

## Modification History

<b>Release 1</b>	<p>This version first released with CPP Property Services Training Package Release 15.0</p> <p>CPP40421 Certificate IV in Cleaning supersedes and not equivalent to CPP40416 Certificate in Cleaning Management.</p> <p>The CPP40421 Certificate IV in Cleaning provides for a specialisation in either Cleaning <b>Management</b> or <b>Specialty Cleaning and Restoration</b>.</p> <p>The RTO can insert the specialisation on the testamur either: CPP40421 Certificate IV in Cleaning (Management) or CPP40421 Certificate IV in Cleaning (Specialty Cleaning and Restoration).</p>
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**QUALIFICATION CODE** CPP40421

**QUALIFICATION TITLE** Certificate IV in Cleaning

### QUALIFICATION DESCRIPTION

This qualification reflects the role of cleaning industry personnel who use well developed skills and a broad knowledge base in a wide variety of cleaning contexts.

They may be responsible for:

- wide-ranging operational cleaning management activity and for managing staff, providing quotations, planning and overseeing work and providing customer support

OR

- wide-ranging speciality cleaning and restoration, providing high level technical skills in sites affected by water, fire and trauma.

No licensing, legislative, regulatory, or certification requirements apply to this qualification at the time of endorsement.

### ENTRY REQUIREMENTS

There are no entry requirements for this qualification.

## PACKAGING RULES

This qualification provides for a specialisation in either Management or Specialty Cleaning and Restoration. The RTO is to insert the specialisation on the testamur, either:

### **CPP40421 Certificate IV in Cleaning (Management)**

or

### **CPP40421 Certificate IV in Cleaning (Specialty Cleaning and Restoration)**

To achieve this qualification, competence must be demonstrated in 14 units of competency consisting of:

- **4 core** units
- **10 elective** units.

For a specialisation in cleaning **Management**, electives are to be selected as follows:

- a minimum of 5 units from Group A
- an additional 5 units from Group A, Group B and/or Group C.  
Up to 2 of these 5 elective units from Group A, Group B and/or Group C may be selected from any current training package or accredited course provided they contribute to a valid, industry-supported vocational outcome, maintain the Australian Qualifications Framework (AQF) level of this qualification and do not duplicate the outcome of another unit used to achieve the qualification.

For a specialisation in **Specialty Cleaning and Restoration**, electives are to be selected as follows:

- a minimum of 5 units from Group B
- an additional 5 units from Group A, Group B and/or Group C.  
Up to 2 of the 5 elective units from Group A, Group B and/or Group C may be selected from any current training package or accredited course provided they contribute to a valid, industry-supported vocational outcome, maintain the AQF level of this qualification and do not duplicate the outcome of another unit used to achieve the qualification.

<b>CORE UNITS</b>	
<a href="#"><u>BSBPPEF402</u></a>	Develop personal work priorities
<a href="#"><u>BSBWHS308</u></a>	Participate in WHS hazard identification, risk assessment and risk control processes
<a href="#"><u>BSBWRT311</u></a>	Write simple documents
CPPCLO4100	Organise and monitor cleaning tasks
<b>ELECTIVE UNITS</b>	
<b>Group A: Cleaning management</b>	
<a href="#"><u>BSBOPS401</u></a>	Coordinate business resources
<a href="#"><u>BSBPPEF502</u></a>	Develop and use emotional intelligence
<a href="#"><u>BSBTWK401</u></a>	Build and maintain business relationships

<a href="#">BSBWHS411</a>	Implement and monitor WHS policies, procedures and programs
<a href="#">BSBXTW401</a>	Lead and facilitate a team
CPPCLO4101	Estimate and quote cleaning service
CPPCLO4102	Supervise cleaning staff
<a href="#">SITXHRM002</a>	Roster staff
<a href="#">TLIL003</a>	Conduct induction process
<b>Group B: Specialty cleaning and restoration</b>	
CPPCLO4103	Work collaboratively in specialty cleaning and restoration
CPPCLO4104	Restore water damaged structures and contents
CPPCLO4105	Remediate mould contaminated structures and contents
CPPCLO4106	Restore fire and smoke affected structures and contents
CPPCLO4107	Apply odour control to structures and contents
CPPCLO4108	Clean and decontaminate clandestine drug sites
CPPCLO4109	Clean and decontaminate trauma and crime scene sites
CPPCLO4110	Perform restorative carpet cleaning
CPPCLO4111	Strip and seal hard floors
<b>Group C: General</b>	
<a href="#">BSBESB404</a>	<a href="#">Market new business ventures</a>
BSBOPS403	<a href="#">Apply business risk management processes</a>
<a href="#">BSBSUS412</a>	Develop and implement workplace sustainability plans
BSBWHS332X	Apply infection prevention and control procedures to own work activities
<a href="#">BSBWHS431</a>	Develop processes and procedures for controlling hazardous chemicals in the workplace
<a href="#">BSBWHS512</a>	Contribute to managing work-related psychological health and safety
<a href="#">BSBXCM401</a>	<a href="#">Apply communication strategies in the workplace</a>
<a href="#">CPCCCM2012*</a>	Work safely at heights
<a href="#">CPCCWHS1001</a>	Prepare to work safely in the construction industry
<a href="#">MSMPER200</a>	Work in accordance with an issued permit
<a href="#">MSMPER205 **</a>	Enter confined space
<a href="#">PUAFIR306</a>	Identify, detect and monitor hazardous materials at an incident
<a href="#">PUAWHS002</a>	Maintain safety at an incident scene
<a href="#">SITHACS001</a>	Clean premises and equipment
<a href="#">SITXCOM005</a>	<a href="#">Manage conflict</a>

\* Prerequisite unit [CPCCWHS1001](#) Prepare to work safely in the construction industry

\*\*Prerequisite unit MSMPER200 Work in accordance with an issued permit.

### **QUALIFICATION MAPPING INFORMATION**

CPP40421 Certificate IV in Cleaning supersedes and not equivalent to CPP40416 Certificate in Cleaning Management.

The CPP40421 Certificate IV in Cleaning provides for a specialisation in either Cleaning **Management** or **Speciality Cleaning and Restoration**.

The RTO can insert to insert the specialisation on the testamur either: CPP40421 Certificate IV in Cleaning (Management) or CPP40421 Certificate IV in Cleaning (Speciality Cleaning and Restoration).

### **LINKS**

The Companion Volume Implementation Guide for the CPP Property Services Training Package is available at: <https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b>.