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Access Consulting Case for Endorsement

CPP Property Services
Training Package, Release 14.0

Submitted by Artibus Innovation on behalf of the
Property Services Industry Reference Committee
February 2021

Artibus Innovation

Artibus Innovation is the Skills Service Organisation supporting the Industry Reference Committees (IRCs) for the Construction, Plumbing and Services, and Property Services sectors in Australia. It develops, manages, and supports nationally endorsed Training Packages.

The IRCs are responsible for providing guidance, direction, and advice in relation to the workforce training and skills development needs of these two industry sectors. Together, industry, employees and enterprises contribute significantly to Australia's infrastructure, underpinning the nation's economic and social fabric.

Acknowledgement of Support

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Case for Endorsement
Access Consulting
February 2021

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A. Administrative details of the Case for Endorsement

Name of allocated Industry Reference Committee (IRC):

This submission of this Case for Endorsement is being put forward by Property Services IRC.

Name of Skills Service Organisation

Artibus Innovation is the Skills Service Organisation (SSO) supporting this submission.

Training Package Components submitted for approval

This Case for Endorsement puts forward two qualifications and 47 units of competency for endorsement. It also puts forward the deletion of three property services qualifications and six units of competency from CPP07 Property Services Training Package.

Qualifications – 2 updated to 2012 Standards for Training Packages

Qualification Code	Qualification Title
CPP40721	Certificate IV in Access Consulting
CPP50721	Diploma of Access Consulting

Units of Competency – 47 updated to 2012 Standards for Training Packages

Unit Code	Unit Title
CPPACC4001	Apply disability awareness to assess and determine access solutions
CPPACC4002	Apply building control legislation to accessibility assessment of small-scale buildings
CPPACC4003	Assess accessibility of construction plans
CPPACC4004	Communicate effectively as an access consultant
CPPACC4005	Conduct building access audits
CPPACC4006	Conduct playground access audits
CPPACC4007	Conduct streetscape access audits
CPPACC4008	Conduct transport conveyance and boarding device access audits
CPPACC4009	Conduct transport premises access audits
CPPACC4010	Conduct aged care facility access audits
CPPACC4011	Conduct educational facility access audits
CPPACC4012	Conduct outdoor recreation area access audits
CPPACC4013	Contribute effectively to building development teams
CPPACC4014	Facilitate the development of DDA Action Plans
CPPACC4015	Follow WHS requirements when working at client sites
CPPACC4016	Manage risk to access consulting operations
CPPACC4017	Prepare access reports

Unit Code	Unit Title
CPPACC4018	Prepare, deliver and evaluate public education sessions on access
CPPACC4019	Provide access advice on building fitout
CPPACC4020	Provide access advice on building renovations
CPPACC4021	Provide access advice on the provision of services
CPPACC4022	Work effectively as an access consultant
CPPACC5001	Assess building work documentation for access compliance
CPPACC5002	Inspect access compliance during the building process
CPPACC5003	Apply anthropometric principles to accessible building design and fitout
CPPACC5004	Apply building codes and standards to accessible large-scale buildings
CPPACC5005	Interpret and apply building control legislation when assessing large-scale buildings for access
CPPACC5006	Apply ergonomic principles to accessible building design and fitout
CPPACC5007	Apply mechanics of human body functions to accessible building design and fitout
CPPACC5008	Assess the construction of existing buildings and new building work required to be accessible
CPPACC5008	Evaluate and select construction materials for accessible buildings
CPPACC5010	Provide access advice on the design of the built environment
CPPACC5011	Prepare concept designs for accessible building work
CPPACC5012	Prepare written design briefs for accessible building work
CPPACC5013	Prepare and administer tender documentation for accessible building work
CPPACC5014	Prepare contract documentation for accessible building work
CPPACC5015	Prepare specification documentation for accessible building work
CPPACC5016	Provide expert access advice on renovations to private dwellings
CPPACC5017	Provide expert access advice on building renovations
CPPACC5018	Provide expert access advice to complainants or respondents
CPPACC5019	Coordinate the development and implementation of DDA Action Plans
CPPACC5020	Undertake research on access issues
CPPACC6001	Participate as an access expert on an Access Panel
CPPACC6002	Apply performance-based codes and risk management principles when assessing buildings for access
CPPACC6003	Apply unjustifiable hardship principles to assess solutions for access
CPPACC8001	Research and analyse access and use requirements for people with diverse disabilities
CPPACC8002	Research and analyse access solutions for the built environment

Qualifications - 3 qualifications to be deleted from CPP07 Property Service Training Package

Qualification Code	Qualification Title
CPP80313	Graduate Diploma of Access Consulting
CPP50511	Diploma of Property Services (Asset and Facility Management)
CPP60211	Advanced Diploma of Property Services (Asset and Facility Management)

Units of Competency – 6 unit of competency to be deleted from CPP07 Property Service Training Package

Unit Code	Unit Title
CPPACC8003A	Provide advice on solutions to access and use issues
CPPACC8004A	Develop policies and briefs relating to access to and use of the built environment
CPPACC8005A	Develop and advise on policies and procedures to enable access for people with disabilities
CPPACC8006A	Give evidence relating to access and use
CPPACC8007A	Audit built environment and infrastructure for accessibility compliance and propose solutions
CPPACC8008A	Contribute to design of accessible built environment and infrastructure

Further mapping information on the qualifications and units of competency can be located in **Section H: Proposed Training Package components**.

Case for Change details

Activity Order number:	TPD/AA/2015-16-001
Activity start date:	February 2016
Activity finish date:	February 2021

Requirement set by the Australian Industry and Skills Committee (AISC) in relation to the training package activity

Following the 16 June 2020 meeting, the AISC directed the Property Services IRC to:

- o transition the two Access Consulting qualifications to the 2012 Standards
- o delete the Graduate Diploma of Access Consulting unless a satisfactory argument can be provided to retain it.
- o delete CPP50511 Diploma of Property Services (Asset and Facility Management)
- o delete CPP60211 Advanced Diploma of Property Services (Asset and Facility Management).

This submission puts forward a Case for Endorsement that directly aligns AISC's requirements from the June 2020 meeting.

For more details on the AISC's decisions, [click here to view the AISC Communique, 16 June 2020](#).

B. Description of work and request for approval

Description of work undertaken and why

The Access Consulting project consisted of five qualifications and 53 units of competency non-transitioned components, which live in the CPP07 Property Services Training Package.

Following the 16 June 2020 meeting, the AISC directed the Property Services IRC to:

- transition the two Access Consulting qualifications to the 2012 Standards
- delete the Graduate Diploma of Access Consulting unless a satisfactory argument can be provided to retain it.
- delete CPP50511 Diploma of Property Services (Asset and Facility Management)
- delete CPP60211 Advanced Diploma of Property Services (Asset and Facility Management).

This submission puts forward a Case for Endorsement that directly aligns AISC's requirements from the June 2020 meeting.

For more details on the AISC's decisions, [click here to view the AISC Communique, 16 June 2020](#).

The Training Package activity undertaken satisfies these requirements.

The details that follow outline the efforts undertaken to review the Access Consulting components by the Property Services IRC.

2016 – 17

The Commonwealth Department of Education and Training commissioned the Property Services IRC to transition the Access Consulting components of the CPP07 Property Services Training Package to the *Standards for Training Packages 2012* (activity order AA/2015-16-001).

In undertaking this work several issues were identified that necessitated deeper review before a transitioned product would meet the quality assurance requirements for endorsement.

Given these challenges, other options were explored by the IRC and proposed to the AISC to undertake a full review of the Training Package components.

2018

A Case for Change was developed and put forward to the AISC for consideration. The Case for Change articulated the need to undertake a full review and streamline the volume of qualifications and units to meet COAGs reforms to Training Packages.

It considered the previous activities and consultation with industry, which identified that further work was required to revitalise the Access Consulting components and ensure that they were responsive to industry needs and provided for continuing workforce development.

2019

A proposal was put forward in the CPP Industry Skills Forecast 2019. This proposal aimed to rationalise the qualifications and redevelop a qualification and skill sets to meet current emerging job outcomes and skilling needs.

2020

The Property Services IRC conducted a strategic, high-level review of its Training Package and noted that many of its current and emergent vocations share the same skill set or service of ensuring compliance to a regulatory regime, for example, access consultants advise their clients on design and compliance to standards required by various client groups (aged, disability etc.), bush fire consultants advise their clients on design and compliance to standards required by councils etc., sustainability assessors advise their clients on....

Consultation and development activities

Consultation 1st draft

A consultation round was opened from 3 September to 1 October 2020. Feedback was sought on the transitioned components and also on the proposed deletions. Key feedback was provided by a predominate training provider. The feedback ranged from the makeup of the qualifications, including the suitability of the packaging rules, to unit content and relevance.

Validation draft

A validation round was undertaken from 30 October to 16 November 2020.

No feedback was received by industry stakeholders.

Both the consultation and validation rounds included the following stakeholder methodology:

1. informing stakeholders via newsletter on the status of the project
2. a survey to support stakeholder comments and feedback on the Training Package components
3. publishing the Training Package components on the project webpage for comment
4. following up with the key industry training provider for feedback
5. opportunity to provide feedback via email correspondence
6. opportunity to provide feedback via direct engagement with the project manager
7. STA were kept abreast of the project via email.

Proposed key changes

A summary of the key proposed changes is presented below:

Key changes	Description
KC 1	CPP40821 Certificate IV in Access Consulting supersedes and is equivalent to CPP40811 Certificate in Access Consulting.

Key changes	Description
KC 2	CPP50721 Diploma of Access Consulting supersedes and is equivalent to CPP50711 Diploma of Access Consulting.
KC 3	CPP80312 Graduate Diploma of Access Consulting is being proposed for deletion due to zero enrolments in the last four years.
KC 4	CPP50511 Diploma of Property Services (Asset and Facility Management) is being proposed for deletion due to low enrolments.
KC 5	CPP60211 Advanced Diploma of Property Services (Asset and Facility Management) is being proposed for deletion due to low enrolments.
KC 6	<p>The following six units of competency currently live in the CPP80312 Graduate Diploma of Access Consulting and are being proposed for deletion:</p> <ol style="list-style-type: none"> 1. CPPACC8003A Provide advice on solutions to access and use issues 2. CPPACC8004A Develop policies and briefs relating to access to and use of the built environment 3. CPPACC8005A Develop and advise on policies and procedures to enable access for people with disabilities 4. CPPACC8006A Give evidence relating to access and use 5. CPPACC8007A Audit built environment and infrastructure for accessibility compliance and propose solutions 6. CPPACC8008A Contribute to design of accessible built environment and infrastructure

Decision being sought from the AISC

To note the Training Package activity undertaken and approve this submission.

C. Evidence of Industry support

Written evidence of support by IRC responsible for the Training Package components

This Case for Endorsement presents evidence of broad-based industry support for the proposed Training Package components as outlined in the *Training Package Development and Endorsement Process Policy*.

The Property Services IRC supports the submission of Training Package components put forward in this Case for Endorsement.

Signed on behalf by the appointed Chair of the Property Services IRC.

Name of IRC Chair: Noel Hamey

Signature of IRC Chair: 

Date: 9 February 2021

State and Territory Training Authority responses to the Case for Endorsement

STA	STA Support	STA Comment	Date
ACT	No response provided.		
NSW	Yes	Thanks for the opportunity to comment on the Case for Endorsement for Access Consulting. NSW supports.	29/1/21
NT	Yes	The NT STA has no objections to the AISC considering for approval the CPP Training Package Access Consulting Case for Endorsement	28/01/21
Qld	Yes	Thank you for the opportunity to review the Case for Endorsement for Access Consulting. As there are no known issues for Queensland, support is provided by Queensland to progress to the next stage.	02/02/21
SA	Yes	Thank you for the opportunity to consider the Case for Endorsement - Access Consulting CPP training materials. There haven't been any enrolments in the qualifications listed below so they should be fairly safe to delete. The South Australian State Training Authority can provide support for the Case for Endorsement.	3/2/2021
TAS	Yes	Thanks, and providing any issues raised by Tasmanian stakeholders have been addressed	21/1/21

STA	STA Support	STA Comment	Date
		(noting that it doesn't appear that any/many Tasmanian stakeholders provided feedback), Skills Tasmania supports the Case for Endorsement for Access Consulting.	
VIC	No	The Victorian STA has provided a dissenting view noting that advice from the QA panellist stated that Standards 5 and 9 had not been met; and the Victorian STA agrees that the determinations of equivalence is questionable.	8/2/2021
WA	Yes	Based on the materials provided, the Western Australian State Training Authority supports the Case for Endorsement for the CPP Property Services Training Package Release 14.	29/1/21

Reports by exemption

Nil.

D. Industry expectations about training delivery

Advice about industry's expectations of training delivery

At the time of publication, no licensing, legislative or certificate requirements apply to the proposed Training Package components.

IRC recommendation on traineeships and apprenticeships

Not applicable.

E. Implementation of the new training packages

Advice on occupational and licensing requirements

At present, no occupational and licensing requirements apply to the Training Package components being submitted for endorsement.

Implementation issues of note and management strategy

There are no implementation issues of note in relation to the proposed suite of qualifications. The occupational outcomes of the superseded and superseding qualifications are equivalent.

RTOs will not need to apply to Australian Skills Quality Authority (ASQA) to change their scope of registration. Revisions to units of competency and their assessment requirements will require RTOs to update training and assessment materials to reflect new content.

Advice on downstream effects of the changes

Minimal impact on industry is expected as a result of the proposed deletion being nominated in the Case for Endorsement.

F. Quality assurance reports

Independent Quality reports

Editorial Report Template

1. Cover page	
Information required	Detail
Training Package title and code	CPP Property Services Training Package (Release 14.0) Access Consulting
Number of new qualifications and their titles 1	NA
Number of revised qualifications and their titles	Two (2) revised qualifications: CPP40821 Certificate IV in Access Consulting CPP50721 Diploma of Access Consulting
Number of new units of competency and their titles	NA
Number of revised units of competency and their titles	Forty-seven (47) revised units of competency: Refer to Appendix A
Confirmation that the draft training package components are publication-ready	I believe the draft Training Package components are publication ready.
Is the Editorial Report prepared by a member of the Quality Assurance Panel? If 'yes' please provide a name.	Yes or No ² Yes – Trish Gamper (Gamper Consulting Services)
Date of completion of the report	23 December 2020

¹ When the number of training products is high the titles can be presented as an attachment.

² Persons not a member of the panel are required to demonstrate relevant knowledge and experience in editing technical and industry publications, including details of relevant qualifications and/or professional membership(s).

2. Content and structure

Units of competency

Editorial requirements	Comments
Standard 5: The structure of units of competency complies with the unit of competency template.	The structure of units of competency complies with the unit of competency template and all mandatory fields are used as required.
Standard 7: The structure of assessment requirements complies with the assessment requirements template.	Every unit of competency has assessment requirements which complies with the assessment requirements template. Assessment requirements specify performance evidence, knowledge evidence and assessment conditions required for the unit.

Qualifications

Editorial requirements	Comments by the editor
Standard 9: The structure of the information for qualifications complies with the qualification template.	The structure of the information for qualifications complies with the qualification template. Qualifications contain core units and elective units packaged into Groups. No prerequisite units have been identified.
Standard 10: Credit arrangements existing between Training Package qualifications and Higher Education qualifications are listed in a format that complies with the credit arrangements template.	NA. There are no credit arrangements between the CPP Property Services Training Package qualifications and higher education qualifications.

Companion Volumes

Editorial requirements	Comments by the editor
Standard 11: A quality assured companion volume implementation guide is available and complies with the companion volume implementation guide template.	A Companion Volume Implementation Guide (CVIG) was provided for editorial review and complies with the CVIG template. The CVIG has been quality assured by Artibus Innovation's internal quality assurance procedures.

3. Proofreading

Editorial requirements	Comments by the editor
Unit codes and titles and qualification codes and titles are accurately cross-referenced throughout the training package product(s) including mapping information and packaging rules, and in the companion volume implementation guide.	Units codes and titles and qualification codes and titles have been cross-referenced throughout the Training Package components, including the Case for Endorsement, mapping information, packaging rules and the CVIG. Two units of competency (CPPCMN) were identified as not being packaged in either qualification and Artibus notified, and since removed.
Units of competency and their content are presented in full.	Units of competency and their content were presented in full.
The author of the Editorial Report is satisfied with the quality of the training products, specifically with regard to: absence of spelling, grammatical and typing mistakes consistency of language and formatting logical structure and presentation of the document. compliance with the required templates	At the time of completing this report I am satisfied with the quality of the Training Package components. Spelling, grammatical and typing mistakes were corrected, as required Language used and formatting is consistent throughout the Training Package The Training Package components are logically structured and presented All components comply with the required templates.

Equity Report

Section 1 – Cover page

Information required	Detail
Training Package title and code	CPP Property Services Training Package (Release 14.0) Access Consulting
Number of new qualifications and their titles 1	NA
Number of revised qualifications and their titles	Two (2) revised qualifications: CPP40821 Certificate IV in Access Consulting CPP50721 Diploma of Access Consulting
Number of new units of competency and their titles	NA
Number of revised units of competency and their titles	Forty-seven (47) revised units of competency: Refer to Appendix A
Confirmation that the draft training package components meet the requirements in Section 2 Equity checklist of draft training package components	Draft CPP Property Services Training Package components meet the requirements in Section 2.
Is the Equity Report prepared by a member of the Quality Assurance Panel? If 'yes' please provide the name.	Yes – Trish Gamper (Gamper Consulting Services)
Date of completion of the report	23 December 2020

1 When the number of training products is high the titles can be presented as an attached list.

Section 2 – Equity checklist of draft training package components

Equity requirements	Equity reviewer comments
<p>The training package component(s) comply with Standard 2 of the Standards for Training Packages 2012. The standard requires compliance with the Training Package Products Policy, specifically with the access and equity requirements:</p> <p>Training Package developers must meet their obligations under Commonwealth anti-discrimination legislation and associated standards and regulations.</p> <p>Training Package developers must ensure that Training Packages are flexible and that they provide guidance and recommendations to enable reasonable adjustments in implementation.</p>	<p>Provide brief commentary on whether the draft endorsed components meet each of the equity requirements</p> <p>The CPP Property Services Training Package draft components have been transitioned to and meet the requirements of Standard 2 of the Standards for Training Packages 2012 and comply with the Training Package Products Policy.</p> <p>The Companion Volume Implementation Guide provides information on access and equity considerations in the transition of the CPP Property Services Training Package draft components.</p> <p>The Companion Volume Implementation Guide also provides training providers with advice and guidance on reasonable adjustments that can be made for learners with specific learning needs.</p>

Section 3 - Training Package Quality Principles

Quality Principle 4

Be flexible to meet the diversity of individual and employer needs, including the capacity to adapt to changing job roles and workplaces.

Key features

Do the units of competency meet the diversity of individual and employer needs and support equitable access and progression of learners?

What evidence demonstrates that the units of competency and their associated assessment requirements are clearly written and have consistent breadth and depth so that they support implementation across a range of settings?

Are there other examples that demonstrate how the key features of flexibility are being achieved?

Equity requirements	Equity reviewer comments
<p>1. What evidence demonstrates that the draft components provide flexible qualifications/units of competency that enable application in different contexts?’</p>	<p>The CPP40821 Certificate IV in Access Consulting and CPP50721 Diploma of Access Consulting have been transitioned to the Standards for Training Packages 2012. Both qualifications provide essential core units and flexible options for selecting elective units of competency depending on work roles and contexts.</p>

Equity requirements	Equity reviewer comments
	Both qualifications contain core and elective units that have been imported from other Training Packages, and also allow for additional units to be imported depending on workplace requirements.
2. Is there evidence of multiple entry and exit points?	There are no entry requirements for either qualification, allowing for multiple entry and exit points.
3. Have prerequisite units of competency been minimised where possible?	No CPP Access Consulting units of competency contain prerequisites.
4. Are there other examples of evidence that demonstrate how the key features of the flexibility principle are being achieved?	Qualifications are clearly structured and allow for the selection of units of competency to reflect a range of work contexts and job roles.

Quality Principle 5

Facilitate recognition of an individual's skills and knowledge and support movement between the school, vocational education and higher education sectors.

Key features

Support learner transition between education sectors.

Equity requirements	Equity reviewer comments
1. What evidence demonstrates pathways from entry and preparatory level as appropriate to facilitate movement between schools and VET, from entry level into work, and between VET and higher education qualifications?	The Companion Volume Implementation Guide provides guidance on occupational pathways for the property services industries.

Quality Principle 6

Support interpretation by training providers and others through the use of simple, concise language and clear articulation of assessment requirements.

Key features

Support implementation across a range of settings and support sound assessment practices.

Equity requirements	Equity reviewer comments
1. Does the Companion Volume Implementation Guide include advice about: Pathways Access and equity Foundation skills? (see Training Package Standard 11)	Yes, the Companion Volume Implementation Guide contains advice regarding: Pathways Access and equity Foundation skills.

Equity requirements	Equity reviewer comments
2. Are the foundation skills explicit and recognisable within the training package and do they reflect and not exceed the foundation skills required in the workplace?	Foundations skills are explicit and recognisable in the units of competency and do not exceed the level that would be required in the workplace.

Quality Report

Section 1 – Cover page

Information required	Detail
Training Package title and code	CPP Property Services Training Package Release 14.0 Access Consulting project
Number of new qualifications and their titles	2 Qualifications: - CPP40821 Certificate IV in Access Consulting - CPP50721 Diploma of Access Consulting
Number of revised qualifications and their titles	47 Units of Competency see Appendix A
Number of new units of competency and their titles	-
Number of revised units of competency and their titles	-
Confirmation that the panel member is independent of: <ul style="list-style-type: none"> the Training Package or Training Package components review ('Yes' or 'No') development and/or validation activities associated with the Case for Endorsement ('Yes' or 'No') undertaking the Equity and/or Editorial Reports for the training package products that are the subject of this quality report ('Yes' or 'No') 	Yes, I am independent of: <ul style="list-style-type: none"> CPP R14.0 Training Package The development and validation activities The Equity and Editorial reports.
Confirmation of the Training Packages or components thereof being compliant with the Standards for Training Packages 2012	Yes, the Access Consulting project in the CPP Property Services Training Package R14.0 is compliant with the Standards for Training Packages 2012

Information required	Detail
Confirmation of the Training Packages or components thereof being compliant with the Training Package Products Policy	No, the Access Consulting project in the CPP Property Services Training Package R14 is compliant with most of the Training Package Products Policy, apart from aspects of Standard 5 and Standard 9 (see details in those sections relating to the 'equivalence policy').
Confirmation of the Training Packages or components thereof being compliant with the Training Package Development and Endorsement Process Policy	Yes, the Access Consulting project in the CPP Property Services Training Package R14 is compliant with the Training Package Development and Endorsement Process Policy
Panel member's view about whether: <ul style="list-style-type: none"> • the evidence of consultation and validation process being fit for purpose and commensurate with the scope • estimated impact of the proposed changes is sufficient and convincing 	Yes
Name of panel member completing Quality Report	Anna Henderson
Date of completion of the updated Quality Report	15 Jan 2021

Section 2 – Compliance with the Standards for Training Packages 2012

Standards for Training Packages	Standard met 'yes' or 'no'	Evidence supporting the statement of compliance or noncompliance (including evidence from equity and editorial reports)
<p>Standard 1</p> <p>Training Packages consist of the following:</p> <p>1. AISC endorsed components:</p> <ul style="list-style-type: none"> • qualifications • units of competency • assessment requirements (associated with each unit of competency) • credit arrangements <p>2. One or more quality assured companion volumes</p>	Yes	<p>The Access Consulting component of the CPP Property Services Training Package R14 submission consists of the following endorsed components:</p> <ul style="list-style-type: none"> • 2 qualifications • 47 units of competency • credit arrangements are discussed in the CPP Property Services Training Package R14 Companion Volume Implementation Guide (CVIG). • A quality assured Companion Guide – CPP Property Services Training Package R14 CVIG.
<p>Standard 2</p> <p>Training Package developers comply with the Training Package Products Policy</p>	Yes	<p>The draft Training Package component comply with this Standard:</p> <ul style="list-style-type: none"> • Coding and titling –: the qualification and units of competency comply with the coding and titling policy. • Foundation Skills which are explicit in the performance criteria of the Access Consulting units of competency. The CPP Property Services Training Package R14.0 CVIG provides further explanation about foundation skills. • Mapping - the mapping tables are found in the CPP Property Services Training Package R14.0 CVIG. This includes equivalence status of the endorsed components. • Qualification packaging rules –the rules for the qualification are clear and practical and allow for packaging for a range of contexts. • Qualification – occupational/pathway advice – occupation outcome advice for all Property Services Training Package occupations advice is included in the CPP Property Services Training Package R14.0 CVIG. Pathway advice for is also in the CVIG.

Standards for Training Packages	Standard met 'yes' or 'no'	Evidence supporting the statement of compliance or noncompliance (including evidence from equity and editorial reports)
<p>Standard 3</p> <p>Training Package developers comply with the AISC Training Package Development and Endorsement Process Policy</p>	Yes	<p>The Case for Endorsement (CfE) provides information about work on Access Consulting. The training components have been developed to a high standard and they are responsive to industry's existing and future skill needs.</p> <p>The Commonwealth Department of Education and Training commissioned the Property Services Industry Reference Committee (IRC) to transition the Access Consulting components of the CPP07 Property Services Training Package to the Standards for Training Packages 2012 (activity order AA/2015-16-001).</p> <p>Artibus Innovation note that in undertaking this work several issues were identified that necessitated deeper review before a transitioned product would meet the quality assurance requirements for endorsement. In doing so, other options were explored by the IRC and the AISC approved a full review of the Training Package components pertaining to Access Consulting.</p> <p>Artibus Innovation undertook direct industry consultation for this niche area. The most recent consultation took place in September 2020 and validation from October to 16 November 2020. Key feedback was provided by a predominate training provider. The feedback ranged from the makeup of the qualifications, including the suitability of the packaging rules, to unit content and relevance. See CfE for detail.</p>
<p>Standard 4</p> <p>Units of competency specify the standards of performance required in the workplace</p>	Yes	<p>The units of competency adequately specify standards of performance required in the workplace.</p>

Standards for Training Packages	Standard met 'yes' or 'no'	Evidence supporting the statement of compliance or noncompliance (including evidence from equity and editorial reports)
<p>Standard 5</p> <p>The structure of units of competency complies with the unit of competency template</p>	No	<p>The structure of the units of complies with all aspects of the unit of competency template, apart from the unit mapping information. All the units have deemed equivalent to their superseded versions but the change in Unit of Competency template from the previous version of these units means frequency has been added to PE (this was not in the superseded units). This change alone means these units should not be deemed equivalent to their superseded unit version.</p> <p>My assessment is based on Section 2.5.2 of the Training Package Products Policy which states that: 'The workplace outcome can be determined to have changed when the skills and knowledge (reflected through the elements, performance criteria and assessment requirements) required to achieve the workplace outcome of the superseded and superseding units cannot be mapped to each other.'</p> <p>Although the intended vocational outcome is the same as the previous version of these units, the change in Unit of Competency template and the other subtle changes to the units makes it impossible to map the superseding unit to its superseded version.</p> <p>Artibus Innovation noted that they have complied with the project Activity Order which was for 'transition only' and that the change in the equivalence policy was introduced after industry consultation on this issue. Industry's intention was always that superseding units be equivalent to their superseded units.</p>
<p>Standard 6</p> <p>Assessment requirements specify the evidence and required conditions for assessment</p>	Yes	<p>The units of competency specify the performance evidence (including references to frequency), the assessment conditions and the knowledge evidence to be demonstrated for assessment. The assessment requirements cross-reference well to the performance criteria requirements.</p>
<p>Standard 7</p> <p>Every unit of competency has associated assessment requirements. The structure of assessment requirements complies with the assessment requirements template</p>	Yes	<p>In all draft units of competency, the assessment requirements comply with the assessment requirements template.</p>

Standards for Training Packages	Standard met 'yes' or 'no'	Evidence supporting the statement of compliance or noncompliance (including evidence from equity and editorial reports)
<p>Standard 8</p> <p>Qualifications comply with the Australian Qualifications Framework specification for that qualification type</p>	Yes	The Access Consulting qualifications comply with the AQF specifications.
<p>Standard 9</p> <p>The structure of the information for the Australian Qualifications Framework qualification complies with the qualification template</p>	No	<p>Both qualifications have been deemed equivalent to their superseded versions. I disagree with this assessment given that the reviewed units within the qualifications are (according to Section 2.5.2 of the TP Products Policy) non-equivalent to their superseded version.</p> <p>I base my assessment on Section 3.4.2 of the Training Package Products Policy which states: "The occupational outcome can be determined to have changed when the skills and knowledge required to achieve the occupational outcome of the superseded and superseding qualification cannot be mapped to each other." If the units have been deemed "non-equivalent" then they cannot be mapped to each other.</p> <p>Artibus Innovation noted that they have complied with the project Activity Order which was for 'transition only' and that the change in the equivalence policy was introduced after industry consultation took place on this issue. Industry's intention was always that superseding qualifications be equivalent to their superseded qualifications.</p>
<p>Standard 10</p> <p>Credit arrangements existing between Training Package qualifications and Higher Education qualifications are listed in a format that complies with the credit arrangements template</p>	Yes	Credit arrangements are discussed in the CPP Property Services Training Package R14.0 CVIG, denoting that there are currently no credit arrangements between qualifications in the Property Services Training Package and higher education qualifications.

Standards for Training Packages	Standard met 'yes' or 'no'	Evidence supporting the statement of compliance or noncompliance (including evidence from equity and editorial reports)
<p>Standard 11</p> <p>A quality assured companion volume implementation guide produced by the Training Package developer is available at the time of endorsement and complies with the companion volume implementation guide template.</p>	<p>Yes</p>	<p>The Training Package components in this submission are accompanied by the CPP Property Services Training Package CVIG R14.0.</p> <p>The CVIG complies with the companion volume implementation guide template included in the 2012 Standards and has been quality assured in line with the Artibus Innovation editorial processes.</p> <p>The CVIG includes advice about pathways, access and equity (including reasonable adjustment for persons with disabilities) and foundation skills in the Implementation Information section as required by the template.</p>
<p>Standard 12</p> <p>Training Package developers produce other quality assured companion volumes to meet the needs of their stakeholders as required.</p>	<p>Yes</p>	<p>The CPP Property Services Training Package R14.0 CVIG includes information about typical occupation outcomes and how CPC qualifications relate to jobs within the industry.</p> <p>Artibus Innovation has also produced companion resources for the other industry sectors they cover.</p>

Section 3 – Compliance with the training package quality principles

Note: not all training package quality principles might be applicable to every training package or its components. Please provide a supporting statement/evidence of compliance or non-compliance against each principle.

Quality principle 1. Reflect identified workforce outcomes

Key features	Quality principle is met: Yes / No or N/A	Evidence demonstrating compliance/non compliance with the quality principle Please see examples of evidence in the Training Package Development and Endorsement Process Policy
Driven by industry's needs	Yes	<p>Access Consultants interpret and apply the requirements of relevant legislation, codes and standards, including building control and anti-discrimination legislation and the National Construction Code (NCC), to ensure compliance of provisions for access for people with disability.</p> <p>In the CfE, Artibus Innovation note that the industry supported the updating of the Access Consulting training components.</p>
<p>Compliant and responds to government policy initiatives</p> <p>Training package component responds to the COAG Industry and Skills Council's (CISC) training package-related initiatives or directions, in particular the 2015 training package reforms. Please specify which of the following CISC reforms are relevant to the training product and identify supporting evidence:</p> <p>ensure obsolete and superfluous qualifications are removed from the system</p> <p>ensure that more information about industry's expectations of training delivery is available to training providers to improve their delivery and to consumers to enable more informed course choices</p>	Yes	<p>Compliance with Government policy initiatives</p> <p>The CVIG provides sufficient information on pathways. Advice on access and equity is provided in the Guide. This includes information on such access and equity considerations as guidance on reasonable adjustment and useful information on identifying and supporting learners' foundation skills.</p> <p>Training delivery/flexibility (supporting movement from related occupations)</p> <p>The CPP40821 Certificate IV in Access Consulting and CPP50721 Diploma of Access Consulting have been transitioned to the Standards for Training Packages 2012.</p> <p>Both qualifications provide essential core units and flexible options for selecting elective units of competency depending on work roles and contexts.</p> <p>Both qualifications contain core and elective units that have been imported from other Training Packages, and also allow for additional units to be imported depending on workplace requirements.</p> <p>Improve efficiency of the training system</p> <p>Access Consulting is a niche industry that supports access for people with a disability. The updating of Access Consulting training components supports diversity in the training system.</p>

<p>ensure that the training system better supports individuals to move easily from one related occupation to another</p> <p>improve the efficiency of the training system by creating units that can be owned and used by multiple industry sectors</p> <p>foster greater recognition of skill sets</p>		
<p>Reflect contemporary work organisation and job profiles incorporating a future orientation</p>	Yes	<p>Access Consulting training components support current and future practices pertaining to accessibility for disabled people. They include interpretation of legislation and building codes that enables compliance of provisions for access for people with disability.</p>

Quality principle 2: Support portability of skills and competencies including reflecting licensing and regulatory requirements

Key features	Quality principle is met: Yes / No or N/A	Evidence demonstrating compliance with the quality principle
<p>Support movement of skills within and across organisations and sectors</p>	Yes	<p>Occupation outcome advice for all Property Services Training Package occupations is included in the CPP Property Services TP R14.0 CVIG. Pathway advice for Access Consulting is also in the CVIG.</p>
<p>Promote national and international portability</p>	Yes	<p>Incorporation of Access Consulting training components enhances the scope of training available to meet future Property Services industry needs, which, in turn promotes national and international portability.</p>
<p>Reflect regulatory requirements and licensing</p>	N/A	<p>Licensing requirements do not apply to the updated Access Consulting qualifications and units of competency.</p>

Quality principle 3: Reflect national agreement about the core transferable skills and core job-specific skills required for job roles as identified by industry

Key features	Quality principle is met: Yes / No or N/A	Evidence demonstrating compliance with the quality principle Please see examples of evidence in the Training Package Development and Endorsement Process Policy
Reflect national consensus	Yes	The overall development and consultation process for the Access Consulting component of the CPP Property Services Training Package R14.0 is discussed in the CfE. The process allowed for engagement with industry and other stakeholders throughout the life of the project to inform the drafts prior to submission of the final product.
Recognise convergence and connectivity of skills	Yes	The updated Access Consulting training components do not have pre-requisite requirements and they enable convergence and connectivity of skills.

Quality principle 4: Be flexible to meet the diversity of individual and employer needs including the capacity to adapt to changing job roles and workplaces

Key features	Quality principle is met: Yes / No or N/A	Evidence demonstrating compliance with the quality principle Please see examples of evidence in the Training Package Development and Endorsement Process Policy
Meet the diversity of individual and employer needs	Yes	The Access Consulting training components of the CPP Property Services Training Package, R14.0 have been developed and reviewed to support accessibility for disabled people. The Access Consulting units' elements, performance criteria and assessment requirements meet employer and learner diversity needs.
Support equitable access and progression of learners	Yes	The CVIG provides advice on access and equity considerations including reasonable adjustment for learners with disabilities.

Quality principle 5: Facilitate recognition of an individual's skills and knowledge and support movement between the school, vocational education and higher education sectors

Key features	Quality principle is met: Yes / No or N/A	Evidence demonstrating compliance with the quality principle Please see examples of evidence in the Training Package Development and Endorsement Process Policy
Support learner transition between education sectors	Yes	The Access Consulting training components support learner transition between education sectors in issues relating to accessibility for disabled people.

Quality principle 6: Support interpretation by training providers and others through the use of simple, concise language and clear articulation of assessment requirements

Key features	Quality principle is met: Yes / No or N/A	Evidence demonstrating compliance with the quality principle Please see examples of evidence in the Training Package Development and Endorsement Process Policy
Support implementation across a range of settings	Yes	The assessment requirements of all the Access Consulting units submitted, specify that assessment must take place in a workplace or in a simulated workplace environment. This allows for assessment to occur in a range of different contexts.
Support sound assessment practice	Yes	The CPP Property Services Training Package, R14.0 supports sound assessment practice in line with industry requirements.
Support implementation	Yes	As discussed, the draft components in this submission address the Access Consulting industry requirements, which supports implementation in a range of contexts.

Appendix A – Revised units of competency

Unit Code	Unit Title
CPPACC4001	Apply disability awareness to assess and determine access solutions
CPPACC4002	Apply building control legislation to accessibility assessment of small-scale buildings
CPPACC4003	Assess accessibility of construction plans
CPPACC4004	Communicate effectively as an access consultant
CPPACC4005	Conduct building access audits
CPPACC4006	Conduct playground access audits
CPPACC4007	Conduct streetscape access audits
CPPACC4008	Conduct transport conveyance and boarding device access audits
CPPACC4009	Conduct transport premises access audits
CPPACC4010	Conduct aged care facility access audits
CPPACC4011	Conduct educational facility access audits
CPPACC4012	Conduct outdoor recreation area access audits
CPPACC4013	Contribute effectively to building development teams
CPPACC4014	Facilitate the development of DDA Action Plans
CPPACC4015	Follow WHS requirements when working at client sites
CPPACC4016	Manage risk to access consulting operations
CPPACC4017	Prepare access reports
CPPACC4018	Prepare, deliver and evaluate public education sessions on access
CPPACC4019	Provide access advice on building fitout
CPPACC4020	Provide access advice on building renovations
CPPACC4021	Provide access advice on the provision of services
CPPACC4022	Work effectively as an access consultant
CPPACC5001	Assess building work documentation for access compliance
CPPACC5002	Inspect access compliance during the building process
CPPACC5003	Apply anthropometric principles to accessible building design and fitout
CPPACC5004	Apply building codes and standards to accessible large-scale buildings
CPPACC5005	Interpret and apply building control legislation when assessing large-scale buildings for access
CPPACC5006	Apply ergonomic principles to accessible building design and fitout
CPPACC5007	Apply mechanics of human body functions to accessible building design and fitout
CPPACC5008	Assess the construction of existing buildings and new building work required to be accessible
CPPACC5008	Evaluate and select construction materials for accessible buildings
CPPACC5010	Provide access advice on the design of the built environment

Unit Code	Unit Title
CPPACC5011	Prepare concept designs for accessible building work
CPPACC5012	Prepare written design briefs for accessible building work
CPPACC5013	Prepare and administer tender documentation for accessible building work
CPPACC5014	Prepare contract documentation for accessible building work
CPPACC5015	Prepare specification documentation for accessible building work
CPPACC5016	Provide expert access advice on renovations to private dwellings
CPPACC5017	Provide expert access advice on building renovations
CPPACC5018	Provide expert access advice to complainants or respondents
CPPACC5019	Coordinate the development and implementation of DDA Action Plans
CPPACC5020	Undertake research on access issues
CPPACC6001	Participate as an access expert on an Access Panel
CPPACC6002	Apply performance-based codes and risk management principles when assessing buildings for access
CPPACC6003	Apply unjustifiable hardship principles to assess solutions for access
CPPACC8001	Research and analyse access and use requirements for people with diverse disabilities
CPPACC8002	Research and analyse access solutions for the built environment

Declaration

Artibus Innovation declares that the proposed components of the CPP Property Services Training Package Version 14.0 adhere to the requirements of the *Standards for Training Packages 2012*, *Training Package Products Policy*, and *Training Package Development and Endorsement Process Policy*.

The CPP Property Services Training Package Companion Volume Implementation Guide can be located on the VETNet website at:

- VETNet website, <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b>
- Artibus Innovation official website, through an external link: www.artibus.com.au

G. Implementation of COAG Industry Skills Council reforms to training packages

AISC Decision Supports COAG Industry Skills Council Reforms

Reform	Evidence of reform being addressed
1. Remove obsolete and superfluous qualifications from the system	The Case for Endorsement put forward the deletion of three qualifications and six units of competency.
2. Include information about industry's expectations of training delivery	The revised Training Package components aim to better reflect industry best practice, unit of competency outcomes are clearly articulated, and this should support training and assessment in the industry.
3. Improve qualification design to enable individuals to upskill and move easily from one related occupation to another	Both the updated qualifications support learner progression within the access consulting industry. Imported unit of competency have been packaged in the both the proposed qualifications with the aim to provide learners the opportunity to achieve competence in related occupational fields.
4. Improve the efficiency of the training system through the creation of units of competency that can be owned and used by multiple industry sectors	The project should support the efficiency of the training system by removing a number of qualifications and units of competency from the National Register. The units of competency that are being put forward for endorsement can be adopted across other industry sectors, such as building design.
5. Foster greater recognition of skill sets	N/A

Evidence of completion of the Training Package development work

This Case for Endorsement will be put forward to the AISC in February 2021.

Evidence that Training Package components are prepared for publication

The proposed components are currently in pre-publishing mode on the Training Package Content Management System (TPCMS).

Approximate publication timeframe

The proposed endorsement component will be ready for publication on endorsement and official release of the ASIC Communique.

H. Proposed training package components

Qualification Mapping

Qualification mapping information			
CPP Property Services Training Package Release 14.0	CPP07 Property Services Training Package	Comments	Equivalency (E/N)
CPP40821 Certificate IV in Access Consulting	CPP40811 Certificate IV in Access Consulting	CPP40821 Certificate IV in Access Consulting supersedes and is equivalent to CPP40811 Certificate IV in Access Consulting. Qualification has been updated to the 2012 Standards for Training Packages.	E
Deleted	CPP50511 Diploma of Property Services (Asset and Facility Management)	CPP50511 Diploma of Property Services (Asset and Facility Management) is proposed for deletion due to low enrolments.	N/A
CPP50721 Diploma of Access Consulting	CPP50711 Diploma of Access Consulting	CPP50721 Diploma of Access Consulting supersedes and is equivalent to CPP50711 Diploma of Access Consulting	E
Deleted	CPP60211 Advanced Diploma of Property Services (Asset and Facility Management)	CPP60211 Advanced Diploma of Property Services (Asset and Facility Management) is proposed for deletion due to low enrolments.	N/A
Deleted	CPP80313 Graduate Diploma of Access Consulting	CPP80313 Graduate Diploma of Access is proposed for deletion due to low enrolments.	N/A

Units of Competency mapping

Qualification mapping information			
CPP Property Services Training Package Release 14.0	CPP07 Property Services Training Package	Comments	Equivalency (E/N)
CPPACC4001 Apply disability awareness to assess and determine access solutions	CPPACC4001A Apply disability awareness to assessing access situations	Supersedes and is equivalent to CPPACC4001A Apply disability awareness to assessing access situations. Minor change to unit title to clarify outcome. Unit updated to meet the 2012 Standards for Training Packages.	E
CPPACC4002 Apply building control legislation to accessibility assessment of small-scale buildings	CPPACC4002A Apply building control legislation to assess small-scale buildings for access	Supersedes and is equivalent to CPPACC4002A Apply building control legislation to assess small-scale buildings for access. Minor change to unit title to clarify outcome. Unit updated to meet the 2012 Standards for Training Packages.	E
CPPACC4003 Assess accessibility of construction plans	CPPACC4003A Assess construction plans	Supersedes and is equivalent to CPPACC4003A Assess construction plans. Minor change to unit title to clarify outcome. Unit updated to meet the 2012 Standards for Training Packages.	E
CPPACC4004 Communicate effectively as an access consultant	CPPACC4004A Communicate effectively as an access consultant	Supersedes and is equivalent to CPPACC4004A Communicate effectively as an access consultant. Unit updated to meet the 2012 Standards for Training Packages.	E
CPPACC4005 Conduct building access audits	CPPACC4005A Conduct a building access audit	Supersedes and is equivalent to CPPACC4005A Conduct a building access audit. Minor change to unit title. Unit updated to meet the 2012 Standards for Training Packages.	E
CPPACC4006 Conduct playground access audits	CPPACC4006A Conduct a playground access audit	Supersedes and is equivalent to CPPACC4006A Conduct a playground access audit. Minor change to unit title. Unit updated to meet the 2012 Standards for Training Packages.	E
CPPACC4007 Conduct streetscape access audits	CPPACC4007A Conduct a streetscape access audit	Supersedes and is equivalent to CPPACC4007A Conduct a streetscape access audit. Minor change to unit title. Unit updated to meet the 2012 Standards for Training Packages.	E
CPPACC4008 Conduct transport conveyance and boarding device access audits	CPPACC4008A Conduct a transport conveyance and boarding device access audit	Supersedes and is equivalent to CPPACC4008A Conduct a transport conveyance and boarding device access audit. Minor change to unit title. Unit updated to meet the 2012 Standards for Training Packages.	E

CPPACC4009 Conduct transport premises access audits	CPPACC4009A Conduct a transport premises access audit	Supersedes and is equivalent to CPPACC4009A Conduct a transport premises access audit. Minor change to unit title. Unit updated to meet the 2012 Standards for Training Packages.	E
CPPACC4010 Conduct aged care facility access audits	CPPACC4010A Conduct an aged care facility access audit	Supersedes and is equivalent to CPPACC4010A Conduct an aged care facility access audit. Minor change to unit title. Unit updated to meet the 2012 Standards for Training Packages.	E
CPPACC4011 Conduct educational facility access audits	CPPACC4011A Conduct an educational facility access audit	Supersedes and is equivalent to CPPACC4011A Conduct an educational facility access audit. Minor change to unit title. Unit updated to meet the 2012 Standards for Training Packages.	E
CPPACC4012 Conduct outdoor recreation area access audits	CPPACC4012A Conduct an outdoor recreation area access audit	Supersedes and is equivalent to CPPACC4012A Conduct an outdoor recreation area access audit. Minor change to unit title. Unit updated to meet the 2012 Standards for Training Packages.	E
CPPACC4013 Contribute effectively to building development teams	CPPACC4013A Contribute effectively to building development teams	Supersedes and is equivalent to CPPACC4013A Contribute effectively to building development teams. Unit updated to meet the 2012 Standards for Training Packages.	E
CPPACC4014 Facilitate the development of DDA Action Plans	CPPACC4014A Facilitate the development of Disability Discrimination Act Action Plans	Supersedes and is equivalent to CPPACC4014A Facilitate the development of Disability Discrimination Act Action Plans. Minor change to unit title. Unit updated to meet the 2012 Standards for Training Packages.	E
CPPACC4015 Follow WHS requirements when working at client sites	CPPACC4015A Follow site occupational health and safety requirements	Supersedes and is equivalent to CPPACC4015A Follow site occupational health and safety requirements. Minor update to unit title to clarify outcome. Unit updated to meet the 2012 Standards for Training Packages.	E
CPPACC4016 Manage risk to access consulting operations	CPPACC4016A Manage risk	Supersedes and is equivalent to CPPACC4016A Manage risk. Unit title updated to clarify outcome. Unit updated to meet the 2012 Standards for Training Packages.	E
CPPACC4017 Prepare access reports	CPPACC4017A Prepare access reports	Supersedes and is equivalent to CPPACC4017A Prepare access reports. Unit updated to meet the 2012 Standards for Training Packages.	E
CPPACC4018 Prepare, deliver and evaluate public education sessions on access	CPPACC4018A Prepare, deliver and evaluate public education sessions on access	Supersedes and is equivalent to CPPACC4018A Prepare, deliver and evaluate public education sessions on access. Unit updated to meet the 2012 Standards for Training Packages.	E
CPPACC4019 Provide access advice on building fitout	CPPACC4019A Provide access advice on building fitout	Supersedes and is equivalent to CPPACC4019A Provide access advice on building fitout. Unit updated to meet the 2012 Standards for Training Packages.	E

CPPACC4020 Provide access advice on building renovations	CPPACC4020A Provide access advice on building renovations	Supersedes and is equivalent to CPPACC4020A Provide access advice on building renovations. Unit updated to meet the 2012 Standards for Training Packages.	E
CPPACC4021 Provide access advice on the provision of services	CPPACC4021A Provide access advice on the provision of services	Supersedes and is equivalent to CPPACC4021A Provide access advice on the provision of services. Unit updated to meet the 2012 Standards for Training Packages.	E
CPPACC4022 Work effectively as an access consultant	CPPACC4022A Work effectively as an access consultant	Supersedes and is equivalent to CPPACC4022A Work effectively as an access consultant. Unit updated to meet the 2012 Standards for Training Packages.	E
CPPACC5001 Assess building work documentation for access compliance	CPPACC5001A Assess documentation of building work for access compliance	Supersedes and is equivalent to CPPACC5001A Assess documentation of building work for access compliance. Minor change to unit title. Unit updated to meet the 2012 Standards for Training Packages.	E
CPPACC5002 Inspect access compliance during the building process	CPPACC5002A Inspect access compliance during the building process	Supersedes and is equivalent to CPPACC5002A Inspect access compliance during the building process. Unit updated to meet the 2012 Standards for Training Packages.	E
CPPACC5003 Apply anthropometric principles to accessible building design and fitout	CPPACC5003A Apply anthropometric principles to accessible building design and fitout	Supersedes and is equivalent to CPPACC5003A Apply anthropometric principles to accessible building design and fitout. Unit updated to meet the 2012 Standards for Training Packages.	E
CPPACC5004 Apply building codes and standards to accessible large-scale buildings	CPPACC5004A Apply building codes and standards to accessible large-scale buildings	Supersedes and is equivalent to CPPACC5004A Apply building codes and standards to accessible large-scale buildings. Unit updated to meet the 2012 Standards for Training Packages.	E
CPPACC5005 Interpret and apply building control legislation when assessing large-scale buildings for access	CPPACC5005A Interpret and apply building control legislation when assessing large-scale buildings for access	Supersedes and is equivalent to CPPACC5005A Interpret and apply building control legislation when assessing large-scale buildings for access. Unit updated to meet the 2012 Standards for Training Packages.	E
CPPACC5006 Apply ergonomic principles to accessible building design and fitout	CPPACC5006A Apply ergonomic principles to accessible building design and fitout	Supersedes and is equivalent to CPPACC5006A Apply ergonomic principles to accessible building design and fitout. Unit updated to meet the 2012 Standards for Training Packages.	E
CPPACC5007 Apply mechanics of human body functions to accessible building design and fitout	CPPACC5007A Apply mechanics of human body functions to accessible building design and fitout	Supersedes and is equivalent to CPPACC5007A Apply mechanics of human body functions to accessible building design and fitout. Unit updated to meet the 2012 Standards for Training Packages.	E

CPPACC5008 Assess the construction of existing buildings and new building work required to be accessible	CPPACC5008A Assess the construction of existing buildings and new building work required to be accessible	Supersedes and is equivalent to CPPACC5008A Assess the construction of existing buildings and new building work required to be accessible. Unit updated to meet the 2012 Standards for Training Packages.	E
CPPACC5008 Evaluate and select construction materials for accessible buildings	CPPACC5009A Evaluate materials for the construction of buildings for access	Supersedes and is equivalent to CPPACC5009A Evaluate materials for the construction of buildings for access. Minor change to unit title to clarify outcome. Unit updated to meet the 2012 Standards for Training Packages.	E
CPPACC5010 Provide access advice on the design of the built environment	CPPACC5010A Provide access advice on the design of the built environment	Supersedes and is equivalent to CPPACC5010A Provide access advice on the design of the built environment. Unit updated to meet the 2012 Standards for Training Packages.	E
CPPACC5011 Prepare concept designs for accessible building work	CPPACC5011A Prepare a concept design for accessible building work	Supersedes and is equivalent to CPPACC5011A Prepare a concept design for accessible building work. Minor change to unit title. Unit updated to meet the 2012 Standards for Training Packages.	E
CPPACC5012 Prepare written design briefs for accessible building work	CPPACC5012A Prepare a design brief for accessible building work	Supersedes and is equivalent to CPPACC5012A Prepare a design brief for accessible building work. Minor change to unit title to clarify outcome. Unit updated to meet the 2012 Standards for Training Packages.	E
CPPACC5013 Prepare and administer tender documentation for accessible building work	CPPACC5013A Prepare and administer tender documentation for accessible building work	Supersedes and is equivalent to CPPACC5013A Prepare and administer tender documentation for accessible building work. Unit updated to meet the 2012 Standards for Training Packages.	E
CPPACC5014 Prepare contract documentation for accessible building work	CPPACC5014A Prepare contract documentation for accessible building work	Supersedes and is equivalent to CPPACC5014A Prepare contract documentation for accessible building work. Unit updated to meet the 2012 Standards for Training Packages.	E
CPPACC5015 Prepare specification documentation for accessible building work	CPPACC5015A Prepare specification documentation for accessible building work	Supersedes and is equivalent to CPPACC5015A Prepare specification documentation for accessible building work. Unit updated to meet the 2012 Standards for Training Packages.	E
CPPACC5016 Provide expert access advice on renovations to private dwellings	CPPACC5016A Provide expert access advice on renovations to private dwellings	Supersedes and is equivalent to CPPACC5016A Provide expert access advice on renovations to private dwellings. Unit updated to meet the 2012 Standards for Training Packages.	E
CPPACC5017 Provide expert access advice on building renovations	CPPACC5017A Provide expert access advice on building renovations	Supersedes and is equivalent to CPPACC5017A Provide expert access advice on building renovations. Unit updated to meet the 2012 Standards for Training Packages.	E

CPPACC5018 Provide expert access advice to complainants or respondents	CPPACC5018A Provide expert access advice to a complainant or respondent	Supersedes and is equivalent to CPPACC5018A Provide expert access advice to a complainant or respondent. Minor change to unit title. Unit updated to meet the 2012 Standards for Training Packages.	E
CPPACC5019 Coordinate the development and implementation of DDA Action Plans	CPPACC5019 Coordinate the development and implementation of Disability Discrimination Act Action Plans	Supersedes and is equivalent to CPPACC5019 Coordinate the development and implementation of Disability Discrimination Act Action Plans. Minor change to unit title. Unit updated to meet the 2012 Standards for Training Packages.	E
CPPACC5020 Undertake research on access issues	CPPACC5020A Undertake research on access issues	Supersedes and is equivalent to CPPACC5020A Undertake research on access issues. Unit updated to meet the 2012 Standards for Training Packages.	E
CPPACC6001 Participate as an access expert on an Access Panel	CPPACC6001A Participate as an access expert on an Access Panel	Supersedes and is equivalent to CPPACC6001A Participate as an access expert on an Access Panel. Unit updated to meet the 2012 Standards for Training Packages.	E
CPPACC6002 Apply performance-based codes and risk management principles when assessing buildings for access	CPPACC6002A Apply performance-based codes and risk management principles to assessing buildings for access	Supersedes and is equivalent to CPPACC6002A Apply performance-based codes and risk management principles to assessing buildings for access. Minor change to unit title. Unit updated to meet the 2012 Standards for Training Packages.	E
CPPACC6003 Apply unjustifiable hardship principles to assess solutions for access	CPPACC6003A Apply unjustifiable hardship principles to Alternative Building Solutions for access	Supersedes and is equivalent to CPPACC6003A Apply unjustifiable hardship principles to Alternative Building Solutions for access. Unit title changed to clarify outcome. Unit updated to meet the 2012 Standards for Training Packages.	E
CPPACC8001 Research and analyse access and use requirements for people with diverse disabilities	CPPACC8001A Research and analyse access and use requirements for people with diverse disabilities	Supersedes and is equivalent to CPPACC8001A Research and analyse access and use requirements for people with diverse disabilities. Unit updated to meet the 2012 Standards for Training Packages.	E
CPPACC8002 Research and analyse access solutions for the built environment	CPPACC8002A Research and analyse access solutions for the built environment	Supersedes and is equivalent to CPPACC8002A Research and analyse access solutions for the built environment. Unit updated to meet the 2012 Standards for Training Packages.	E
Deleted	CPPACC8003A Provide advice on solutions to access and use issues	Unit of competency deleted due to low enrolments.	N/A
Deleted	CPPACC8004A Develop policies and briefs relating to	Unit of competency deleted due to low enrolments.	N/A

	access to and use of the built environment		
Deleted	CPPACC8005A Develop and advise on policies and procedures to enable access for people with disabilities	Unit of competency deleted due to low enrolments.	N/A
Deleted	CPPACC8006A Give evidence relating to access and use	Unit of competency deleted due to low enrolments.	N/A
Deleted	CPPACC8007A Audit built environment and infrastructure for accessibility compliance and propose solutions	Unit of competency deleted due to low enrolments.	N/A
Deleted	CPPACC8008A Contribute to design of accessible built environment and infrastructure	Unit of competency deleted due to low enrolments.	N/A

Appendix A: Stakeholder Register

Stakeholder name	Organisation	Type of stakeholder
Karen Fankhauser	4Inclusion	RTO
Christine Vanohr	Australian Consolidated Training	RTO
Lindsay Perry	Accredited Access Consultant	Industry
Eric Davis	TAFE Qld	RTO
Penny Galbraith	Galbraith Scott Pty Ltd	Industry
Mark Relf	Accessibility Solutions (NSW) Pty Ltd	Industry
Eric Martin	Eric Martin and Associates	Industry
Ian Basset	Ian Bassett	Association
Joe Manton	Institute of Access Training Australia	RTO
Michael Wheeler	Institute of Access Training Australia	RTO

Appendix B: Enrolments and Completion Figures (2015-2019)



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TVA program enrolments and completions 2015-19

Type of training by Year and State/territory of RTO head office

Counting: Program enrolments

YEAR	2016								2017								2018								2019							
	NSW	VIC	QLD	SA	WA	TAS	NT	ACT	NSW	VIC	QLD	SA	WA	TAS	NT	ACT	NSW	VIC	QLD	SA	WA	TAS	NT	ACT	NSW	VIC	QLD	SA	WA	TAS	NT	ACT
CPP40811 Certificate IV in Access Consulting	0	42	0	0	0	0	0	0	0	33	0	0	0	0	0	0	0	24	0	0	0	0	0	0	0	21	0	0	0	0	0	0
CPP50711 Diploma of Access Consulting	0	28	0	0	0	0	0	0	0	34	0	0	0	0	0	0	0	35	0	0	0	0	0	0	0	24	0	0	0	0	0	0

YEAR	2016								2018								2017								2019 (Preliminary)							
	NSW	VIC	QLD	SA	WA	TAS	NT	ACT	NSW	VIC	QLD	SA	WA	TAS	NT	ACT	NSW	VIC	QLD	SA	WA	TAS	NT	ACT	NSW	VIC	QLD	SA	WA	TAS	NT	ACT
CPP40811 Certificate IV in Access Consulting	0	40	0	0	0	0	0	0	0	25	0	0	0	0	0	0	0	31	0	0	0	0	0	0	0	13	0	0	0	0	0	0
CPP50711 Diploma of Access Consulting	0	31	0	0	0	0	0	0	0	37	0	0	0	0	0	0	0	28	0	0	0	0	0	0	0	22	0	0	0	0	0	0

Appendix C: Letters of Support



19th January 2021

Wendy McLeod
Operations Manager
wendy@artibus.com.au
T: 03 6218 2841
Artibus Innovation
373 Elizabeth Street
North Hobart, Tasmania 7000

Dear Wendy,

Case for Endorsement - Access Consulting Qualifications

Further to receipt and review of the proposed Case for Endorsement for the Access Consulting Qualifications, I write to confirm our support.

As the past Vice President of the Association of Consultants and Access Australia (ACAA), I led the adoption of the existing qualifications i.e. Certificate IV and Diploma of Access Consulting, as the minimum benchmark for Access Consultants wishing to become Accredited members of ACAA.

These qualifications have now also become a government minimum benchmark requirement for specified professionals wishing to undertake roles including Accredited Specialist Disability Accommodation Assessors for the National Disability Insurance Scheme, (NDIS) and also Changing places Assessors under the Victorian State Government Changing Places program (Accessible Adult Change Facilities).

Given there is no statutory framework for Access Consultants in Australia, and the requirements for access to buildings and facilities is growing exponentially due to introduction of a range of legislation, it is most important for professionals operating as Access Consultants to have qualifications that suitably underpin their work.

Access Institute has been delivering courses for both the Certificate IV and Diploma of Access Consulting for more than 8 years. These have served as an effective basis for Access Consultants either entering the industry or for allied professionals wanting to extend their professional skills as an adjunct to their key profession. e.g. architect, building surveyor, occupational therapist, project manager, facility manager and others.

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There has been a spike in the number of enrolments in the courses since the start of 2020 due to the specified professional requirements by the government detailed above.

However, it became apparent that the training package would benefit from some modification to ensure its relevance and consistency with the industry requirements and the current broader training and qualifications framework.

The role of Access Consultants is specialised and growing at a rapid rate. It is important to ensure that these professionals are served by appropriate qualifications that reflect the changing demands of the industry into the future.

Access Institute and the Association of Consultants in Access Australia (ACAA) were given the opportunity to provide feedback and input into the Endorsement process and worked collaboratively on this. Contributions were received from a variety of stakeholders including both ACAA and Access Institute.

Extensive written feedback was provided to Artibus through this process. Each Unit of Competency was assessed, and feedback provided. ACAA advertised the opportunity for input to all its 200 plus members and feedback was received and collated by Access Institute and provided to Artibus.

Access Institute stakeholders including Directors, staff and students also provided feedback throughout the process. This was also collated and provided to Artibus.

An opportunity was also provided at the final stage of the endorsement process for any final feedback regarding the training package.

Access Institute is pleased to confirm our support of the endorsement and looks forward to working with the package into the future.

Access Institute also notes the cooperation and collaboration with Artibus as being most professional and effective.

Please do not hesitate to contact me if you require any further information or wish to discuss any aspects of this letter.

Please also let me know if I can be of any assistance moving forward.

Yours faithfully,



Ms. Joe Manton

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21 April 2020

David Morgan
Chief Executive Officer
Artibus Innovations
<david@artibus.com.au>

Dear David

Letter of Confirmation

I would like to confirm that the Facility Management Association of Australia (FMA) fully supports removal of the Diploma of Property Services in Asset and Facility Management (DPSAFM).

As the facilities management industry's peak body, the FMA is a key stakeholder in developing, promoting and representing the interests of the industry. With more than 2000 members and an industry reach of 5 times this number, the association represents and supports the individual professionals, the teams and organisations that work within the facilities management sector.

The ongoing operational management of Australia's built environment benefits extensively from vocational education. The ongoing feedback from the industry has been that the DPSAFM longer meets the needs of the changing environment of the industry. The association facilitates a cross industry education reference group and this group have confirmed the feedback. To this end the Diploma of Facilities Management (DipFM) has been specifically developed to suit the direction in which the industry continues to move. This has been further reflected by the consistently declining enrolments in the DPSAFM and the growing level of enrolments in DipFM.

The association is committed to supporting ongoing vocational education in the industry and works closely with industry partners and Artibus Innovations to ensure the availability of relevant qualifications and units of competency exist to support DipFM and ultimately the skill development of facilities management professionals.

If you have any queries in relation to the support of the Association, please contact me directly on nicholasb@fma.com.au or **03 8641 6666**.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Nicholas Burt', written over a light grey background.

Nicholas Burt
Chief Executive

Facility Management Association of Australia
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