.5	Apply cleaning methods according to type of soil and sequence of tasks according to job and organisational requirements.

3	Apply topical treatment to cleaned upholstery.	3.1	Select and prepare equipment, including PPE required for the task.
		3.2	Select and prepare topical treatment according to manufacturer specifications, WHS and organisational requirements.
		3.3	Prepare area to be treated according to manufacturer specifications and organisational requirements.
		3.4	Spray upholstery with selected product according to manufacturer specifications.

4	Complete work activities.	4.1	Tidy work area, remove safety signage and barriers and dispose of soil and waste in accordance with WHS and environmental requirements.
		4.2	Safely clean and/or dispose of PPE as required by organisational standards.
		4.3	Check cleaning equipment for faults, wear or damage and report in accordance with organisational requirements.
		4.4	Record site cleaning and store cleaning equipment and materials in accordance with organisational requirements

FOUNDATION SKILLS	As well as the foundation skills explicit in the performance criteria of this unit, candidates require: • reading skills to interpret safety signs and symbols in work area and on cleaning agent labels • numeracy skills to measure quantities of cleaning agents.
UNIT MAPPING INFORMATIO N	Supersedes and is equivalent to CPPCLO3024 Clean fabric upholstery.

DRAFT

LINKS	The Companion Volume Implementation Guide for the CPP Property Services Training Package is available at: https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b.

DRAFT

Assessment Requirements

UNIT CODE AND TITLE	CPPCLO3109 Clean fabric upholstery
Release 1	This version first released with CPP Property Services Training Package Release 15.0 Supersedes and is equivalent to CPPCLO3024 Clean fabric upholstery.

PERFORMANCE EVIDENCE
To demonstrate competency, a candidate must meet the elements and performance criteria of this unit by:

- cleaning three different types of fabric upholstery:
  - one natural fibre type selected from:
    - cotton
    - linen
    - silk
    - wool
  - one synthetic fibre type
  - one blend of fibre type.

For each cleaning task, each of the following types of soil must be removed:

- one solvent soluble stain such as lipstick or grease
- one tannin stain such as coffee or red wine
- one protein stain such as milk or blood
- one water stain.

KNOWLEDGE EVIDENCE
To be competent in this unit, a candidate must demonstrate knowledge of:

- aspects of the following relevant for cleaning fabric upholstery:
  - AS/NZS 4849.1 Upholstery cleaning – Fabric upholstery
- personal and site security procedures and requirements:
  - site access - security cards, codes and keys
  - areas of the worksite not to be accessed
  - alarm activation and deactivation
  - maintaining client privacy and confidentiality
  - contingencies if personal safety at risk
- types of hazards and risks and ways to control:
  - work health and safety (WHS) requirements
  - Safe Work Australia regulations and guidelines
  - job safety analyses (JSAs) and safe work method statements (SWMS)
  - manufacturer instructions and safety data sheets (SDS)
  - types of personal protective equipment (PPE) and correct selection, care, use and disposal
  - slips, trips, falls and spills
  - manual-handling techniques when carrying, lifting, pushing and pulling
  - identification and safe practices with asbestos on site
  - correct use of signage, barriers, containment and engineering controls and PPE
  - safe use of electrical equipment
- organisational requirements for:
  - reporting incidents - accidents and injury, damage to or breakages in the cleaning area or cleaning equipment, theft and threats to personal security and breaches of site security
  - procedures for checking equipment operation and safety
  - use of cleaning equipment, cleaning agents, consumables and PPE
- cleaning methods and precautions for upholstery characteristics:

DRAFT

- construction method
- weave
- texture
- fabric
- colour fastness

- types of soil commonly found on upholstery:
  - solvent soluble
  - tannin
  - protein
  - water
- functions and features of cleaning equipment, safe use, routine maintenance and storage:
  - cloths
  - microfibre cloths
  - sprayers
  - brushes
- types of cleaning agents - their purpose, action, correct use, precautions, safe handling, storage and disposal:
  - acid cleaners
  - alkaline cleaners
  - neutral cleaners
  - solvent cleaners
- protein spotter functions, features and use of topical upholstery treatments:
  - antimicrobial agents
  - antistatic agents
  - deodorisers
  - protectors
- cleaning principles:
  - cleaning agent, time, agitation, temperature significance of pH value of cleaning agents
  - significance of pH value of cleaning agents
  - sequence and direction of cleaning
  - achieve results while doing no harm
- environmentally sustainable work practices and compliance with environmental regulations:
  - storage and disposal of cleaning agents
  - ways of minimising negative environmental impact
  - conserving energy and water
  - recycling
- waste disposal:
  - general waste
  - hazardous waste
  - recyclable waste
  - organic and green waste
  - used materials and cleaning agents.

ASSESSMENT CONDITIONS

Assessors must satisfy the requirements for assessors contained in the Standards for Registered Training Organisations.

Competency is to be assessed in the workplace or a simulated environment that accurately reflects performance in a real workplace setting where these skills and knowledge would be performed.
Candidates must have access to:

- industry-standard cleaning equipment
- appropriate PPE
- manufacturer’s instructions and workplace documents.

LINKS	The Companion Volume Implementation Guide for the CPP

DRAFT

	Property Services Training Package is available at: https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b.

DRAFT