

## Unit of Competency

### CPPACC4020 Provide access advice on building renovations

#### Modification history

Release	Comments
1	Supersedes and is equivalent to CPPACC4020A Provide access advice on building renovations. Unit updated to meet the Standards for Training Packages. This version first released with CPP Property Services Training Package Release 12.0.

#### Application

This unit of competency specifies the skills and knowledge required to provide advice on building renovations to achieve optimum access to existing buildings for people with disability. This advice is required in situations where regulatory compliance can be achieved as well as where compliance cannot be achieved due to pre-existing conditions. The unit includes preparing a building renovations access report.

This unit is for individuals who work independently using specialised knowledge to conduct a range of access consulting services.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

#### Prerequisite Unit

None.

#### Unit Sector

Access Consulting.

#### Elements and Performance Criteria

1. Identify areas of building requiring modification to achieve access.	1.1 Interpret plans and associated documentation to assess building method of construction and renovation requirements. 1.2 Establish class of building to be renovated according to the National Construction Code. 1.3 Determine building areas that require modification to achieve compliant access according to regulatory requirements. 1.4 Identify building elements that require modification to achieve compliant level of access according to regulatory and workplace requirements.
2. Provide advice on renovation process to achieve compliant access.	2.1 Consult with relevant persons to identify appropriate steps in the renovation process to achieve compliant access. 2.2 Consult with client to discuss proposed renovation process and explain the extent to which compliant access can be achieved.
3. Provide advice on building areas where pre-existing conditions prevent compliant access.	3.1 Identify and document non-compliant areas and elements unable to be modified due to pre-existing conditions. 3.2 Consult with relevant persons to identify renovation options for upgrade where pre-existing conditions prevent modification to full compliance.
4. Report on building	4.1 Prepare building renovations access report to meet client

renovations.	<p>contractual arrangements and workplace requirements.</p> <p>4.2 Review draft building renovations access report in consultation with relevant persons and incorporate feedback into final report.</p> <p>4.3 Forward building renovations access report to client according to contractual arrangements.</p> <p>4.4 Maintain copies of building renovations access report and associated documentation for future reference according to regulatory and workplace requirements.</p>
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### Foundation skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

### Unit Mapping Information

Supersedes and is equivalent to CPPACC4020A Provide access advice on building renovations

### Links

The Companion Volume Implementation Guide for the CPP Property Services Training Package is available at: <https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b>

## Assessment Requirements for CPPACC4020 Provide access advice on building renovations

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### Performance Evidence

To demonstrate competency, a candidate must meet the elements and performance criteria of this unit by providing access advice on building renovations for two different Classes of buildings as defined by the National Construction Code (NCC).

### Knowledge Evidence

To be competent in this unit, a candidate must demonstrate knowledge of:

- commonwealth, state and territory legislation, regulations, codes and standards relevant to access consulting activities:
  - anti-discrimination and disability discrimination
  - building control including local government regulations and by-laws
  - *Disability (Access to Premises – Buildings) Standards 2010* under the *Disability Discrimination Act 1992* (or their successors) – known as the Access to Premises Standards
  - NCC building classifications and access requirements
  - National Disability Insurance Scheme (NDIS) *Specialist Disability Accommodation Design Standard* (or its successor)
  - *Livable Housing Australia Livable Housing Design Guidelines* (or its successor)
  - principles of universal design
  - privacy and confidentiality
- methods for determining building modifications to achieve compliant access for people with disability:
  - measurements and calculations used to determine provisions for access
  - minimum requirements of building spaces and elements
  - types of pre-existing conditions that prevent modification to full compliance
- processes for interpreting drawings and associated documentation when providing access advice on building renovations
- types of disability and limitations that each disability places on an individual's ability to access the environment
- workplace requirements for providing access advice on building renovations:
  - documentation and records administration
  - format and content of building renovations access reports
  - quality
  - work role boundaries – responsibilities, limitations and professional abilities.

### Assessment Conditions

Assessors must meet the requirements for assessors contained in the Standards for Registered Training Organisations.

Assessment must be conducted in the workplace or a simulated workplace using realistic conditions, materials, activities, responsibilities, procedures, safety requirements and environmental considerations.

Candidates must have access to documentation, information and technologies required to achieve the performance criteria and performance evidence.

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