

Unit of Competency

CPPACC5020 Undertake research on access issues

Modification history

Release	Comments
1	Supersedes and is equivalent to CPPACC5020A Undertake research on access issues. Unit updated to meet the Standards for Training Packages. This version first released with CPP Property Services Training Package Release 12.0.

Application

This unit of competency specifies the skills and knowledge required to undertake research for the purposes of defining the performance and outcomes of building innovations and performance solutions as well as investigating a range of other issues concerning access. It includes identifying a range of appropriate sources of information within Australia and internationally, applying sound research techniques, analysing the content of resources and documenting sources and findings for use in addressing specific access issues.

This unit is for individuals who are self-directed and have substantial depth of knowledge and skills to make independent judgements in the provision of access consulting services.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Prerequisite Unit

None.

Unit Sector

Access Consulting.

Elements and Performance Criteria

1. Define the purpose, scope and nature of the research.	1.1 Consult with client to clarify and agree details of the research purpose, scope, aims, expected outcomes and potential uses and benefits. 1.2 Discuss and confirm with client the details of available resources and research timeframes. 1.3 Identify preferred research methodology based on available resources, client and workplace requirements. 1.4 Work with client to identify issues related to the appropriate use of research data and manage issues effectively according to workplace requirements. 1.5 Negotiate with client to clarify details of evaluation mechanisms and procedures.
2. Search information sources.	2.1 Use technologies to implement appropriate research methods and investigate sufficient and relevant information sources to ensure reliable conclusions. 2.2 Record researched information accurately in line with recognised research protocols and to ensure ease of retrieval according to workplace requirements. 2.3 Record and store collections and associated data resulting from

	research in readiness for analysis according to workplace requirements.
3. Analyse and document research findings.	<p>3.1 Select data analysis methods appropriate for the nature and subject of the research according to recognised research protocols.</p> <p>3.2 Analyse research data to identify and recommend possible solutions to access issues according to client requirements and within workplace time, resource and quality constraints.</p> <p>3.3 Thoroughly document research findings and their sources and references in a client report according to workplace requirements.</p> <p>3.4 Maintain research findings and associated documentation for future reference according to regulatory and workplace requirements.</p>

Foundation skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Unit Mapping Information

Supersedes and is equivalent to CPPACC5020A Undertake research on access issues

Links

The Companion Volume Implementation Guide for the CPP Property Services Training Package is available at: <https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b>

Assessment Requirements for CPPACC5020 Undertake research on access issues

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Performance Evidence

To demonstrate competency, a candidate must meet the elements and performance criteria of this unit by undertaking research to identify and recommend solutions for two clients with different access issues.

Knowledge Evidence

To be competent in this unit, a candidate must demonstrate knowledge of:

- commonwealth, state and territory legislation, regulations, codes and standards relevant to access consulting activities:
 - anti-discrimination and disability discrimination
 - building control including local government regulations and by-laws
 - National Construction Code (NCC) building classifications and access requirements
 - National Disability Insurance Scheme (NDIS) *Specialist Disability Accommodation Design Standard* (or its successor)
 - Livable Housing Australia *Livable Housing Design Guidelines* (or its successor)
 - principles of universal design
 - privacy and confidentiality
- interpersonal communication strategies used to effectively relate to people from a range of social, cultural and ethnic backgrounds and with a range of physical and cognitive abilities
- issues related to the appropriate use of research data
- recognised research sources, methods and protocols and methods for referencing information sources
- relevant industry codes of practice and ethics
- relevant international codes, standards, regulations and practices
- techniques for managing research projects
- types of disability and limitations that each disability places on an individual's ability to access the environment
- workplace requirements for undertaking research on access issues:
 - documentation and records administration
 - quality
 - technologies and methods used to source, access and store information
 - work role boundaries – responsibilities, limitations and professional abilities.

Assessment Conditions

Assessors must meet the requirements for assessors contained in the Standards for Registered Training Organisations.

Assessment must be conducted in the workplace or a simulated workplace using realistic conditions, materials, activities, responsibilities, procedures, safety requirements and environmental considerations.

Candidates must have access to documentation, information and technologies required to achieve the performance criteria and performance evidence.

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