Modification History

Release 1	This version first released with CPP Property Services Training Package Release 15.0

QUALIFICATION CODE CPP40421

QUALIFICATION TITLE Certificate IV in Cleaning

QUALIFICATION DESCRIPTION

This qualification provides for a specialisation in either Cleaning Management or Specialty Cleaning and Restoration. It reflects the role of cleaning industry personnel who use well developed skills and a broad knowledge base in a wide variety of cleaning contexts. They may be responsible for:

- wide-ranging operational cleaning management activity and for managing staff, providing quotations, planning and overseeing work and providing customer support.

  or

- wide-ranging speciality cleaning and restoration, providing high level technical skills to clean and restore fire, smoke and water damage to structures and contents; remediate mould, and decontaminate clandestine drug, trauma and crime scene sites.

The RTO is to insert the specialisation on the testamur, either:

CPP40421 Certificate IV in Cleaning (Management)
or
CPP40421 Certificate IV in Cleaning (Specialty Cleaning and Restoration).

No licensing, legislative, regulatory, or certification requirements apply to this qualification at the time of endorsement.

ENTRY REQUIREMENTS

There are no entry requirements for this qualification.

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PACKAGING RULES

To achieve this qualification, competence must be demonstrated in 14 units of competency consisting of:

- **4 core** units
- **10 elective** units.

For a specialisation in **Cleaning Management**, electives are to be selected as follows:

- 4 core units
- a minimum of 5 units from Group A
- an additional 5 units from Group A, Group B and/or Group C.
  Up to 2 of these 5 elective units from Group A, Group B and/or Group C may be selected from any current training package or accredited course provided they contribute to a valid, industry-supported vocational outcome, maintain the Australian Qualifications Framework (AQF) level of this qualification and do not duplicate the outcome of another unit used to achieve the qualification.

For a specialisation in **Specialty Cleaning and Restoration,** electives are to be selected as follows:

- 4 core units
- a minimum of 5 units from Group B
- an additional 5 units from Group A, Group B and/or Group C.
  Up to 2 of the 5 elective units from Group A, Group B and/or Group C may be selected from any current training package or accredited course provided they contribute to a valid, industry-supported vocational outcome, maintain the AQF level of this qualification and do not duplicate the outcome of another unit used to achieve the qualification.

CORE UNITS	
BSBPEF402	Develop personal work priorities
BSBWHS308	Participate in WHS hazard identification, risk assessment and risk control processes
BSBWRT311	Write simple documents
CPPCLO4100	Organise and monitor cleaning tasks
ELECTIVE UNITS	
Group A: Cleaning management	
BSBOPS401	Coordinate business resources
BSBPEF502	Develop and use emotional intelligence
BSBTWK401	Build and maintain business relationships
BSBWHS411	Implement and monitor WHS policies, procedures and programs
BSBXTW401	Lead and facilitate a team
CPPCLO4101	Estimate and quote cleaning service
CPPCLO4102	Supervise cleaning staff
SITXHRM002	Roster staff
TLIL003	Conduct induction process
Group B: Specialty cleaning and restoration	

CPPCLO4103	Work collaboratively in specialty cleaning and restoration
CPPCLO4104	Restore water damaged structures and contents
CPPCLO4105	Apply odour control to structures and contents
CPPCLO4106	Clean and decontaminate clandestine drug sites
CPPCLO4107	Remediate mould contaminated structures and contents
CPPCLO4108	Restore fire and smoke affected structures and contents
CPPCLO4109	Clean and decontaminate trauma and crime scene sites
CPPCLO4110	Perform restorative carpet cleaning
CPPCLO4111	Strip and seal hard floors
Group C: General	
BSBESB404	Market new business ventures
BSBESB405	Manage compliance for small business
BSBOPS403	Apply business risk management processes
BSBSUS412	Develop and implement workplace sustainability plans
BSBWHS332X	Apply infection prevention and control procedures to own work activities
BSBWHS431	Develop processes and procedures for controlling hazardous chemicals in the workplace
BSBWHS512	Contribute to managing work-related psychological health and safety
BSBXCM401	Apply communication strategies in the workplace
CPCCCM2012*	Work safely at heights
CPCCWHS2001	Apply WHS requirements, policies and procedures in the construction industry
CPPCLO4112	Assess cleaning products and equipment to meet cleaning service requirements.
MSMPER200	Work in accordance with an issued permit
MSMPER205 **	Enter confined space
PUAFIR210	Prevent injury
PUAFIR306	Identify, detect and monitor hazardous materials at an incident
PUAWHS002***	Maintain safety at an incident scene
SITHACS001	Clean premises and equipment
SITXCOM005	Manage conflict

*Prerequisite unit CPCCWHS1001Prepare to work safely in the construction industry.
**Prerequisite unit MSMPER200 Work in accordance with an issued permit
***Prerequisite unit PUAFIR210 Prevent injury.

QUALIFICATION MAPPING INFORMATION

CPP40421 Certificate IV in Cleaning supersedes and not equivalent to CPP40416 Certificate in Cleaning Management.

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LINKS

The Companion Volume Implementation Guide for the CPP Property Services Training Package is available at: https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b.

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