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Case for Endorsement

Security Project

CPP Training Package Release 9.0

Artibus Innovation

Artibus Innovation is the Skills Service Organisation supporting the Industry Reference Committees (IRCs) for the Construction, Plumbing and Services, and Property Services sectors in Australia. It develops, manages, and supports nationally recognised Training Packages.

The IRCs are responsible for providing guidance, direction, and advice in relation to the workforce training and skills development needs of these two industry sectors. Together industry, employees and enterprises contribute significantly to Australia's infrastructure, underpinning the nation's economic and social fabric.

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A. Administrative details of the Case for Endorsement

Name of allocated IRC

Property Services IRC

Name of SSO

Artibus Innovation

Training package components submitted for approval

This submission puts forward the Case for Endorsement for six qualifications, 63 units of competency and two skill sets.

Qualifications

Code	Title
CPP20319	Certificate II in Technical Security
CPP30519	Certificate III in Technical Security
CPP30619	Certificate III in Investigative Services
CPP40719	Certificate IV in Security Management
CPP41519	Certificate IV in Security Risk Analysis
CPP50619	Diploma of Security Risk Management

Units of competency

Code	Title
CPPINV3026	Work effectively in investigative services
CPPINV3027	Develop investigation plans
CPPINV3028	Investigate and locate subjects
CPPINV3029	Provide quality investigative services to clients
CPPINV3030	Conduct factual investigations
CPPINV3031	Conduct interviews and take statements to support investigations
CPPINV3032	Develop factual investigation reports
CPPINV3033	Conduct covert surveillance operations
CPPINV3034	Organise and operate surveillance vehicles
CPPINV3035	Develop surveillance investigation reports
CPPINV4013	Undertake case management of investigations
CPPSEC2021	Install security equipment and systems
CPPSEC2022	Install electronic locks and locking systems
CPPSEC2023	Install video surveillance systems and equipment
CPPSEC2024	Monitor and respond to electronic information from security equipment and systems
CPPSEC2025	Sell security products and services
CPPSEC2026	Perform routine maintenance on security equipment and systems

CPPSEC3024	Install advanced technology security equipment and systems	
CPPSEC3025	Diagnose faults in advanced technology security equipment and systems	
CPPSEC3035	Recommend technical security requirements to meet client needs	
CPPSEC3036	Program and configure security equipment and systems	
CPPSEC3037	Test installed security equipment and systems	
CPPSEC3038	Commission and decommission security equipment and systems	
CPPSEC3039	Diagnose faults in electronic security equipment and systems	
CPPSEC3040	Coordinate installation of security equipment and systems	
CPPSEC3041	Conduct routine service of security equipment and systems	
CPPSEC3042	Diagnose faults in video surveillance systems and equipment	
CPPSEC3043	Establish and test electronic monitoring parameters for security equipment and systems	
CPPSEC3044	Conduct routine service of electronic locks and locking systems	
CPPSEC3045	Assess security equipment and systems to specify required modifications	
CPPSEC3046	Develop security system configurations and specifications for client sites	
CPPSEC3047	Provide estimate and quote on security system installations	
CPPSEC3053	Implement measures to secure IP networked security equipment and systems	
CPPSEC4001	Manage work health and safety in the security work environment	
CPPSEC4003	Assess and advise on client security needs	
CPPSEC4004	Supervise security operations	
CPPSEC4005	Facilitate security operations briefing and debriefing processes	
CPPSEC4006	Conduct security risk assessment of client operations	
CPPSEC4007	Identify security threats and assess impact on client operations	
CPPSEC4008	Assess and prepare security tender submissions	
CPPSEC4009	Interpret electronic information from advanced technology security systems	
CPPSEC4010	Manage monitoring centre operations	
CPPSEC4011	Manage field staff activity and incident response from control room	
CPPSEC4012	Assess security vulnerabilities of assets	
CPPSEC4014	Commission and decommission networked security systems	
CPPSEC4015	Maintain networked security systems	
CPPSEC4016	Install networked security systems	
CPPSEC4017	Design security system configurations and specifications	
CPPSEC4018	Program and configure networked security systems	
CPPSEC4019	Diagnose faults in networked security systems	
CPPSEC4020	Advise on advanced technology security systems to meet client needs	
CPPSEC4021	Develop standard operating procedures for advanced technology security systems	
CPPSEC4022	Establish and implement ethics and governance arrangements for security businesses	
CPPSEC4023	Implement contracting arrangements for security businesses	
CPPSEC4024	Assess security of crowded places	
CPPSEC4025	Advise on operational requirements to maintain crowded place security	
CPPSEC5002	Coordinate security operations	
CPPSEC5003	Assess security risk management options	
CPPSEC5004	Develop security risk management plans	
CPPSEC5005	Implement security risk management plans	
CPPSEC5006	Develop strategies to implement advanced technology security systems	

CPPSEC5008	Analyse threat environment and devise strategies to respond to active threats
CPPSEC5009	Implement communication systems to respond to active threats

Further mapping information on the 63 units of competency can be located in **Section H: Training package components**

Skill sets

Code	Title
CPPSS00096	Security Supervision
CPPSS00097	Security Business Management

Case for change details

On behalf of the Property Services IRC, Artibus Innovation prepared a proposal as part of the Industry Skills Forecast 2018 to undertake a full review of:

- CPP20307 Certificate II in Technical Security
- CPP30507 Certificate III in Technical Security
- CPP30607 Certificate III in Investigative Services
- CPP40707 Certificate IV in Security and Risk Management
- CPP50611 Diploma of Security and Risk Management.

Activity order details

> Reference number: TPD/2017-18/004
> Date executed: 27 June 2018

AISC requirements

AISC requirements includes updating the following qualifications and their associated units of competency to the 2012 Standards for Training Packages:

- CPP20307 Certificate II in Technical Security
- CPP30507 Certificate III in Technical Security
- CPP30607 Certificate III in Investigative Services
- CPP40707 Certificate IV in Security and Risk Management
- CPP50611 Diploma of Security and Risk Management.

Summary of key changes

Key Change	Description
KC 1	CPP30619 Certificate III in Investigative Services has been updated to the Standards for Training Packages and supersedes and is equivalent to CPP30607 Certificate III in Investigative Services.
KC 2	The two technical security qualifications (CPP20319 Certificate II in Technical Security and CPP30519 Certificate III in Technical Security) have been updated to the Standards for Training Packages and supersede and are not equivalent to their CPP07 versions.
KC 3	CPP40719 Certificate IV in Security Management has been updated to the Standards for Training Packages and supersedes and is equivalent to CPP40707 Certificate IV in Security and Risk Management.
KC 4	One new qualification – CPP41519 Certificate IV in Security Risk Analysis – has been developed.
KC 5	CPP50619 Diploma of Security Risk Management has been updated to the Standards for Training Packages and supersedes and is not equivalent to CPP50611 Diploma of Security and Risk Management.
KC 6	Seven new units of competency have been developed.
KC 7	Six units of competency are to be deleted from the National Register.

B. Description of work and request for approval

On behalf of the Property Services IRC, Artibus Innovation prepared a proposal as part of the Industry Skills Forecast 2018 to undertake a full review of:

- CPP20307 Certificate II in Technical Security
- CPP30507 Certificate III in Technical Security
- CPP30607 Certificate III in Investigative Services
- CPP40707 Certificate IV in Security and Risk Management
- CPP50611 Diploma of Security and Risk Management.

The Industry Skills Forecast was submitted to the Australian Industry and Skills Council (AISC) on April 2018 for their consideration. The ASIC approved the project and the project commenced in August 2018.

Decision being sought from the AISC

To note the work undertaken and approve the submission.

C. Evidence of industry support

Our inclusive consultation approach aimed to gather industry feedback from a range of stakeholders to ensure the Training Package components met industry expectations and skilling requirements.

Project page

Project pages were created at commencement of the project on the Artibus Innovation website.

They provided industry stakeholders information on national forums, workshops, the status of the project and opportunities to provide input on the following project pages:

- Investigative Services http://www.artibus.com.au/project/?project_id=2
- Security and Risk Management http://www.artibus.com.au/project/?project_id=3
- Technical Security http://www.artibus.com.au/project/?project_id=4

The project pages were frequently updated throughout the duration of the project.

Technical Advisory Group (TAG)

The Property Services IRC endorsed the establishment of three Technical Advisory Groups (TAGs) to oversee the development of the qualification and units. TAG memberships included representatives from employers, employees, industry associations, training providers, businesses and regulators.

The TAGs were key in providing strategic and technical input on training package components throughout the duration of the project.

Nominations for the formation of the TAGs was published on the project page. The TAGs met either in person or by teleconference to analyse the existing training package, identify areas for improvement and develop draft components.

All three TAGs held meeting on the following dates:

Meeting	Date
1	1 November 2018
2	27 November 2018
3	4 December 2018
4	14 February 2019
5	15th May 2019

The TAGs reviewed industry feedback and agreed to amend the training package components to reflect industry feedback throughout the different stages of the project based on consultation feedback.

Industry forums

Industry forums were held throughout January 2019 and again in May 2019 as part of a national consultation strategy. These national forums provided an opportunity to industry stakeholders to provide feedback on all three projects.

National forums were held in all capital cities across states and territories to directly engage industry stakeholders and gather their views on the first draft of training package components.

The national forums were advertised via the Artibus Innovation e-newsletter on 20 December 2018.

Jurisdiction	City	Date (2019)	Number of attendees
ACT	Canberra	22nd January	1
QLD	Brisbane	22nd January	16
NSW	Sydney	23rd January	12
WA	Perth	23rd January	3
SA	Adelaide	23rd January	5
TAS	Hobart	24th January	2
VIC	Melbourne	24th January	18

Summary of feedback from forums and meetings

Investigative Services

Feedback from the consultation process resulted in a draft qualification and units of competency that are supported by industry. Key feedback included:

- redesigning the qualification to provide two different occupational specialisations - factual investigation and surveillance

- modifying the focus of the qualification to move away from the traditional 'security' focus and give an identity to factual and surveillance investigators

- developing a new core unit to cover key investigative functions of investigating and locating subjects

- the need to include more relevant imported units that focused on legal requirements when conducting investigations, taking statements from witnesses, collecting evidence relied upon in court, complying with legal and risk management requirements of small business.

- units have been recoded to "CPPINV" to give an identity to the investigative services industry

- strengthening the assessment conditions section in units to meet the needs of investigative services and remove the security operations industry context.

Feedback from key industry players noted that industry would benefit from higher-level qualifications in the investigative services space.

Technical Security

Feedback from the consultation process resulted in a draft qualification and units of competency that are supported by industry. Key feedback included:

- updating the packaging rules of the CPP20307 Certificate II Technical Security to provide options that align with the four main specialisations:
    - control technician
    - installation technician
    - security salesperson
    - service technician
- adding CPCCWHS1001 Prepare to work safely in the construction industry into the core of the qualification to provide greater flexibility to undertake work in a range of occupational workplace contexts
- adding ICTTEN207 Install and test internet protocol devices in convergence networks to the elective listing to provide coverage of internet protocol (IP) networks which is an emerging area
- updating the CPP30519 Certificate III in Technical Security to include the updated CPP20319 Certificate II Technical Security as an entry requirement
- developing and adding new unit of competency, CPPSEC3053 Implement measures to secure IP networked security equipment and systems, to cover cyber security.

Security Risk Management

Feedback from the consultation process resulted in a draft qualification and units of competency that are supported by industry. Key feedback included:

- updating the packaging rules of the CPP40719 Certificate IV in Security Management to provide alignment with two occupational specialisations: security supervisor and security business manager. This also ensures there is no overlap with the new CPP41419 Certificate IV in Security Risk. Emphasis was also given to developing new units to address concerns and governance arrangements within security businesses.

- developing two new skill sets in response to industry feedback:
    - CPPSS00096 Security Business Management
    - CPPSS00097 Security Supervision.

- developing a new CPP41419 Certificate IV in Security Risk incorporating:

    - packaging design to ensure a specific focus on 'security risk analysis' (as distinct from the more generic risk management skills and knowledge covered by other Training Packages)
    - training and assessment that aligns with government initiatives around counter-terrorism and Australia's Strategy for Protecting Crowded Places from Terrorism (2017)
    - occupational specialisations in security technology and systems, crowded places and specialist security operations fields

- o new units developed to cover security associated with crowded places (CPPSEC4024 and CPPSEC4025)
- o units imported from the PSP Training Package covering functions associated with handling sensitive information, providing government security briefings and communicating security awareness.

- the updated CPP50619 Diploma of Security Risk Management:

  - o has new entry requirements of the Certificate IV in Security Management (or its equivalent) or the Certificate IV in Security Risk Analysis (or its equivalent)
  - o has a packaging design that provides a pathway from the Certificate IV qualifications, and incorporates emerging counter-terrorism and crowded places initiatives
  - o incorporates new units to cover emerging skill areas associated with analysing, responding to and communicating active threats (crowded places strategy).

Online drafts

Draft qualifications and units were made available through the project pages. Industry stakeholders were able to download the draft materials and provide feedback on the qualifications, skill sets and individual units of competency.

State/Territory Training Authorities (STTAs)

STTAs have been kept abreast of the project via newsletters and direct email correspondence. STTA feedback on the project was reviewed and put forward to the TAG to consider.

Dissenting views and alternative approaches explored

Early in the project, a sector of the investigative services industry expressed their concerns that the existing AQF level III qualification did not capture the depth and breadth of the skills and knowledge of the occupation.

A formal letter was written by the Australian Security Academy to the Department of Education and Training expressing the concern March 2018. A meeting was arranged in Melbourne April 2018 to discuss the development CPP30619 Certificate III in Investigative Services with Australian Security Academy representatives and industry stakeholders.

The Australian Security Academy has a strong view that a new Certificate IV in Investigative Services is imperative and expressed their concerns that it was not being considered for development.

Artibus Innovation:

- presented the latest components and described the activity undertaken to date
- tabled the concerns and outlines how they were being addressed in the current development (April 2018).
- discussed with the Australian Security Academy the options moving forward for developing new Certificate IV in Investigative Service in the near future.

The Australian Security Academy:

1. has provided positive input to the development of the Certificate III in Investigative Services and now endorses the project.

2. remains committed to the further development of the Certificate IV and Diploma qualifications through a Case for Change and accepts that this is outside the scope of this project. The Certificate IV and Diploma Case for Change will encompass fraud investigations and government investigations.

Artibus has informed the Property Services IRC of the proposed new project and will continue to consult with the Australian Security Academy in the development of the Case for Change.

Report by exception

Support for this Case for Endorsement progressing to the AISC for approval has been received from the following STTAs:

- New South Wales
- Northern Territory
- Western Australia
- Tasmania
- Queensland.

No response was received from the following STTAs:

- Australian Capital Territory
- South Australia.

The Victorian STTA has reviewed the project and raised concerns on:

- entry requirements
- unit equivalency
- unit referencing

Artibus has made amendments to the training package components against the Victorian STTA's feedback where possible, and provided a response outlining amendments and rationales for decisions.

After reviewing the response provided by Artibus, the Victorian STTA is not prepared to support the project progressing to the AISC for endorsement at this time.

Appendix C: Victorian STTA's concerns on the Security Project outline the concerns raised by the Victorian STTA's and the response provided by Artibus.

D. Industry expectations about training delivery

Advice about industry's expectations of training delivery

This project aimed to follow the AISCs requirements and support the COAG Industry and Skills Council reforms to training packages by developing:

- qualifications that better reflect occupational standards
- units of competency that provide a clear intended outcome
- a comprehensive skills and knowledge base for ensuring that vital life safety work associated with these qualifications respond to various government fire safety inquiries and community expectations.

The revised units of competency have been transitioned to align with the *Standards for Training Packages 2012*.

The impact of the changes of the proposed endorsed components are as follows:

- RTOs will be notified by training.gov.au of the changes in the units of competency and their assessment requirements
- RTOs will be required to adapt all aspects of training and assessment to the changes in structure and content in the units of competency and their assessment requirements.

RTOs can expect a series of changes. RTOs will be required to:

- assess and implement the mandatory delivery and assessment requirements specified in the endorsed components
- adjust training and assessment strategies
- review delivery and assessment resources
- address and enhance supporting material and resources to address assessment requirements.

RTOs will also have the opportunity to add the new CPP41519 Certificate IV in Security Risk Analysis and its associated units of competency on to their scope. Training and assessment materials will need to be developed to align with the training and assessment requirements.

Quality principles

Flexibility and Recognition

Each qualification allows for units to be selected from a pool of elective units, including units that may be drawn from other Training Packages or accredited courses. Additionally, there are a range of imported units in all qualifications to support transferability of skills across the industry.

Equity and Access

No units of competency from the CPP Property Services Training Package have prerequisites, however, pre-requisite units of competency do exist for some imported units of competency packaged the qualifications.

The CPP30519 Certificate III in Technical Security has CPP20307 Certificate II in Technical Security or CPP20319 Certificate II in Technical Security as an entry requirement.

The new CPP50619 Diploma of Security Risk Management stipulates that you must have achieved CPP40707 Certificate IV in Security and Risk Management, CPP40719 Certificate IV in Security Management or CPP41519 Certificate IV in Security Risk Analysis prior to enrolling.

The updated and new qualifications, skill sets and units of competencies will provide RTOs, the security industry and the VET system with relevant and industry-based skills and occupational requirements. The redesigned units have been written clearly and explicitly according to the 2012 Standards for Training Packages.

E. Industry expectations about training delivery

IRC recommendation on traineeships and apprenticeships

The Property Services IRC has no recommendations on traineeship and apprenticeships.

Advice on occupational and licensing requirements

Different legislative, regulatory or certification requirements apply to the qualifications and units of competency. Training providers and candidates are advised check with the relevant regulatory authority for further information.

Implementation issues of note and management strategy

The endorsed components have been developed to:

- align with the Standards for Training Packages 2012
- support the approach of the standards to develop qualifications that are accessible in content, format and logic
- support industry relevant training and assessment practices.

The impact for enterprises is expected to be a positive one. The proposed endorsed components will provide enterprises with a workforce that can apply relevant skills and knowledge across sectors.

The proposed endorsed components meet the requirements for the Standards for Training Packages 2012 and have been uploaded onto the National Register through the Training Package Content Management System (TPCMS) and published on Training.gov.au (TGA).

Advice on downstream effects of the change

The following six units of competency are proposed units of competency for deletion:

- CPPSEC3004A Lead small teams in the security industry
- CPPSEC3034A Operate information gathering equipment.
- CPPSEC3048A Maintain effective relationships with security clients
- CPPSEC3049A Modify and repair security equipment and system
- CPPSEC4002A Implement effective communication techniques
- CPPSEC5007A Assess biometrics system

There will be a teach out period of 12-months. Training provides will have to update their scope accordingly and must not enrol or train students after this 12-month period.

F. Quality assurance reports

Declaration

Artibus Innovation declares that the proposed components of the CPP Property Services Training Package Version 9.0 adhere to the requirements of the Standards for Training Packages 2012, the Training Package Products Policy, and the Training Package Development and Endorsement Process Policy.

The CPP Property Services Training Package Version 9.0 Companion Volume Implementation Guide can be located on the VETNet website at:

- https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b

- Artibus Innovation official website, through an external link: www.artibus.com.au.

G. Implementation of the COAG Industry Skills Council reforms to training packages

Supporting COAG Industry Skills Council reforms to training packages

The decision being sought from the AISC will support the COAG Industry and Skills Council reforms to training packages by endorsing components that have been developed to ensure they reflect:

Principle	Evidence
1. Reflect identified workforce outcomes	The qualifications were updated to reflect current and emerging workforce outcomes. The modifications to the packaging across the qualification was undertaken to ensure it reflected occupational outcomes.
2. Support national (and international) portability of skills and competencies including reflecting licensing and regulatory requirements	The qualifications were updated to ensure alignment with existing incensing outcomes.
3. Reflect national agreement about the core transferable skills and core job-specific skills required for job roles as identified by industry	The packaging rules of the qualification ensure candidates undertake their roles, functions and responsibilities in a range of workplace contexts. The has been an increase on imported units to support transferability of skills across the industry.
4. Be flexible enough to meet the diversity of individual and employer needs, including the capacity to adapt to changing job roles and workplaces	The units packaged in the qualification provide employers and individuals the opportunity to select units from a range of different training packages.
5. Facilitate recognition of an individual's skills and competencies and support movement between the school, vocational education and higher education sectors	The qualifications align with the Australian Qualifications Framework (AQF) and support learning progression.
6. Support interpretation by training providers and others through the use of simple, concise language and clear articulation of assessment requirements	Units and assessment requirement were updated in consultation with industry. This helped ensure the units and assessment requirements were written in plain English to meet industry requirements.

Evidence of completion of the training package development work

This Case for Endorsement will be put forward to the AISC August 2019.

Evidence that training package components are prepared for publication

The proposed components are currently in pre-publishing mode on the TPSCMS.

Approximate Publication Timeframe

The endorsed components will be ready for publication on endorsement and the official release of the AISC communique.

H. Proposed training package components

Qualification mapping

CPP Property Services Training Package	CPP07 Property Services Training Package	Comments	Equivalent statement
CPP20319 Certificate II in Technical Security	CPP20307 Certificate II in Technical Security	Supersedes and is not equivalent to CPP20307 Certificate II in Technical Security. Changed packaging arrangements including increase in total number of units and changed core and elective requirements. Streams introduced to better align with industry requirements for a technical qualification.	N
CPP30519 Certificate III in Technical Security	CPP30507 Certificate III in Technical Security	Supersedes and is not equivalent to CPP30507 Certificate III in Technical Security. Changed packaging arrangements. New entry requirements.	N
CPP30619 Certificate III in Investigative Services	CPP30607 Certificate III in Investigative Services	Supersedes and is equivalent to CPP30607 Certificate III in Investigative Services. Changed packaging arrangements including an increase in the total number of units and changed core and elective requirements. Streaming introduced to align occupational specialisations with industry requirements.	E
CPP40719 Certificate IV in Security Management	CPP40707 Certificate IV in Security and Risk Management	Supersedes and is equivalent to CPP40707 Certificate IV in Security and Risk Management. Changed packaging arrangements including reduction in total number of units and changed core and elective requirements. Streaming introduced to align occupational specialisations with industry requirements.	E

CPP41519 Certificate IV in Security Risk Analysis	N/A	New qualification to meet industry requirements for qualified security risk advisers who can apply technical security and operations expertise in a risk management environment.	
CPP50619 Diploma of Security Risk Management	CPP50611 Diploma of Security and Risk Management	Supersedes and is not equivalent to CPP50611 Diploma of Security and Risk Management. Changed packaging arrangements including reduction in total number of units and changed core requirements. New entry requirements.	N

Units of competency mapping

CPP Property Services Training Package	CPP07 Property Services Training Package	Comments	Equivalent statement
CPPINV3026 Work effectively in investigative services	CPPSEC3026A Work effectively in the investigative services industry	Supersedes and is equivalent to CPPSEC3026A Work effectively in the investigative services industry. Updated to meet the Standards for Training Packages	E
CPPINV3027 Develop investigation plans	CPPSEC3027A Develop investigative plan	Supersedes and is equivalent to CPPSEC3027A Develop investigative plan. Updated to meet the Standards for Training Packages	E
CPPINV3028 Investigate and locate subjects	N/A	New	N/A
CPPINV3029 Provide quality investigative services to clients	CPPSEC3029A Provide quality investigative services to clients	Supersedes and is equivalent to CPPSEC3029A Provide quality investigative services to clients. Updated to meet the Standards for Training Packages	E

CPPINV3030 Conduct factual investigations	CPPSEC3032A Gather information by factual investigation	Supersedes and is equivalent to CPPSEC3032A Gather information by factual investigation. Updated to meet the Standards for Training Packages	E
CPPINV3031 Conduct interviews and take statements to support investigations	CPPSEC3033A Conduct interviews and take statements	Supersedes and is equivalent to CPPSEC3033A Conduct interviews and take statements. Updated to meet the Standards for Training Packages	E
CPPINV3032 Develop factual investigation reports	CPPSEC3028A Compile investigative report	Supersedes and is equivalent to CPPSEC3028A Compile investigative report. Updated to meet the Standards for Training Packages	E
CPPINV3033 Conduct covert surveillance operations	CPPSEC3030A Conduct surveillance	Supersedes and is equivalent to CPPSEC3030A Conduct surveillance. Updated to meet the Standards for Training Packages	E
CPPINV3034 Organise and operate surveillance vehicles	CPPSEC3031A Organise and operate a surveillance vehicle	Supersedes and is equivalent to CPPSEC3031A Organise and operate a surveillance vehicle. Updated to meet the Standards for Training Packages	E
CPPINV3035 Develop surveillance investigation reports	CPPSEC3028A Compile investigative report	Supersedes and is equivalent to CPPSEC3028A Compile investigative report. Updated to meet the Standards for Training Packages	E
CPPIVN4013 Undertake case management of investigations	CPPSEC4013A Undertake case management of investigations	Supersedes and is equivalent to CPPSEC4013A Undertake case management of investigations. Updated to meet the Standards for Training Packages.	E

CPPSEC2021 Install security equipment and systems	CPPSEC2021A Install security equipment and systems	Supersedes and is equivalent to CPPSEC2021A Install security equipment and systems. Updated to meet the Standards for Training Packages	E
CPPSEC2022 Install electronic locks and locking systems	CPPSEC2022A Install mechanical lock and locking system	CPPSEC2022A Install mechanical lock and locking system. Updated to meet the Standards for Training Packages	E
CPPSEC2023 Install video surveillance systems and equipment	CPPSEC2023A Install CCTV equipment and system	Supersedes and is equivalent to CPPSEC2023A Install CCTV equipment and system. Updated to meet the Standards for Training Packages	E
CPPSEC2024 Monitor and respond to electronic information from security equipment and systems	CPPSEC2024A Implement electronic monitoring procedures	Supersedes and is equivalent to CPPSEC2024 Implement electronic monitoring procedures. Updated to meet the Standards for Training Packages	E
CPPSEC2025 Sell security products and services	CPPSEC2025A Sell security products and services	Supersedes and is equivalent to CPPSEC2025A Sell security products and services. Updated to meet the Standards for Training Packages	E
CPPSEC2026 Perform routine maintenance on security equipment and systems	CPPSEC2026A Perform routine maintenance on security equipment and system	Supersedes and is equivalent to CPPSEC2026A Perform routine maintenance on security equipment and system. Updated to meet the Standards for Training Packages	E
CPPSEC3024 Install advanced technology security equipment and systems	CPPSEC3024A Install biometrics equipment and systems	Supersedes and is not equivalent to CPPSEC3024A Install biometrics equipment and systems. Updated to meet the Standards for Training Packages	N

CPPSEC3025 Diagnose faults in advanced technology security equipment and systems	CPPSEC3025A Identify and diagnose biometric system fault	Supersedes and is not equivalent to CPPSEC3025A Identify and diagnose biometric system fault. Updated to meet the Standards for Training Packages	N
CPPSEC3035 Recommend technical security requirements to meet client needs	CPPSEC3035A Identify technical security requirements	Supersedes and is equivalent to CPPSEC3035A Identify technical security requirements. Updated to meet the Standards for Training Packages	E
CPPSEC3036 Program and configure security equipment and systems	CPPSEC3036A Program security equipment and system	Supersedes and is equivalent to CPPSEC3036A Program security equipment and system. Updated to meet the Standards for Training Packages	E
CPPSEC3037 Test installed security equipment and systems	CPPSEC3037A Test installed security equipment and system	Supersedes and is equivalent to CPPSEC3037A Test installed security equipment and system. Updated to meet the Standards for Training Packages	E
CPPSEC3038 Commission and decommission security equipment and systems	CPPSEC3038A Commission and decommission security equipment and system	Supersedes and is equivalent to CPPSEC3038A Commission and decommission security equipment and system. Updated to meet the Standards for Training Packages	E
CPPSEC3039 Diagnose faults in electronic security equipment and systems	CPPSEC3039A Identify and diagnose electronic security equipment and system fault	Supersedes and is equivalent to CPPSEC3039A Identify and diagnose electronic security equipment and system fault. Updated to meet the Standards for Training Packages	E
CPPSEC3040 Coordinate installation of security equipment and systems	CPPSEC3040A Plan and coordinate installation of security equipment and system	Supersedes and is equivalent to CPPSEC3040A Plan and coordinate installation of security equipment and	E

		system. Updated to meet the Standards for Training Packages	
CPPSEC3041 Conduct routine service of security equipment and systems	CPPSEC3041A Maintain and service security equipment and system	Supersedes and is equivalent to CPPSEC3041A Maintain and service security equipment and system. Updated to meet the Standards for Training Packages	E
CPPSEC3042 Diagnose faults in video surveillance systems and equipment	CPPSEC3042A Identify and diagnose CCTV equipment and system fault	Supersedes and is equivalent to CPPSEC3042A Identify and diagnose CCTV equipment and system fault. Updated to meet the Standards for Training Packages	E
CPPSEC3043 Establish and test electronic monitoring parameters for security equipment and systems	CPPSEC3043A Establish and set up electronic monitoring parameters	Supersedes and is equivalent to CPPSEC3043A Establish and set up electronic monitoring parameters. Updated to meet the Standards for Training Packages	E
CPPSEC3044 Conduct routine service of electronic locks and locking systems	CPPSEC3044A Maintain and repair mechanical lock and locking system	Supersedes and is equivalent to CPPSEC3044A Maintain and repair mechanical lock and locking system. Updated to meet the Standards for Training Packages	E
CPPSEC3045 Assess security equipment and systems to specify required modifications	CPPSEC3045A Determine security equipment and system modifications	Supersedes and is equivalent to CPPSEC3045A Determine security equipment and system modifications. Updated to meet the Standards for Training Packages	E
CPPSEC3046 Develop security system configurations and specifications for client sites	CPPSEC3046A Configure a security system	Supersedes and is equivalent to CPPSEC3046A Configure a security system. Updated to meet the Standards for Training Packages	E

CPPSEC3047 Provide estimate and quote on security system installations	CPPSEC3047A Provide estimate and quote on security system	Supersedes and is equivalent to CPPSEC3047A Provide estimate and quote on security system. Updated to meet the Standards for Training Packages	E
CPPSEC3053 Implement measures to secure IP networked security equipment and systems	N/A	New unit	N/A
CPPSEC4001 Manage work health and safety in the security industry	CPPSEC4001A Manage a safe workplace in the security industry	Supersedes and is equivalent to CPPSEC4001A Manage a safe workplace in the security industry. Updated to meet the Standards for Training Packages	E
CPPSEC4003 Assess and advise on security needs	CPPSEC4003A Advise on security needs	Supersedes and is equivalent CPPSEC4003A Advise on security needs. Updated to meet the Standards for Training Packages	E
CPPSEC4004 Supervise security operations	CPPSEC4004A Monitor and review security operations	Supersedes and is equivalent to CPPSEC4004A Monitor and review security operations. Updated to meet the Standards for Training Packages	E
CPPSEC4005 Facilitate security operations briefing and debriefing processes	CPPSEC4005A Facilitate workplace briefing and debriefing processes	Supersedes and is equivalent to CPPSEC4005A Facilitate workplace briefing and debriefing processes. Updated to meet the Standards for Training Packages	E
CPPSEC4006 Conduct security risk assessment of client operations	CPPSEC4006A Assess risks	Supersedes and is equivalent to CPPSEC4006A Assess risks. Updated to meet the Standards for Training Packages	E

CPPSEC4007 Identify security threats and assess impact on client operations	CPPSEC4007A Assess threat	Supersedes and is equivalent to CPPSEC4007A Assess threat. Updated to meet the Standards for Training Packages	E
CPPSEC4008 Assess and prepare security tender submissions	CPPSEC4008A Prepare a detailed tender	Supersedes and is equivalent to CPPSEC4008A Prepare a detailed tender. Updated to meet the Standards for Training Packages	E
CPPSEC4009 Interpret electronic information from advanced technology security systems	CPPSEC4009A Interpret information from advanced security equipment	Supersedes and is equivalent to CPPSEC4009A Interpret information from advanced security equipment. Updated to meet the Standards for Training Packages	E
CPPSEC4010 Manage monitoring centre operations	CPPSEC4010A Manage monitoring centres	Supersedes and is equivalent to CPPSEC4010A Manage monitoring centres. Updated to meet the Standards for Training Packages	E
CPPSEC4011 Manage field staff and incident response from control room	CPPSEC4011A Coordinate field staff activity from control room	Supersedes and is equivalent to CPPSEC4011A Coordinate field staff activity from control room. Updated to meet the Standards for Training Packages	E
CPPSEC4012 Assess security vulnerabilities of assets	CPPSEC4012A Identify and assess security of assets	Supersedes and is equivalent to CPPSEC4012A Identify and assess security of assets. Updated to meet the Standards for Training Packages	E
CPPSEC4014 Commission and decommission networked security systems	CPPSEC4014A Commission and decommission networked security system	Supersedes and is equivalent to CPPSEC4014A Commission and decommission networked security system. Updated to meet the Standards for Training Packages	E

CPPSEC4015 Maintain networked security systems	CPPSEC4015A Maintain networked security system	Supersedes and is equivalent to CPPSEC4015A Maintain networked security system. Updated to meet the Standards for Training Packages	E
CPPSEC4016 Install networked security systems	CPPSEC4016A Install networked security system	Supersedes and is equivalent to CPPSEC4016A Install networked security system. Updated to meet the Standards for Training Packages	E
CPPSEC4017 Design security system configurations and specifications	CPPSEC4017A Determine security system configurations	Supersedes and is equivalent to CPPSEC4017A Determine security system configurations. Updated to meet the Standards for Training Packages	E
CPPSEC4018 Program and configure networked security systems	CPPSEC4018A Configure security devices on IT networks	Supersedes and is equivalent to CPPSEC4018A Configure security devices on IT networks. Updated to meet the Standards for Training Packages	E
CPPSEC4019 Diagnose faults in networked security systems	CPPSEC4019A Identify and diagnose security systems or network fault	Supersedes and is equivalent to CPPSEC4019A Identify and diagnose security systems or network fault. Updated to meet the Standards for Training Packages	E
CPPSEC4020 Advise on advanced technology security systems and equipment to meet client needs	CPPSEC4020A Advise on the application of biometrics	Supersedes and is not equivalent to CPPSEC4020A Advise on the application of biometrics. Unit has been broadened to cover other advanced technologies in addition to biometrics. Updated to meet the Standards for Training Packages	N
CPPSEC4021 Develop standard operating procedures for	CPPSEC4021A Prepare standard operating procedures for the use of biometrics technology	Supersedes and is not equivalent to CPPSEC4021A Prepare standard operating	N

advanced technology security systems		procedures for the use of biometrics technology. Unit has been broadened to cover other advanced technologies in addition to biometrics. Updated to meet the Standards for Training Packages	
CPPSEC5002 Coordinate security operations	CPPSEC5002A Coordinate security operations	Supersedes and is equivalent to CPPSEC5002A Coordinate security operations. Updated to meet the Standards for Training Packages	E
CPPSEC5003 Assess security risk management options	CPPSEC5003A Assess security risk management options	Supersedes and is equivalent to CPPSEC5003A Assess security risk management options. Updated to meet the Standards for Training Packages	E
CPPSEC5004 Develop security risk management plans	CPPSEC5004A Prepare security risk management plan	Supersedes and is equivalent to CPPSEC5004A Prepare security risk management plan. Updated to meet the Standards for Training Packages	E
CPPSEC5006 Develop strategy to implement advanced technology security systems	CPPSEC5006A Determine strategy for the implementation of biometrics technology	Supersedes and is not equivalent to CPPSEC5006A Determine strategy for the implementation of biometrics technology. Unit has been broadened to cover other advanced technologies in addition to biometrics. Updated to meet the Standards for Training Packages	N
CPPSEC5008 Analyse threat environment and devise strategies to respond to active threats	New unit	New unit	N/A
CPPSEC5009 Implement communication systems to respond to active threats	New unit	New unit	N/A

CPSSEC4022 Establish and implement ethics and governance arrangements for security businesses	New unit	New unit	N/A
CPSSEC4023 Implement contracting arrangements for security businesses	New unit	New unit	N/A
CPSSEC4024 Assess security of crowded places	New unit	New unit	N/A
CPSSEC4025 Advise on operational requirements to maintain crowded place security	New unit	New unit	N/A
CPSSEC5005 Implement security risk management plans	CPSEC5005A Implement security risk assessment plan	Supersedes and is equivalent to CPSEC5005A Implement security risk assessment plan. Updated to meet the Standards for Training Packages	E

Deleted units

- CPPSEC3004A Lead small teams in the security industry
- CPPSEC3048A Maintain effective relationships with security clients
- CPPSEC3049A Modify and repair security equipment and system
- CPPSEC4002A Implement effective communication techniques
- CPPSEC5007A Assess biometrics system
- CPPSEC3034A Operate information gathering equipment

Imported units of competency

Code and title	Training Package
AVIY3075 Control remote pilot aircraft systems in normal flight	Aviation Training Package
BSBADM409 Coordinate business resources	Business Services Training Package
BSBCOM406 Conduct work within a compliance framework	Business Services Training Package
BSBCUS401 Coordinate implementation of customer service strategies	Business Services Training Package
BSBCUS501 Manage quality customer service	Business Services Training Package
BSBFIA412 Report on financial activity	Business Services Training Package
BSBFLM306 Provide workplace information and resourcing plans	Business Services Training Package

BSBFLM312 Contribute to team effectiveness	Business Services Training Package
BSBHRM405 Support the recruitment, selection and induction of staff	Business Services Training Package
BSBINN301 Promote innovation in a team environment	Business Services Training Package
BSBITS411 Maintain and implement digital technology	Business Services Training Package
BSBLDR402 Lead effective workplace relationships	Business Services Training Package
BSBLDR403 Lead team effectiveness	Business Services Training Package
BSBMGT403 Implement continuous improvement	Business Services Training Package
BSBMGT502 Manage people performance	Business Services Training Package
BSBPMG522 Undertake project work	Business Services Training Package
BSBRES411 Analyse and present research information	Business Services Training Package
BSBSBM401 Establish legal and risk management requirements of small business	Business Services Training Package
BSBSMB301 Investigate micro business opportunities	Business Services Training Package
BSBSMB305 Comply with regulatory, taxation and insurance requirements for the micro business	Business Services Training Package
BSBSMB401 Establish legal and risk management requirements of small business	Business Services Training Package
BSBSMB402 Plan small business finances	Business Services Training Package
BSBSMB404 Undertake small business planning	Business Services Training Package
BSBWOR404 Develop work priorities	Business Services Training Package
BSBWRK411 Support employee and industrial relations procedures	Business Services Training Package
CPCCWHS1001 Prepare to work safely in the construction industry	Construction, Plumbing and Services Training Package
FNSMCA303 Serve legal process	Financial Services Training Package
HLTWHS003 Maintain work health and safety	Health Training Package
HLTWHS004 Manage work health and safety	Health Training Package
ICTCBL236 Install, maintain and modify customer premises communications cabling: ACMA Restricted Rule	Information and Communications Technology Training Package
ICTCBL237 Install, maintain and modify customer premises communications cabling: ACMA Open Rule	Information and Communications Technology Training Package
ICTCBL301 Install, terminate and certify structured cabling installation	Information and Communications Technology Training Package
ICTTEN201 Use electrical skills in telecommunications work	Information and Communications Technology Training Package

ICTTEN202 Use hand and power tools	Information and Communications Technology Training Package
ICTTEN207 Install and test internet protocol devices in convergence networks	Information and Communications Technology Training Package
ICTTEN416 Install, configure and test an internet protocol network	Information and Communications Technology Training Package
ICTWHS204 Follow work health and safety and environmental policies and procedures	Information and Communications Technology Training Package
PSPCRT007 Compile and use official notes	Public Sector Training Package
PSPREG006 Produce formal record of interview	Public Sector Training Package
PSPREG017 Undertake compliance audits	Public Sector Training Package
PSPSEC009 Handle sensitive information	Public Sector Training Package
PSPSEC010 Provide government security briefings	Public Sector Training Package
PSPSEC015 Communicate security awareness	Public Sector Training Package

Appendix A: Industry stakeholders

Technical Advisory Group (TAG) Members

Technical Security

TAG Member	Organisation
John Fleming, Chair	Property Services IRC member and General Manager of ASIAL, NSW
Richard Franks	RTO, Specialised Career Solutions, QLD
Craig Mitchell	Employer, Prosegur, QLD
Peter Johnson	Association, ASIAL, VIC
David Gavan	Industry, Chubb
Carl Holmes	RTO, Comtech Training
James Layton	Employer
Daniel Wilson	UTC Climate, Controls & Security
Alan Witton	Industry, SECURECorp, VIC
Ben B	ASIO
Martyn Argyle	Employer, Prosegur, QLD

Investigative Security

TAG Member	Organisation
John Fleming, Chair	Property Services IRC member and General Manager of ASIAL, NSW
Richard Franks	RTO, Specialised Career Solutions, QLD
Bronte Cox	Industry, Financial Administrative and Professional Services Training Inc (FAPSTC), WA
Mark Costello	RTO, Asset College, QLD
Peter Johnson	Association, ASIAL, VIC
Scott Hunter	Security, Licencing and Enforcement Doctorate (SLED), NSW
Craig Mitchell	Employer, Prosegur, QLD
Stephen Scahill	Association, Oracle Investigation Services, VIC
Sara Morse	Licencing and Regulation Division (LRD), Victoria Police, VIC
Martyn Argyle	Employer, Prosegur, QLD

Security and Risk Management

TAG Member	Organisation
John Fleming, Chair	Property Services IRC member and General Manager of ASIAL, NSW
Richard Franks	RTO, Specialised Career Solutions, QLD
Bronte Cox	Industry, Financial Administrative and Professional Services Training Inc (FAPSTC), WA
Brendan Welsh	Industry/Employee
Craig Mitchell	Employer, Prosegur, Qld
Peter Johnson	Association, ASIAL, VIC
Travis Semmens	Australian Concert & Entertainment Security Pty Ltd, NSW
Anthony Pearce	Industry/Employer, Shield Security
Craig Spencer	Industry/Employer, RMI Group, NT
Trevor Easley	Alexander James & Partners, TAs
Kathy Pavlich	TAFE NSW
Tony Vulic	Security, Licencing and Enforcement Doctorate (SLED), NSW
Gregory Metzger	First 5 Minutes Pty Ltd, VIC
Ben B	ASIO
Nartyn Argyle	Employer, Prosegur, QLD

Forum: Investigative Services workshop

Location: Comtech Training, Construction Training Centre – 460 Beaudesert Road, Salisbury QLD 4107

Date: Tuesday, 22 January 2019 from 9:30 am to 11:00 am (AEST)

Name	Organisation
Andrew Bourke	Executive Security Group
Greg Wiles	Queensland Rail
Jason McMeekin	Queensland Department of Justice
Leyanne Corcoran	Corley Consulting
Mark Costello	Asset Training Australia
Michael Evans	Australian Security Academy
Nick Cassidy	Grant Thornton Australia
Paul Vivian	Australian Trade Training College
Richard Franks	CCS Training Institute
Rose Vescio	Hound Investigations
Tamika Travers	Queensland Department of Justice

Forum: Technical Security workshop

Location: Comtech Training, Construction Training Centre – 460 Beaudesert Road, Salisbury QLD 4107

Date: Tuesday, 22 January 2019 from 11:15 am to 12:45 pm (AEST)

Name	Organisation
Andrew Bourke	Executive Security Group
Ben Scott	Wilson Security
Jessica Kane	Wilson Security
Mark Costello	Asset Training Australia
Nick Cassidy	Grant Thornton Australia
Richard Franks	SCS Training Institute
Shane Bohan	Deploy Security

Forum: Security and Risk Management workshop

Location: Comtech Training, Construction Training Centre – 460 Beaudesert Road, Salisbury QLD 4107

Date: Tuesday, 22 January 2019 from 1:15 pm to 3:15 pm (AEST)

Name	Organisation
Abdalla Elshahat	
Andrew Bourke	Executive Security Group
Maggie Reeves	
Mark Costello	Asset Training Australia
Nick Cassidy	Grant Thornton Australia
Paul Vivian	Australian Trade Training College
Richard Franks	SCS Training Institute
Shane Bohan	Deploy Security

Forum: Security workshop

Location: Small Business and Family Enterprises Ombudsman, ANZ Building – Level 2, 15 Moore Street, Canberra, ACT 2601

Date: Tuesday, 22 January 2019 from 10:00 am to 1:00 pm (AEST)

Name	Organisation
Kane Willing	Self-employed

Forum: Investigative Services workshop

Location: Citymark – Suite 205, Level 2, 683 – 689 George Street, Haymarket NSW 2000

Date: Wednesday, 23 January 2019 from 9:30 am to 11:00 am (AEST)

Name	Organisation
Ade Croucher	Comtech Training
John Fleming	ASIAL
Jonathan Alt	Daris Group
Michael Evans	Australian Security Academy
Robert Gillespie	Daris Group

Forum: Technical Security workshop

Location: Citymark – Suite 205, Level 2, 683 – 689 George Street, Haymarket NSW 2000

Date: Wednesday, 23 January 2019 from 11:15 am to 12:45 pm (AEST)

Name	Organisation
Ade Croucher	Comtech Training
Jonathan Alt	Daris Group
John Fleming	ASIAL
Louise Camilleri	Comtech Training
Mark Webb	Comtech Training
Robert Gillespie	Daris Group

Forum: Security and Risk Management workshop

Location: Citymark – Suite 205, Level 2, 683 – 689 George Street, Haymarket NSW 2000

Date: Wednesday, 23 January 2019 from 1:15 pm to 3:15 pm (AEST)

Name	Organisation
Ade Croucher	Comtech Training
David McMaster	Nine
John Daniel	Australian Corporate Protection
John Fleming	ASIAL
Jonathan Alt	Daris Group
Kathy Pavlich	TAFE NSW
Robert Gillespie	Daris Group
Tony Vulic	Police NSW Security Licensing & Enforcement Directorate

Forum: Security workshop

Location: CITC – 499 South Road, Regency Park, SA 5010

Date: Wednesday, 23 January 2019 from 10:00 am to 1:00 pm (AEST)

Name	Organisation
Bluann Williams	Peregrine Corporation
James Jordan	GHD
Jim Corbett	Drakes Supermarkets
Mark Woods	Woods Investigation & Security Outcomes
Neil McLean	Hills Limited

Forum: Security workshop

Location: 223 Star Street, Welshpool, WA 6106

Date: Wednesday, 23 January 2019 from 10:00 am to 1:00 pm (AWST)

Name	Organisation
Jason Cullen	Northwest Energy Efficient Alliance
Shane Eeles	Northwest Energy Efficient Alliance
Thomas Machold	Invocore

Forum: Investigative Services workshop

Location: VET Development Centre – Level 8, 379 Collins Street, Melbourne, VIC 3000

Date: Thursday, 24 January 2019 from 9:30 am to 11:00 am (AEST)

Name	Organisation
Dianne Cubbins	Stopline
Jason Dowling	LKA Group
Jim Higgins	CHS Australia
Lynda Green	Australian Apprenticeships and Traineeships Information Service
Lisa Carse	CHS Australia
Michael Evans	Australian Security Academy
Peter Johnson	ASIAL
Ray Foster	Investigator Upgrade
Vince Scopelliti	LKA Group

Forum: Technical Security workshop

Location: VET Development Centre – Level 8, 379 Collins Street, Melbourne, VIC 3000

Date: Thursday, 24 January 2019 from 11:15 am to 12:45 pm (AEST)

Name	Organisation
Aaron Smith	Melbourne Polytechnic

Name	Organisation
Andrew McLeish	Stopline
John McEwen	Comtech Training
Lynda Green	Australian Apprenticeships and Traineeships Information Service
Peter Johnson	Master Locksmiths Association of Australasia

Forum: Security and Risk Management workshop

Location: VET Development Centre – Level 8, 379 Collins Street, Melbourne, VIC 3000

Date: Thursday, 24 January 2019 from 1:15 pm to 3:15 pm (AEST)

Name	Organisation
Andrew McLeish	Stopline
Blair Hart	Combat Academy
Gregory Metzger	First5Minutes
Kieran Hattie	Police VIC
Lynda Green	Australian Apprenticeships and Traineeships Information Service
Mayur Shah	Xfinitech
Michael Weekes	Electrical Inspections Victoria
Paul Connor	Police VIC
Peter Johnson	ASIAL

Forum: Security workshop

Location: Artibus Innovation – 373 Elizabeth Street, North Hobart, TAS 7000

Date: Thursday, 24 January 2019 from 10:00 am to 1:00 pm (AEST)

Name	Organisation
Geoffrey Smith	Alexander James Partners
Robert Willis	Asset Training

Appendix B: IRC support

The Property Services IRC supports the submission of the submission of the training package components put forward in this Case for Endorsement.

Signed on behalf by the appointed Chair of the Property Services IRC.

Name of Chair:

Noel Hamey

Signature of Chair:

Date: 24 June 2019

Appendix C: Victorian STTA feedback

Report by exception: Victorian STA feedback

8 July 2019   Feedback provided by the Victorian STTA to Artibus
9 July 2019   Artibus provided a response to the Victorian STTA

Description	Artibus' Actions
Case for Endorsement 1. Summary of key changes – Pg 7 - KC 7 Six units of competency to be deleted – there is no rationale provided in the CFE as to why these units are being deleted, or possible downstream effects. We note that there are current enrolments in Victoria in 3 of the units proposed for deletion: CPPSEC3004A – 529; CPPSEC3034A – 21; CPPSEC4002A – 5. Have RTOs been consulted on any potential downstream effects? What is the rationale for their proposed deletion?	Artibus notes the Victorian STTAs concern. 1. The deletion of the units is TAG recommendation, endorsed by the Property Services IRC. Artibus has: • Amended the Case for Endorsement detailing potential downstream effects as result of the deletion of the six units. • Consulted with training providers throughout the project. Information has been made available on the project pages to provide RTOs information on the downstream effects.
CPP20319 Certificate II in Technical Security 1. Qualification Description: It is not necessary to list the video security systems equipment in this field – this could be included in the Companion Volume.	Artibus notes the Victorian STTAs concern and advice. 1. Artibus has updated the qualification and removed the list of the video security systems equipment. These details have been incorporated in the Companion Volume Implementation Guide.

2. Packaging Rules: The mapping clearly indicates 'streams have been introduced to better align with industry requirements for a technical qualification'. We note that the packaging rules do not clearly state the requirements to achieve a specialisation for either Technical Field or Cabling Field. Suggest the approach used in CPP41119 Certificate IV in Home Energy Efficiency and Sustainability be used as a template for qualifications with specialisations. In this qualification, 3 specialisations are clearly outlined, beginning with the statement 'For the award of the CPP4119 Certificate IV in Home Energy Efficiency and Sustainability (Thermal Processing)'. If these are simply groups of electives, and not specialisations, then the mapping should be revised to remove reference to specialisations. Please provide clarity in the packaging rules. 3. Please remove the word 'Anticipated' from the heading 'Anticipated Equivalency Statement' – it is inconclusive.	2. Regarding the package rules of the CPP20319 Certificate II in Technical Security: • The TAG is in favour of the current packaging rules and the existing wording. The qualification is not intended to be awarded by specialisation, rather the packaging rules aim to provide training providers and employers with clarity and ease of use by clustering units into specialisations. • Additionally, the packaging rules have been reviewed by two independent quality panel members and were deemed compliant. 3. The section has been amended.
CPP30519 Certificate III in Technical Security 1. See comment above regarding the Qualification Description. 2. See comment above regarding the 'Anticipated Equivalency Statement'. 3. Entry Requirements – we note the inclusion of Entry Requirements. The Standards require these to be clearly justified in the Companion Volume. The CVIG merely restates the Standards regarding Entry Requirements being mandatory where included and provides no rationale for their inclusion. Please be specific about the rationale for introducing an Entry Requirement of the Certificate II and provide the justification in the CVIG.	Artibus notes the Victorian STTAs concern and advice. 1. See comment and action taken above regarding Qualification Description. 2. Word 'Anticipated' has been removed from mapping table. 3. Further information has been detailed in the Companion Volume Implementation Guide. 4. Mapping has been rectified.

4. Equivalency: the qualification mapping indicates 'Not Equivalent', however, the CVIG indicates 'Equivalent' – please clarify (Pg 31).	
CPP30619 Certificate III in Investigative Services 1. Equivalency – the mapping comments indicate an increase in the total number of units, changed core and elective requirements and the introduction of streaming (ie changes to packaging rules). This level of change would render the new qualification 'Not Equivalent', however it is deemed Equivalent. We note CPP20319 Certificate II in Technical Security has undergone the same level of change and is deemed 'Not Equivalent'. Please review the equivalency status for CPP30619 Cert III in Investigative Services and advise if this an error, or provide the rationale regarding why this qualification is deemed equivalent. 2. The qualification description states 'this qualification provides occupational specialisations in factual investigation and surveillance' – see statement above regarding wording for specialisations in packaging rules.	Artibus notes the Victorian STTAs concern and advice. 1. The TAG recommended it remain equivalent. The Property Services IRC has endorsed this recommendation. 2. The TAG is in favour of the current packaging rules and the existing wording. The qualification is not intended to be awarded by specialisation, rather the packaging rules aim to provide training providers and employers with clarity and ease of use by clustering units into specialisations.
CPP40719 Certificate IV in Security Management 1. Please remove the reference to the skill sets associated with occupational specialisations. The Standards require the advice about a skill sets relationship with a qualification to be included within the skill set. 2. Equivalency – see comments above for CPP30619. The level of change to this qualification is significant. Please review Equivalency 3. Packaging Rules – since all units in Group A must be selected, or all units in Group B, and CPPSEC4005 Facilitate security operations briefing and	Artibus notes the Victorian STTAs concern and advice. 1. The skill sets have been removed and incorporated into the Companion Volume Implementation Guide. 2. The TAG recommended it remains equivalent. The Property Services IRC has endorsed the recommendation. 3. Packaging rules have been amended to reflect the STTAs concerns.

debriefing processes is in both groups perhaps this unit could be considered as part of the core. Please advise why this Unit should not be in the core.	
CPP50619 Diploma of Security Risk Management 1. Entry Requirements - see comment above under CPP30519.	Artibus notes the Victorian STTAs concern. 1. Further information has been provided in the Companion Volume Implementation Guide.
Units 1. A number of units were sampled for review, as much as time allowed. The summary of changes from the current endorsed unit is most helpful – thank you. We note the mapping in the Companion Volume in relation to Not Equivalent units is inconsistent in terms of clearly indicating the level of change as required by the Standards in the (eg compare CPPSEC4021 mapping to that of CPPSEC3025. Please provide further information on the level of change in the mapping table. 2. CPPINV3028 Investigate and locate subjects – Assessment Conditions – the wording is unclear and could be improved – 'All individuals engaged by an RTO for investigations licensing purposes must hold the license for performing the investigations activities'. Those engaged by RTOs would presumably be engaged to conduct/deliver training that may lead to a licence, rather than 'investigations licensing purposes'. This wording is also included in other INV units (eg CPPINV3026). Please rephrase for clarity and national consistency of implementation and outcomes. 3. CPPINV3026 Work effectively in investigative services – I note the comments regarding the addition of a new element and changes to the Performance Evidence, however, the unit is still equivalent to its	Artibus notes the Victorian STTAs concern. 1. Artibus will endeavour to provide more detail on the level of changes on each unit in the near future. 2. Unit has been amended to ensure clarity. 3. The unit of competency has been reviewed by two independent quality panel members and was deemed compliant. Equivalency was determined against industry advice. 4. The unit of competency has been reviewed by two independent quality panel members and was deemed compliant. The following as has been added to the performance evidence to address the concern: 'complete routine service documentation.' Equivalency was determined against industry advice.

predecessor, in spite of the additional skills and knowledge included. Please review the Equivalency status. 4. CPPSEC3044 Conduct routine service of electronic locks and locking systems – note that this unit has also had a new element and pcs added – and deemed equivalent. The Performance Evidence is written in generic terms that does not necessarily reflect the new skills and knowledge added (ie it does not say what evidence has to be provided for competence, only that the candidate must conduct routine servicing of three different electronic locks and locking systems. Please review the Equivalency status and improve the expression of the Performance Evidence.	

Second Round of Feedback:

17 July 2019   Feedback provided by the Victorian STTA to Artibus
26 July 2019   Artibus provided a response to the Victorian STTA

Security (Technical Security, Security Risk Management): Not Supported

STTA Feedback 1:

(no further response with evidence has been received from Artibus).
Please advise the rationale of proposing the deletion of 6 units.
You advise the CFE now includes potential downstream effects of deletion as required by the
Standards – thank you. However, while RTOs were consulted, we, as the State Training
Authority, would appreciate advice on why the units are deleted (low enrolments? Skills are no
longer required by industry?; no longer relevant to the qualification outcomes?)

Artibus Response 1:

The following has been included in the Case for Endorsement:
    The following six units of competency are proposed units of competency for deletion:

- *CPPSEC3004A Lead small teams in the security industry*
- *CPPSEC3034A Operate information gathering equipment*
- *CPPSEC3048A Maintain effective relationships with security clients*
- *CPPSEC3049A Modify and repair security equipment and system*
- *CPPSEC4002A Implement effective communication techniques*
- *CPPSEC5007A Assess biometrics system.*

*The units of competency were no longer deemed relevant to industry practice. There
will be a teach out period of 12-months. Training provides will have to update their
scope accordingly and must not enrol or train students after this 12-month period.*

STTA Feedback 2:

Packaging Rules and Specialisations needs clarification
The wording in CPP30619 Cert III in Investigative Services states "This qualification provides
occupational specialisations …". The packaging rules support a specialisation in either Factual
Investigation or Surveillance. However, Artibus/TAG advice is that the qualification is not
intended to be awarded by specialisation - something has to change to provide clarity. It
would be anticipated that employers would want to know, via the testamur, that a prospective
employee has a specialisation; and learners would want this also. Why is the TAG not
supporting industry in this way? The current expression does not provide clarity for training
providers or employers. If it's not intended to provide a specialisation then change the
packaging rule by removing the current rigid requirement of elective selection in specific
groups.

Artibus Response 2:

The TAG was composed of industry experts, which included industry associations, subject matter experts, a regulator and training providers. The TAGs recommendation was to package units of competency that cover a broad range tasks and functions within the occupation into clearly marked specialisations in the qualification template. The approach to cluster units as specialisations was undertaken to enhance usability by training providers and employers. Clustering units together within the qualification is not intended to represent segregated specialisations that are awarded as such, rather it provides users of the qualification an easily identifiable complementary set of skills and knowledge for key functions of the occupation.

STTA Feedback 3:

CPP30619 Cert III in Investigative Services - Equivalence - Please refer to our earlier comments, and the TAG comments that the vocational outcome has been redefined, and review – the qualification is not equivalent.
Bad choice of words 'redefined' does sort of say not equiv. Realign electives with occupational requirements may have been better

Artibus Response 3:

The Victorian STTA response on the Artibus' is noted.

STTA Feedback 4:

Entry Requirements
We are unable to review our position as we have not seen and considered the evidence that justifies entry requirements. Consequently, our initial comments remain.

Artibus Response 4:

Regarding the Technical Security qualifications, the rational is the Certificate III builds on the base skills and knowledge provided in the Certificate II. The Certificate II provides the foundation and cabling registration, which supports career progression to more complex systems which are part of the Certificate III. The Certificate III does not provide opportunity to attain either the cabling of base skills and relies on the Certificate II to provide these prior to entry.

STTA Feedback 5:

Mapping Table/Equivalence
We are unable to review our position regarding Equivalency as we have not seen and considered the details that are required to be included in the CfE before submission to the AISC (as required by the Standards).

Artibus Response 5:

Artibus notes the Victorian STTA position regarding the equivalency. Artibus continues to work on addressing this concern. This is large-scale change that has a down-stream effect on multiple projects and the training package development approach going forward. Artibus endeavours to complete change prior to the training components going live on training.gov.au.

STTA Feedback 6:

Thank you for resolving our issues related to CPP20319 Certificate II in Technical Security and CPP30519 Certificate III in Technical Security. In relation to theCPP41110 Certificate IV in Home Energy Efficiency and Sustainability, it appears ironic that specialisations are available in this qualification when it is unlikely a learner would choose one or the other when both outcomes are available via the packaging rules.

Artibus Response 6:

Artibus seek to develop training package components that are industry led and industry specific. Artibus seek to consult and gather industry views rather than apply a standard approach that may not align every industry's disparate needs.

STTA Feedback 7:

Please refer to our initial comments regarding other matters such as poor expression of Performance Evidence and Equivalency.

Artibus Response 7:

Artibus notes the Victorian STTA comments regarding performance evidence and equivalency.

Appendix D: Editorial Report

1. Cover page	
Information required	**Detail**
Training Package title and code	CPP Property Services Training Package Release 9.0
Number of new qualifications and their titles [1]	1 new qualification: • CPP41519 Certificate IV in Security Risk Analysis
Number of revised qualifications and their titles	5 revised qualifications: • CPP20319 Certificate II in Technical Security • CPP30519 Certificate III in Technical Security • CPP30619 Certificate III in Investigative Services • CPP40719 Certificate IV in Security Management • CPP50619 Diploma of Security Risk Management
Number of new units of competency and their titles	7 new units including: • CPPSEC3058 Implement measures to secure IP networked security equipment and systems • CPPSEC5008 Analyse threat environment and devise strategies to respond to active threats • CPPSEC5009 Implement communication systems to respond to active threats • CPSSEC4022 Establish and implement ethics and governance arrangements for security businesses • CPSSEC4023 Implement contracting arrangements for security businesses • CPSSEC4024 Assess security of crowded places • CPSSEC4025 Advise on operational requirements to maintain crowded place security
Number of revised units of competency and their titles	56 revised units – See the case for endorsement as too lengthy to list.
Confirmation that the draft training package components are publication-ready	Minor updates required.
Is the Editorial Report prepared by a member of the Quality Assurance Panel? If 'yes' please provide a name.	Yes, Sally Tansley.
Date of completion of the report	11 June 2019

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[1] *When the number of training products is high the titles can be presented as an attachment.*

2. Content and structure

Units of competency

Editorial requirements	Comments
Standard 5: • The structure of units of competency complies with the unit of competency template.	Yes
Standard 7: • The structure of assessment requirements complies with the assessment requirements template.	Yes

Qualifications

Editorial requirements	Comments by the editor
Standard 9: • The structure of the information for qualifications complies with the qualification template.	Yes
Standard 10: • Credit arrangements existing between Training Package qualifications and Higher Education qualifications are listed in a format that complies with the credit arrangements template.	Not applicable

Companion Volumes

Editorial requirements	Comments by the editor
Standard 11: • A quality assured companion volume implementation guide is available and complies with the companion volume implementation guide template.	Yes. Needs minor revisions.

3. Proofreading

Editorial requirements	Comments by the editor
• **Unit codes and titles** and **qualification codes and titles** are accurately cross-referenced throughout the training package product(s) including mapping information and packaging rules, and in the companion volume implementation guide.	Yes.
• Units of competency and their **content** are **presented in full**.	Yes.

• The author of the Editorial Report is satisfied with the quality of the training products, specifically with regard to:
  ○ absence of spelling, grammatical and typing mistakes
  ○ consistency of language and formatting
  ○ logical structure and presentation of the document.
  ○ compliance with the required templates
	Minor recommendations made.

Appendix E: Equity Report

Section 1 – Cover page

Information required	Detail
Training Package title and code	CPP Property Services Training Package Release 9.0
Number of new qualifications and their titles [1]	1 new qualification: • CPP41519 Certificate IV in Security Risk Analysis
Number of revised qualifications and their titles	5 revised qualifications: • CPP20319 Certificate II in Technical Security • CPP30519 Certificate III in Technical Security • CPP30619 Certificate III in Investigative Services • CPP40719 Certificate IV in Security Management CPP50619 Diploma of Security Risk Management
Number of new units of competency and their titles	7 new units including: • CPPSEC3058 Implement measures to secure IP networked security equipment and systems • CPPSEC5008 Analyse threat environment and devise strategies to respond to active threats • CPPSEC5009 Implement communication systems to respond to active threats • CPSSEC4022 Establish and implement ethics and governance arrangements for security businesses • CPSSEC4023 Implement contracting arrangements for security businesses • CPSSEC4024 Assess security of crowded places • CPSSEC4025 Advise on operational requirements to maintain crowded place security
Number of revised units of competency and their titles	56 revised units – See the case for endorsement as too lengthy to list.
Confirmation that the draft training package components meet the requirements in Section 2 *Equity checklist of draft training package components*	Yes.
Is the Equity Report prepared by a member of the Quality Assurance Panel? If 'yes' please provide the name.	Yes, Sally Tansley.
Date of completion of the report	11 June 2019

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[1] *When the number of training products is high* t*he titles can be presented as an attached list.*

Section 2 – Equity checklist of draft training package components

Equity requirements	Equity reviewer comments Provide brief commentary on whether the draft endorsed components meet each of the equity requirements
The training package component(s) comply with Standard 2 of the *Standards for Training Packages 2012*. The standard requires compliance with the *Training Package Products Policy*, specifically with the access and equity requirements: • Training Package developers must meet their obligations under Commonwealth anti-discrimination legislation and associated standards and regulations. • Training Package developers must ensure that Training Packages are flexible and that they provide guidance and recommendations to enable reasonable adjustments in implementation.	Yes, access and equity requirements are fully complied with in my opinion. Obligations are met under Commonwealth anti-discrimination legislation and associated standards and regulations e.g. reference to reasonable adjustment and Disability Standards.

Section 3 - Training Package Quality Principles

Quality Principle 4

Be **flexible** to meet the diversity of individual and employer needs, including the capacity to adapt to changing job roles and workplaces.

Key features
Do the units of competency meet the diversity of individual and employer needs and support equitable access and progression of learners?
What evidence demonstrates that the units of competency and their associated assessment requirements are clearly written and have consistent breadth and depth so that they support implementation across a range of settings?
Are there other examples that demonstrate how the key features of flexibility are being achieved?

Equity requirements	Equity reviewer comments
1. What evidence demonstrates that the draft components provide flexible qualifications/units of competency that enable application in different contexts?'	The case for endorsement includes the case for flexibility with the ability to select multiple electives. The Diploma qualification does include an entry requirement.
2. Is there evidence of multiple entry and exit points?	Yes, learners could exit and enter with units that would give credit to a range of other qualifications. Completion of the qualifications would also allow learners to progress into higher level qualifications.
3. Have prerequisite units of competency been minimised where possible?	Yes, no pre-requisites in any units review although it is noted that the Case for Endorsement says that pre-requisite units are minimised. I suggest this is reworded as only imported units have pre-requisites.
4. Are there other examples of evidence that demonstrate how the key features of the flexibility principle are being achieved?	No.

Quality Principle 5

Facilitate **recognition** of an individual's skills and knowledge and support movement between the school, vocational education and higher education sectors.

Key features
Support learner transition between education sectors.

Equity requirements	Equity reviewer comments
1. What evidence demonstrates pathways from entry and preparatory level as appropriate to facilitate movement between schools and VET, from entry level into work, and between VET and higher education qualifications?	See comments under Point 2 of the previous section.

Quality Principle 6

Support interpretation by training providers and others through the use of simple, concise language and clear articulation of assessment requirements.

Key features
Support implementation across a range of settings and support sound assessment practices.

Equity requirements	Equity reviewer comments
1. Does the Companion Volume Implementation Guide include advice about: • Pathways • Access and equity • Foundation skills? (see Training Package Standard 11)	Yes and the information provided is sufficient to ensure understanding by readers.
2. Are the foundation skills explicit and recognisable within the training package and do they reflect and not exceed the foundation skills required in the workplace?	Yes. The units include both explicit and additional foundation skill requirements under foundation skills.

Appendix F: Quality Assurance Report

Section 1 – Cover page

Information required	Detail
Training Package title and code	CPP Property Services Training Package Release 9.0 Security Component
Number of new qualifications and their titles	1 new qualification: • CPP41519 Certificate IV in Security Risk Analysis
Number of revised qualifications and their titles	5 revised qualifications: • CPP20319 Certificate II in Technical Security • CPP30519 Certificate III in Technical Security • CPP30619 Certificate III in Investigative Services • CPP40719 Certificate IV in Security Management • CPP50619 Diploma of Security Risk Management
Number of new units of competency and their titles	7 new units including: • CPPSEC3053 Implement measures to secure IP networked security equipment and systems • CPPSEC5008 Analyse threat environment and devise strategies to respond to active threats • CPPSEC5009 Implement communication systems to respond to active threats • CPSSEC4022 Establish and implement ethics and governance arrangements for security businesses • CPSSEC4023 Implement contracting arrangements for security businesses • CPSSEC4024 Assess security of crowded places • CPSSEC4025 Advise on operational requirements to maintain crowded place security
Number of revised units of competency and their titles	56 revised units – See Appendix A.
Confirmation that the panel member is independent of: • the Training Package or Training Package components review ('Yes' or 'No') • development and/or validation activities associated with the Case for Endorsement ('Yes' or 'No') • undertaking the Equity and/or Editorial Reports for the training package products that are the subject of this quality report ('Yes' or 'No')	Yes, I am independent of: • CPP Training Package • The development and validation activities • The Equity and Editorial reports.

Information required	Detail
Confirmation of the Training Packages or components thereof being compliant with the *Standards for Training Packages 2012*	**Yes,** the CPP Property Services TP R9 is compliant with the *Standards for Training Packages 2012*
Confirmation of the Training Packages or components thereof being compliant with the *Training Package Products Policy*	**Yes,** the Security project in the CPP Property Services TP R9 is compliant with the *Training Package Products Policy.*
Confirmation of the Training Packages or components thereof being compliant with the *Training Package Development and Endorsement Process Policy*	**Yes,** the Security project in the CPP Property Services TP R9 is compliant with the *Training Package Development and Endorsement Process Policy*
Panel member's view about whether: • the evidence of consultation and validation process being fit for purpose and commensurate with the scope • estimated impact of the proposed changes is sufficient and convincing	**Yes**
Name of panel member completing Quality Report	Anna Henderson
Date of completion of the Quality Report	20th June 2019

Section 2 – Compliance with the Standards for Training Packages 2012

Standards for Training Packages	Standard met 'yes' or 'no'	Evidence supporting the statement of compliance or noncompliance (including evidence from equity and editorial reports)

Standard 1
 	
Training Packages consist of the following:
1. AISC endorsed components:
   • qualifications
   • units of competency
   • assessment requirements (associated with each unit of competency)
   • credit arrangements
2. One or more quality assured companion volumes
	Yes	The Security component of the CPP Property Services Training Package R9 submission consists of the following endorsed components:
		• 6 qualifications
		• 63 units of competency
		• credit arrangements are discussed in the *CPP Property Services Training Package (R9) Companion Volume Implementation Guide* (CVIG, page 176).
		• A quality assured Companion Guide – CPP Property Services TP R9 CVIG.

Standard 2 Training Package developers comply with the *Training Package Products Policy*	Yes	The draft Training Package component comply with this Standard: • **Coding and titling –**: the qualifications and units of competency comply with the coding and titling policy. • **Foundation Skills** -: The CPP Property Services TP R9 CVIG provides further explanation about foundation skills (pages 176-177). • **Mapping** - the mapping tables found in the CPP Property Services TP R9 CVIG including equivalence status of the endorsed components CPP Property Services TP R9 CVIG (pages 39-140 features mapping for all Property Services sectors in recent releases). • **Qualification packaging rules** –the rules for the qualification are clear and practical and allow for packaging for a range of contexts. • **Qualification – occupational/pathway advice –** occupation outcome advice for all Property Services occupations advice is included in the CPP Property Services TP R9 CVIG (pages 160-171). Pathway advice for Property Services sectors is also in the CVIG (pages 173 to 183).

Standards for Training Packages	Standard met 'yes' or 'no'	Evidence supporting the statement of compliance or noncompliance (including evidence from equity and editorial reports)
Standard 3 Training Package developers comply with the AISC *Training Package Development and Endorsement Process Policy*	Yes	The Case for Endorsement (CfE) provides information about work on Investigative Services, Technical Security and Security Risk Management. The training components have been developed to a high-quality standard and they are responsive to the industry's existing and future skill needs. **Investigative Services** Feedback from key industry players noted that industry would benefit from higher-level qualifications in the investigative services space. **Technical Security** Feedback from the consultation process resulted in a draft qualification and units of competency that are supported by industry. **Security Risk Management** Feedback from the consultation process resulted in a draft qualification and units of competency that are supported by industry, including two new skill sets, a new qualification focusing on 'security risk analysis', and training and assessment that aligns with government initiatives around counter-terrorism and Australia's Strategy for Protecting Crowded Places from Terrorism (2017). See Section 3, Quality Principle 1 for more information.
Standard 4 Units of competency specify the standards of performance required in the workplace	Yes	The new and revised units of competency are well written, and adequately specify standards of performance required in the workplace.
Standard 5 The structure of units of competency complies with the unit of competency template	Yes	The structure of the new and revised units of complies with all aspects of the unit of competency template: application, elements, performance criteria, foundation skills and unit mapping information.
Standard 6 Assessment requirements specify the evidence and required conditions for assessment	Yes	All draft units of competency specify the performance evidence (including references to volume and frequency), the assessment conditions and the knowledge evidence to be demonstrated for assessment. The Performance Evidence in the units tends to be rather brief because performance in the security industry entails extensive surveillance and prompt action. Knowledge about when to act is vital and for this reason the units' Knowledge Evidence is quite comprehensive. The assessment requirements cross-reference well to the performance criteria requirements.

Standards for Training Packages	Standard met 'yes' or 'no'	Evidence supporting the statement of compliance or noncompliance (including evidence from equity and editorial reports)
Standard 7 Every unit of competency has associated assessment requirements. The structure of assessment requirements complies with the assessment requirements template	Yes	In all draft units of competency, the assessment requirements comply with the assessment requirements template.
Standard 8 Qualifications comply with the Australian Qualifications Framework specification for that qualification type	Yes	The qualifications comply with the AQF specification for the qualification type.
Standard 9 The structure of the information for the Australian Qualifications Framework qualification complies with the qualification template	Yes	The structure of the qualifications complies with the qualification template.
Standard 10 Credit arrangements existing between Training Package qualifications and Higher Education qualifications are listed in a format that complies with the credit arrangements template	Yes	Credit arrangements are discussed in the CPP Property Services Training Package R9 CVIG: ''*At the time of endorsement of the CPP Property Services Training Package no national credit arrangements exist between qualifications in this training package and higher education qualifications.*'' (page 176).
Standard 11 A quality assured companion volume implementation guide produced by the Training Package developer is available at the time of endorsement and complies with the companion volume implementation guide template.	Yes	The Training Package components in this submission are accompanied by the CPP Property Services Training Package CVIG R9. The CVIG complies with the companion volume implementation guide template included in the 2012 Standards and has been quality assured in line with the Artibus Innovation editorial processes.
Standard 12 Training Package developers produce other quality assured companion volumes to meet the needs of their stakeholders as required.	Yes	The CPP Property Services TP R9 CVIG includes information about typical occupation outcomes and how CPP qualifications relate to jobs within the industry. Artibus Innovation has also produced companion resources for the other industry sectors they cover.

Section 3 – Compliance with the training package quality principles

Note: *not all training package quality principles might be applicable to every training package or its components. Please provide a supporting statement/evidence of compliance or non-compliance against each principle.*

Quality principle 1. Reflect identified workforce outcomes

Key features	Quality principle is met: Yes / No or N/A	Evidence demonstrating compliance/non compliance with the quality principle Please see examples of evidence in the *Training Package Development and Endorsement Process Policy*
Driven by industry's needs	Yes	The Security draft components in the CPP Property Services Training Package have been driven in direct response to the Security Technical Advisory Group (TAG) requests. The Security TAG, which is comprised of key industry representatives nominated a range of key changes to Investigative Services, Technical Security and Security Risk Management.
Compliant and responds to government policy initiatives Training package component responds to the COAG Industry and Skills Council's (CISC) training package-related initiatives or directions, in particular the 2015 training package reforms. Please specify which of the following CISC reforms are relevant to the training product and identify supporting evidence: • ensure obsolete and superfluous qualifications are removed from the system • ensure that more information about industry's expectations of training delivery is available to training providers to improve their delivery and to consumers to enable more informed course choices • ensure that the training system better supports individuals to move easily from one related occupation to another • improve the efficiency of the training system by creating units that can be owned and	Yes	**Compliance with Government policy initiatives** This project aimed to follow AISC requirements and support the COAG Industry and Skills Council reforms to training packages by developing: • qualifications that better reflect occupational standards • units of competency that provide a clear intended outcome. The revised units of competency have been transitioned to align with the *Standards for Training Packages 2012*. **Training delivery/flexibility (supporting movement from related occupations**) The CfE includes the case for flexibility with the ability to select multiple electives. Two of the six qualifications have entry requirements: CPP30519 and CPP50619. None of the Security units of competency have pre-requisite requirements. **Improve efficiency of the training system** The structure of the qualifications support implementation.

used by multiple industry sectors • foster greater recognition of skill sets		
Reflect contemporary work organisation and job profiles incorporating a future orientation	Yes	The qualifications align with current and future industry outcomes, particularly with regard to new and emerging roles in the Security industry. The CfE for the Security project details the following information relating to feedback and changes made. **Investigative Services** Feedback from the consultation process resulted in a draft qualification and units of competency that are supported by industry. Key feedback included: • redesigning the qualification to provide two different occupational specialisations - factual investigation and surveillance • modifying the focus of the qualification to move away from the traditional 'security' focus and give an identity to factual and surveillance investigators • developing a new core unit to cover key investigative functions of investigating and locating subjects • the need to include more relevant imported units that focused on legal requirements when conducting investigations, taking statements from witnesses, collecting evidence relied upon in court, complying with legal and risk management requirements of small business. • units have been recoded to "CPPINV" to give an identity to the investigative services industry • strengthening the assessment conditions section in units to meet the needs of investigative services and remove the security operations industry context. **Technical Security** Key feedback included: • updating the packaging rules of the CPP20307 Certificate II Technical Security to provide options that align with the four main specialisations: ◦ control technician ◦ installation technician ◦ security salesperson ◦ service technician • adding CPCCWHS1001 Prepare to work safely in the construction industry into the core of the qualification to provide greater flexibility to undertake work in a range of occupational workplace contexts

		• adding ICTTEN207 Install and test internet protocol devices in convergence networks to the elective listing to provide coverage of internet protocol (IP) networks which is an emerging area

• updating the CPP30519 Certificate III in Technical Security to include the updated CPP20319 Certificate II Technical Security as an entry requirement
• developing and adding new unit of competency, CPPSEC3053 Implement measures to secure IP networked security equipment and systems, to cover cyber security.

Security Risk Management

Key feedback included:

• updating the packaging rules of the CPP40719 Certificate IV in Security Management to provide alignment with two occupational specialisations: security supervisor and security business manager. This also ensures there is no overlap with the new CPP41419 Certificate IV in Security Risk. Emphasis was also given to developing new units to address concerns and governance arrangements within security businesses.

• developing two new skill sets in response to industry feedback:
  o CPPSS00096 Security Business Management
  o CPPSS00097 Security Supervision.

• developing a new CPP41419 Certificate IV in Security Risk incorporating:
  o packaging design to ensure a specific focus on 'security risk analysis' (as distinct from the more generic risk management skills and knowledge covered by other Training Packages)
  o training and assessment that aligns with government initiatives around counter-terrorism and Australia's Strategy for Protecting Crowded Places from Terrorism (2017)
  o occupational specialisations in security technology and systems, crowded places and specialist security operations fields
  o new units developed to cover security associated with crowded places (CPPSEC4024 and CPPSEC4025)
  o units imported from the PSP Training Package covering functions associated with handling sensitive information, providing

		government security briefings and communicating security awareness.
		
		• the updated CPP50619 Diploma of Security Risk Management:
		    ○ has new entry requirements of the Certificate IV in Security Management (or its equivalent) or the Certificate IV in Security Risk Analysis (or its equivalent)
		    ○ has a packaging design that provides a pathway from the Certificate IV qualifications, and incorporates emerging counter-terrorism and crowded places initiatives
		    ○ incorporates new units to cover emerging skill areas associated with analysing, responding to and communicating active threats (crowded places strategy).

Quality principle 2: Support portability of skills and competencies including reflecting licensing and regulatory requirements

Key features	Quality principle is met: Yes / No or N/A	Evidence demonstrating compliance with the quality principle Please see examples of evidence in the *Training Package Development and Endorsement Process Policy*
Support movement of skills within and across organisations and sectors	Yes	The Security draft components of the CPP Property Services TP R9 support careers and skill development in the Security industry. Occupation outcome advice for all Property Services occupations advice is included in the CPP Property Services TP R9 CVIG (pages 160-171). Pathway advice for Property Services sectors is also in the CVIG (pages 173 to 183).
Promote national and international portability	Yes	Portability is supported by a range of imported units in all qualifications to support transferability of skills across the industry. Each Security qualification allows for units to be selected from a pool of elective units, including units that may be drawn from other Training Packages **but** not Accredited Courses.

Key features	Quality principle is met: Yes / No or N/A	Evidence demonstrating compliance with the quality principle Please see examples of evidence in the *Training Package Development and Endorsement Process Policy*
Reflect regulatory requirements and licensing	Yes	The following licencing and regulatory requirements are clearly stipulated in the qualifications: **Technical Security qualifications** Licensing, legislative or certification requirements apply to advising on, supplying, installing, maintaining, monitoring, repairing and servicing security equipment in some states and territories. For further information, check with the relevant regulatory authority. All cabling work, including telephone, data, fire and security alarm systems cabling, that connects with the telecommunications network must be performed by a registered cabler or under the direct supervision of a registered cabler as required by the Australian Communications Media Authority (ACMA) cabling provider rules. For further information on cabling registration requirements, check with ACMA. **Investigative Services qualification** Investigators undertaking surveillance operations are required to operate a surveillance vehicle in compliance with road and traffic laws. Legislative, regulatory or certification requirements apply to investigative services in some states and territories. For further information, check with the relevant regulatory authority. **Security Risk qualifications** Legislative, regulatory or certification requirements apply in some states and territories to the provision of advice on security solutions, strategies, protocols and procedures. For further information, check with the relevant regulatory authority.

Quality principle 3: Reflect national agreement about the core transferable skills and core job-specific skills required for job roles as identified by industry

Key features	Quality principle is met: Yes / No or N/A	Evidence demonstrating compliance with the quality principle Please see examples of evidence in the *Training Package Development and Endorsement Process Policy*
Reflect national consensus	Yes	The overall development and consultation process for the Security component of the CPP Property Services TP R9 review project is discussed in the CfE. The process allowed for engagement with industry and other stakeholders throughout the life of the project to inform the drafts prior to submission of the final product.
Recognise convergence and connectivity of skills	Yes	The Security draft qualifications feature multi-skilled outcomes in Technical Security, Investigative Services and Security Risk Management.

Quality principle 4: Be flexible to meet the diversity of individual and employer needs including the capacity to adapt to changing job roles and workplaces

Key features	Quality principle is met: Yes / No or N/A	Evidence demonstrating compliance with the quality principle Please see examples of evidence in the *Training Package Development and Endorsement Process Policy*
Meet the diversity of individual and employer needs	Yes	The Security components of the CPP Property Services Training Package, R9 draft submission support diversity. The CVIG provides advice on access and equity considerations including reasonable adjustment for learners with disabilities. Information regarding access and equity and reasonable adjustment information is on page 176.
Support equitable access and progression of learners	Yes	The Security components of the CPP Property Services Training Package, R9 CVIG notes that the Training Package supports progression of learners from Certificate II to Diploma level (see page 173 CPP R9 CVIG). This supports equitable access and progression of learners.

Quality principle 5: Facilitate recognition of an individual's skills and knowledge and support movement between the school, vocational education and higher education sectors

Key features	Quality principle is met: Yes / No or N/A	Evidence demonstrating compliance with the quality principle Please see examples of evidence in the *Training Package Development and Endorsement Process Policy*
Support learner transition between education sectors	Yes	The CPP Property Services Training Package R9 3 CVIG provides information about learner transition via vocational education for all Property Services sectors (pages 160-171). This information includes licensing and regulatory requirements where relevant.

Quality principle 6: Support interpretation by training providers and others through the use of simple, concise language and clear articulation of assessment requirements

Key features	Quality principle is met: Yes / No or N/A	Evidence demonstrating compliance with the quality principle Please see examples of evidence in the *Training Package Development and Endorsement Process Policy*
Support implementation across a range of settings	Yes	The CPP Property Services qualifications support careers and skill development in the Security industry. As discussed, occupation outcomes advice is included in the CPP Property Services TP R9 CVIG.
Support sound assessment practice	Yes	The CPP Property Services Training Package, R9 supports sound assessment practice. The assessment requirements in all the units of competency in this submission cross reference well to the elements and performance criteria.
Support implementation	Yes	The draft components in this submission address licensing and regulatory requirements, which supports implementation in a regulated industry. As discussed, the CPP Property Services Training Package R9 CVIG provides information about licensing and regulatory requirements for all Property Services sectors, where relevant. (pages 160-171).

Appendix A: Revised units of Competency:

1. CPPINV3026 Work effectively in investigative services
2. CPPINV3027 Develop investigation plans
3. CPPINV3028 Investigate and locate subjects
4. CPPINV3029 Provide quality investigative services to clients
5. CPPINV3030 Conduct factual investigations
6. CPPINV3031 Conduct interviews and take statements to support investigations
7. CPPINV3032 Develop factual investigation reports
8. CPPINV3033 Conduct covert surveillance operations
9. CPPINV3034 Organise and operate surveillance vehicles
10. CPPINV3035 Develop surveillance investigation reports
11. CPPIVN4013 Undertake case management of investigations
12. CPPSEC2021 Install security equipment and systems
13. CPPSEC2022 Install electronic locks and locking systems
14. CPPSEC2023 Install video surveillance systems and equipment
15. CPPSEC2024 Monitor and respond to electronic information from security equipment and systems
16. CPPSEC2025 Sell security products and services
17. CPPSEC2026 Perform routine maintenance on security equipment and systems
18. CPPSEC3024 Install advanced technology security equipment and systems
19. CPPSEC3025 Diagnose faults in advanced technology security equipment and systems
20. CPPSEC3035 Recommend technical security requirements to meet client needs
21. CPPSEC3036 Program and configure security equipment and systems
22. CPPSEC3037 Test installed security equipment and systems
23. CPPSEC3038 Commission and decommission security equipment and systems
24. CPPSEC3039 Diagnose faults in electronic security equipment and systems
25. CPPSEC3040 Coordinate installation of security equipment and systems
26. CPPSEC3041 Conduct routine service of security equipment and systems
27. CPPSEC3042 Diagnose faults in video surveillance systems and equipment
28. CPPSEC3043 Establish and test electronic monitoring parameters for security equipment and systems
29. CPPSEC3044 Conduct routine service of electronic locks and locking systems
30. CPPSEC3045 Assess security equipment and systems to specify required modifications
31. CPPSEC3046 Develop security system configurations and specifications for client sites
32. CPPSEC3047 Provide estimate and quote on security system installations
33. CPPSEC4001 Manage work health and safety in the security industry
34. CPPSEC4003 Assess and advise on security needs
35. CPPSEC4004 Supervise security operations
36. CPPSEC4005 Facilitate security operations briefing and debriefing processes
37. CPPSEC4006 Conduct security risk assessment of client operations
38. CPPSEC4007 Identify security threats and assess impact on client operations
39. CPPSEC4008 Assess and prepare security tender submissions
40. CPPSEC4009 Interpret electronic information from advanced technology security systems
41. CPPSEC4010 Manage monitoring centre operations
42. CPPSEC4011 Manage field staff and incident response from control room
43. CPPSEC4012 Assess security vulnerabilities of assets
44. CPPSEC4014 Commission and decommission networked security systems
45. CPPSEC4015 Maintain networked security systems
46. CPPSEC4016 Install networked security systems
47. CPPSEC4017 Design security system configurations and specifications
48. CPPSEC4018 Program and configure networked security systems

49. CPPSEC4019 Diagnose faults in networked security systems
50. CPPSEC4020 Advise on advanced technology security systems and equipment to meet client needs
51. CPPSEC4021 Develop standard operating procedures for advanced technology security systems
52. CPPSEC5002 Coordinate security operations
53. CPPSEC5003 Assess security risk management options
54. CPPSEC5004 Develop security risk management plans
55. CPPSEC5006 Develop strategy to implement advanced technology security systems
56. **CPSSEC5005 Implement security risk management plans**